

Minutes of the Ordinary Meeting of St Arvans Community Council held at St Arvans Meeting Rooms on Wednesday 16 July 2025 at 7.00pm.		Action
2507.01	<b>ATTENDANCE</b> Cllrs P Farley, T Houghton, B Howells, I Costello, H Hathaway, P Taylor and County Cllr A Webb <b>Apologies:</b> Cllr A Clay <b>Also in attendance:</b> C Arvanitis (Clerk), three residents	
2507.02	<b>PUBLIC SESSION</b> Three residents summarised their actions to date to try to overturn MCCs decision to terminate the school bus service to the Dell. These included a petition with 290 signatures so far and a walk to the school attended by County Cllr Webb and MCC cabinet members. The residents will also attend an MCC Scrutiny Meeting. The Council agreed to provide a letter of support and feedback any further comments from other residents.	FF/TH
2507.03	<b>DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA</b> -None	
2507.04	<b>APPROVAL OF MINUTES</b> The minutes of the ordinary meeting held on 19 June 2025 were approved and duly signed.	
2507.05	<b>MATTERS ARISING</b> -None.	
2507.06	<b>REPORTS RECEIVED</b>	
a	Neighbourhood Police Crime & Traffic -No report received -Clerk to contact Sergeant S Haywood regarding procedures for updates and meetings. -Clerk to contact Chepstow Town Council to check their relationship with the police.	CA
b	County Council report: -County Cllr Webb attended walk in support of reinstating school bus to The Dell. -The SID sign near the Piercefield is now working. -Meeting being arranged with MCC Highways to discuss St Arvans road safety measures.	
2507.07	<b>PERSONNEL COMMITTEE</b> -Nothing to report.	
2507.08	<b>FINANCE</b>	
a	Reconciled balances at bank & building society: <div style="margin-left: 100px;">31.6.25</div> MBS                £10,339.79 Unity Trust       £31,940.57	

b

The June bank reconciliation was approved

Mon BS	£10,339.79
Unity Trust	£31,940.57
Net balance as at 30 June 2025	£42,280.36
Net opening balance on 1 April 2025	£29,538.27
Mon BS	£10,339.79
Add receipts for year to 30 June 2025	£8,275.43
Total	£48,153.49
Less payments to 30 June 2025	£5,873.13
Closing balance as at 30 June 2025	£42,280.36

c

The June cash book was approved:

Supplier	Description	Debits	Credits
C Arvanitis via Amazon	External hard drive	£51.99	
SAVT	May meetings x 2	£38.00	
Merlin	June dog waste collection	£157.78	
H Hathaway via Write from the Heart	Hi Vis x 2	£36.00	
Barclaycard	JAMF and Microsoft	£24.90	
Barclaycard	Rebate 24-25		£1.38
Paul Russell	Internal Audit	£165.00	
Three	Mobile phone	£14.00	
Clerk	Salary June	£480.84	
HMRC	Tax June	£120.20	
M Jones	Cleaning / materials	£261.31	
Gordon Playground Inspections	Playground inspection	£324.00	
Unity Trust	Bank charge June	£6.00	
Total	June	£1,680.02	£1.38

d	<div>The following new payments for July were approved:</div> <table><tr><th>Supplier</th><th>Details</th><th>Amount</th></tr><tr><td>St Arvans Village Trust</td><td>June room hire</td><td>£19.00</td></tr><tr><td>Merlin Waste</td><td>Dog waste July</td><td>£157.78</td></tr><tr><td>Mark Jones</td><td>Labour / materials 1</td><td>£173.69</td></tr><tr><td>Clerk</td><td>Salary July</td><td>£480.84</td></tr><tr><td>HMRC</td><td>Tax July</td><td>£120.20</td></tr><tr><td>St Arvans Church</td><td>Churchyard maintenance grant</td><td>£1,000.00</td></tr><tr><td>Three</td><td>Mobile phone</td><td>£14.00</td></tr><tr><td>Barclaycard</td><td>JAMF and Microsoft</td><td>£24.55</td></tr><tr><td>Penterry Church</td><td>Car park maintenance grant</td><td>£500.00</td></tr><tr><td>Mark Jones</td><td>Labour, materials 2</td><td>£267.42</td></tr><tr><td><b>Total to date</b></td><td><b>July</b></td><td><b>£2,757.48</b></td></tr></table> <div>Penterry Church grant is for car park and track maintenance.</div> <div>-Details of handyperson services 1</div> <table><tr><td>Labour</td><td>£137.50</td></tr><tr><td>Treated sawn</td><td>£15.60</td></tr><tr><td>Paint</td><td>£20.59</td></tr><tr><td></td><td>£173.69</td></tr></table> <div>-Details of handyperson services 2</div> <table><tr><td>Labour</td><td>£62.50</td></tr><tr><td>Reflective tape</td><td>£9.99</td></tr><tr><td>Angle grinder and discs</td><td>£152.44 (added to asset list)</td></tr><tr><td>Paint</td><td>£42.49</td></tr><tr><td></td><td>£267.42</td></tr></table>	Supplier	Details	Amount	St Arvans Village Trust	June room hire	£19.00	Merlin Waste	Dog waste July	£157.78	Mark Jones	Labour / materials 1	£173.69	Clerk	Salary July	£480.84	HMRC	Tax July	£120.20	St Arvans Church	Churchyard maintenance grant	£1,000.00	Three	Mobile phone	£14.00	Barclaycard	JAMF and Microsoft	£24.55	Penterry Church	Car park maintenance grant	£500.00	Mark Jones	Labour, materials 2	£267.42	<b>Total to date</b>	<b>July</b>	<b>£2,757.48</b>	Labour	£137.50	Treated sawn	£15.60	Paint	£20.59		£173.69	Labour	£62.50	Reflective tape	£9.99	Angle grinder and discs	£152.44 (added to asset list)	Paint	£42.49		£267.42	CA
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e	<div>Other financial matters:</div> <div>-Three to be moved to £7.00 a month Sim only.</div> <div>-Barclaycard to be closed.</div> <div>-Clerk to contact Norton to check for better deals than the £80 advance notification.</div>	CA																																																						
2507.09	PLANNING																																																							
	<div>New applications:</div> <div>-None</div>																																																							
	<div>Planning decisions:</div> <div>-None.</div>																																																							
2507.10	COMMUNICATIONS																																																							
	Cllr Costello to arrange meeting to discuss JAMF, Apple Business Manager, Brevo, Facebook, shared calendar, website and communication protocols.	IC																																																						
2507.11	HIGHWAYS & MAINTENANCE																																																							
	-Meeting to be arranged to present road safety proposals to MCC Highways.	BH																																																						

<b>2507.12</b>	<b>ENVIRONMENT &amp; RECREATION</b>	
	<ul style="list-style-type: none"> <li>-Some items have been removed from King George's Field for safety reasons.</li> <li>-Item repair, replacement and funding being considered by all. Clerk to arrange meeting with Mike Moran to discuss possible options for funding.</li> <li>-Clerk to research options for funding as Charity Trustees.</li> <li>-Cllr Hathaway to ask handyperson Mark Jones to sign tool ownership agreement.</li> <li>-Cllr Hathaway awaiting fencing quote for sports ground.</li> <li>-Leafblower storage to be considered (all).</li> <li>-Clerk to check grass cutting contract with MCC (exact locations) and ask for meeting.</li> <li>-Bench label wording to be drawn up by Cllr Farley.</li> <li>-Cllr Hathaway to check if spare bench donated by resident would fit in bus shelter.</li> <li>-Clerk to source St Arvans boundary map.</li> <li>-Positive resident comments noted about the repairs and renovations carried out around the village.</li> </ul>	All / CA / HH / PF
<b>2507.13</b>	<b>BIODIVERSITY</b>	
	-Cllr Hathaway awaiting quotes for planters (for next Spring).	HH
<b>2507.14</b>	<b>CORRESPONDENCE</b>	
	<ul style="list-style-type: none"> <li>-MCC, Monmouthshire County Council welcomes UK Government Rail Investment announcement</li> <li>-MCC, Fw: Media release: Monmouthshire County Council shares results from the residents survey</li> <li>-MCC, TTRO Consultation- 9th- 15th July 2025</li> <li>-MCC, Cultural Strategy for Monmouthshire</li> <li>-Aneurin Bevan, 999 Call Changes Designed to Save More Lives</li> </ul>	
<b>2507.15</b>	<b>CLERK'S REPORT</b>	
	<ul style="list-style-type: none"> <li>-Noticeboard keys, Arnold Baker book, stationery and trophy received from previous clerk.</li> <li>-Full audit submitted to Audit Wales.</li> </ul>	
<b>2507.16</b>	<b>FORTHCOMING MEETINGS</b>	
	-	
<b>2507.22</b>	<b>DATE OF NEXT MEETING</b>	
	17.9.25, 7pm, The Meeting Rooms, St Arvans	

The meeting closed at 9.00.

Chair's signature: .....

Date: .....