



Minutes of the Ordinary Meeting of St Arvans Community Council held at St Arvans Meeting Rooms on Wednesday 17 May June 2026 at 7.00pm.		Action
2606.01	<p>ATTENDANCE Cllrs P Farley, A Clay, I Costello, T Houghton and County Cllr A Webb</p> <p>Apologies: Cllr B Howells, P Taylor, H. Hathaway</p> <p>Also in attendance: C Arvanitis (clerk), J Richards (resident)</p>	
2606.02	<p>PUBLIC SESSION -Mr J Richards requested the Council consider having the overgrown verges along Grange Avenue cut back as they are causing safety issues for people walking along this road.</p>	
2606.03	<p>DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA -None</p>	
2606.04	<p>APPROVAL OF MINUTES The minutes of the Annual and Ordinary meetings held on 27 May 2026 were approved and duly signed.</p>	
2606.05	<p>MATTERS ARISING -Cllr Clay to raise the issue of rubbish accumulating on the Sports Field with Garden City Football. -Rugby post to be moved to the Sports Field.</p>	AC
2606.06	<p>REPORTS RECEIVED</p>	
a	<p>Neighbourhood Police Crime & Traffic April report from PCSO D Cordingley: -No incidents in May. -Proposed upcoming police surgeries in The Meeting Rooms are as follows: Thursday 25th June 2026 18:00 – 19:00 hrs Friday 14th August 2026 18:00 – 19:00 hrs Thursday 22nd October 2026 18:00 – 19:00 hrs -The Council resolved to fund the Meeting Rooms hire for these surgeries.</p>	CA
b	<p>County Council report: -Meeting with Monmouthshire County Council representatives to be held for businesses affected by the A466 closure (24 June 10.30am at the Wye Valley Hotel). -Efforts are being made to organise a meeting with representatives of the Racecourse to discuss forthcoming events and their potential impact on the community. -The Glynwood Road consultation has been extended to 1 July.</p>	
c	<p>Other reports: -None.</p>	
2606.07	<p>HIGHWAYS</p>	

	-Cllr Farley to send out communications regarding the imminent resurfacing of Devauden Road and to seek alternative parking options. -Clerk to include information on Second Severn Crossing closures in August on website. -Cllr Houghton reported that the hatched lines introduced on Grange Road to slow traffic turning from Devauden Road, do not seem to be working.	PF, CA																								
2606.08	ENVIRONMENT																									
	-Quotes awaited for inspection of the sports field.	CA																								
2605.09	BIODIVERSITY																									
	-The Council approved an increase in expenditure on biodiversity projects from £200 to £900. Clerk to propose budget viring next month.	CA																								
2605.10	FINANCE																									
a	Reconciled balances at bank and building society were approved 31.5.26																									
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b	The May cashbook was approved:																									
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c	<p>The following new payments for June were approved:</p> <table border="1" data-bbox="244 232 1305 633"> <tr> <td data-bbox="244 232 595 271">Merlin</td> <td data-bbox="595 232 946 271">Dog waste June</td> <td data-bbox="946 232 1305 271">£163.24</td> </tr> <tr> <td data-bbox="244 271 595 353">Barclaycard</td> <td data-bbox="595 271 946 353">JAMF £12.20, Microsoft £12.10</td> <td data-bbox="946 271 1305 353">£24.30</td> </tr> <tr> <td data-bbox="244 353 595 436">Handyperson via signage co</td> <td data-bbox="595 353 946 436">Signage</td> <td data-bbox="946 353 1305 436">£614.64</td> </tr> <tr> <td data-bbox="244 436 595 474">HMRC</td> <td data-bbox="595 436 946 474">Tax June</td> <td data-bbox="946 436 1305 474">£124.00</td> </tr> <tr> <td data-bbox="244 474 595 512">Clerk</td> <td data-bbox="595 474 946 512">Salary June</td> <td data-bbox="946 474 1305 512">£496.50</td> </tr> <tr> <td data-bbox="244 512 595 551">Three</td> <td data-bbox="595 512 946 551">Mobile Phone</td> <td data-bbox="946 512 1305 551">£9.00</td> </tr> <tr> <td data-bbox="244 551 595 589">Paul Russell</td> <td data-bbox="595 551 946 589">Internal audit</td> <td data-bbox="946 551 1305 589">£165.00</td> </tr> <tr> <td data-bbox="244 589 595 633" style="text-align: center;">Total</td> <td data-bbox="595 589 946 633"></td> <td data-bbox="946 589 1305 633">£1,596.68</td> </tr> </table>	Merlin	Dog waste June	£163.24	Barclaycard	JAMF £12.20, Microsoft £12.10	£24.30	Handyperson via signage co	Signage	£614.64	HMRC	Tax June	£124.00	Clerk	Salary June	£496.50	Three	Mobile Phone	£9.00	Paul Russell	Internal audit	£165.00	Total		£1,596.68	CA
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d	<p>-The internal audit report was discussed and it was resolved to implement the recommendations over the course of this year. -Cllr Farley approved and signed the Annual return 2025-26. -Clerk to send all Audit paperwork to Audit Wales by 7 July. -Employers NI will need to be paid, clerk to calculate amount. -Cllr Clay and clerk to organise invoice for Garden City Football covering 25-26 and 26-27.</p>	CA, AC																								
2606.11	PLANNING																									
	New applications: -None																									
	Planning decisions: -None.																									
2606.12	COMMUNICATIONS																									
	-Cllr Costello to contact Vision ICT re the problems emailing the Round Robin and amount of spam received.	IC																								
2606.13	PERSONNEL																									
	-Clerk appraisal to be booked.	CA / TH																								
2606.14	ANNUAL REPORT																									
	-Clerk to circulate first draft of annual report before next meeting.	CA																								
2606.15	RESILIENCE PLANNING																									
	-Working party comprising Cllrs Farley and Clay and clerk to circulate draft template plan before next meeting.	PF, AC, CA																								
2606.16	CORRESPONDENCE																									
	-MCC, Monmouthshire's Active Travel Network Map consultation launch -MCC, Monmouthshire's Road Works Report- week ending 29.05 -MCC, Re: TTRO Consultation- Chepstow Racecourse Events S16A																									
2606.17	CLERK'S REPORT																									
	-Councillors to check circulated training plans and let clerk know of any training not recorded and any new training required. -Clerk to find correct contact point to nominate Cllr Houghton as Minor Authority representative.	CA, All																								
2606.18	FORTHCOMING MEETINGS																									

	-Thursday 16 July 2026-One Voice Wales Monmouthshire and Newport Annual Area Committee Meeting. -8 July, Wye Valley Villages Group. -1 July, Town and Community Council litter forum.	
2606.19	DATE OF NEXT MEETING (Ordinary)	
	15/7/26, 7.00pm at The Meeting Rooms, St Arvans.	

The meeting closed at 20:50

Chair's signature:

Date:

Draft