

Minutes of the Ordinary Meeting of St Arvans Community Council held at St Arvans Meeting Rooms on Wednesday 15 July 2026 at 7.00pm.		Action
2607.01	ATTENDANCE Cllrs P Farley, A Clay, I Costello, B Howells, P Taylor, H. Hathaway and County Cllr A Webb Apologies: T Houghton Also in attendance: C Arvanitis (clerk)	
2607.02	PUBLIC SESSION -Cllr Farley spoke on behalf of a resident who suggested setting up a clothing (particularly children's clothing) exchange in the village. The Council resolved to pay for the hire of the Meeting Rooms should this proceed.	
2607.03	DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA -None	
2607.04	APPROVAL OF MINUTES The minutes of the Ordinary meeting held on 17 June 2026 were approved and duly signed.	
2607.05	MATTERS ARISING -None	
2607.06	REPORTS RECEIVED	
a	Neighbourhood Police Crime & Traffic April report from PCSO D Cordingley: -Motorcycle Road Traffic Collision – A466 in June, female rider had been ejected from the motorcycle and gone over a roadside wall. Injuries required assistance from Ambulance Service and Fire and Rescue Service.	
b	County Council report: -Efforts continue to organise a meeting with representatives of the Racecourse to discuss forthcoming events and their potential impact on the community. -Another layer of road surfacing is still due, and efforts will be made to organise clearer direct contact between SACC and MCC in future.	
c	Other reports: -None.	
2607.07	HIGHWAYS	
	-Village signage has been updated.	
2607.08	ENVIRONMENT	

	-Council resolved to proceed with the Sportsfield inspection as long as the price is in line with last year. -Sportsfield will clear rubbish bags twice a year. -Grange Road verges have been cut by MCC. -Clerk to arrange meeting with MCC to discuss details of maintenance contract. -Cllrs Hathaway and Howells to make contact with residents over brambles on Devauden Road.	CA, HH, BH																								
2607.09	BIODIVERSITY																									
	-No updates																									
2607.10	FINANCE																									
a	Reconciled balances at bank and building society were approved 30.6.26																									
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b	The June cashbook was approved:			
	Supplier	Details	Debit	Credit
	Mark Jones	Street signs	£614.64	
	Mark Jones	Bench and plaque	£33.75	
	Mark Jones	Park fence repair	£20.25	
	Clerk	Clerk salary May and June	£993.00	
	HMRC	May and June	£248.00	
	Cllr Farley	Plaque for bench	£40.00	
	Merlin	Dog waste May and June	£326.48	
	The Meeting Rooms	Hall booking	£28.50	
	Barclaycard	Microsoft and JAMF	£24.30	
	Three	Mobile phone	£9.00	
	Paul Russell	Internal audit	£165.00	
	Unity Trust	Bank charge	£7.00	
	Barclaycard rebate			£4.70
	Total		£2,509.92	£4.70
c	The following new payments for July were approved:			CA
	Merlin	Dog waste June	£163.24	
	Barclaycard	JAMF and Microsoft	£24.42	
	Mark Jones	Signage labour and materials	£129.11	
	HMRC	Tax July	£124.00	
	Clerk	Salary July	£496.50	
	Three	Mobile Phone	£9.00	
	The Meeting Rooms	Hall hire	£19.00	
	Total		£965.27	

d	-Employers NI (arrears) of £602.09 approved for July payment. -The Meeting Rooms – 17 June and 25 June- £28.50 approved for July payment. -External Audit paperwork sent on time. -Garden City Football invoiced. -Viring for street signs expenses- £600 from Reserves (£4,635) – approved. -Viring for biodiversity – increase from £200 to £900 –£700 from reserves (£4,635) – approved. -Viring for employers NI- £600 from Reserves – approved.	CA, AC
2607.11	PLANNING	
	New applications: -None	
	Planning decisions: -DM/2026/00427, Pear Tree Cottage, Devauden Road, rear single storey to kitchen – we noted approval has been given.	
2607.12	COMMUNICATIONS	
	-Broadband for the Meeting Rooms has been ordered. -Capacity of email system to accommodate Round Robin to be investigated.	CA / IC
2607.13	PERSONNEL	
	-Clerk appraisal to be booked.	CA / TH
2607.14	ANNUAL REPORT	
	-Council approved content of Annual Report. -Clerk to organise publication on website and Facebook.	CA
2607.15	RESILIENCE PLANNING	
	-Council approved the Resilience Plan. This is a live document and will continue to be updated.	PF, AC, CA
2607.16	CORRESPONDENCE	
	-MCC, FW: Coming up: Active Travel Network Map consultation drop-in dates across Monmouthshire -MCC, FW: Planned Surface Dressing treatment on Devauden Road, St Arvans -Monmouthshire's Road Works Report- week ending 19.06 -National Highways- M48 Severn Bridge Resurfacing Trial -MCC, Monmouthshire's Road Works Report- week ending 26.06 -MCC, Active Travel Network Map consultation toolkit -MCC, Emergency timetable on bus route 69 from Monday -MCC, Media Release: Let's Talk about improving road safety in Monmouthshire -MCC, Monmouthshire Resilient Community Networks -OVW, What Community and Town Councils are Achieving Across Wales	
2607.17	CLERK'S REPORT	
	-Mission and aims statement approved. -Nomination and appointment of Cllr Houghton as Minor authority representative approved.	CA
2607.18	FORTHCOMING MEETINGS	
	-23 July, Wye Valley Villages Group.	
2607.19	DATE OF NEXT MEETING (Ordinary)	
	16/9/26, 7.00pm at The Meeting Rooms, St Arvans.	

The meeting closed at 20:30

Chair's signature:

Date:

Draft