

Page 1 of 5

b

The May bank reconciliation was approved

Mon BS	£10,339.79
Unity Trust	£33,619.21
Net balance as at 31 May 2025	£43,959.00
Net opening balance on 1 April 2025	£29,538.27
Mon BS	£10,339.79
Add receipts for year to 31 May 2025	£8,274.05
Total	£48,152.11
Less payments to 31 May 2025	£4,193.11
Closing balance as at 31 May 2025	£43,959.00

c

The May cash book was approved:

Supplier	Description	Debits	Credits
HSBC	Closing a/c balance		£308.05
Barclaycard	JAMF and Microsoft	£25.08	
SAVT	April and May meetings	£38.00	
Merlin	May dog waste collection	£157.78	
OVW	Training	£84.00	
Cllr Howells via Amazon	Defib batteries	£54.21	
S Banfield	Welcome card printing	£10.60	
Clerk	May salary	£480.84	
HMRC	May tax	£120.20	
Handyperson	Devauden Road bench repair	£181.93	
Three	Mobile phone	£14.00	
Unity Trust	Bank charge May	£6.00	
Total	May	£1,172.64	£308.05

d	<p>The following new payments for June were approved:</p> <table> <tr> <th>Supplier</th><th>Details</th><th>Amount</th></tr> <tr> <td>Clerk (Amazon)</td><td>External hard drive</td><td>£51.99</td></tr> <tr> <td>St Arvans Village Trust</td><td>15 and 20 May</td><td>£38.00</td></tr> <tr> <td>Merlin Waste</td><td>Dog waste June</td><td>£157.78</td></tr> <tr> <td>Cllr Hathaway via White Heart Group</td><td>Hi vis clothing</td><td>£36.00</td></tr> <tr> <td>Barclaycard</td><td>JAMF and Microsoft</td><td>£24.90</td></tr> <tr> <td>Paul Russell</td><td>Internal audit</td><td>£165.00</td></tr> <tr> <td>Clerk</td><td>Clerk salary June</td><td>£480.84</td></tr> <tr> <td>HMRC</td><td>Tax June</td><td>£120.20</td></tr> <tr> <td>Mark Jones</td><td>Handyperson materials and labour</td><td>£261.31</td></tr> <tr> <td>Three</td><td>Mobile phone</td><td>£14.00</td></tr> <tr> <td>Total to date</td><td>June</td><td>£1,350.02</td></tr> </table>	Supplier	Details	Amount	Clerk (Amazon)	External hard drive	£51.99	St Arvans Village Trust	15 and 20 May	£38.00	Merlin Waste	Dog waste June	£157.78	Cllr Hathaway via White Heart Group	Hi vis clothing	£36.00	Barclaycard	JAMF and Microsoft	£24.90	Paul Russell	Internal audit	£165.00	Clerk	Clerk salary June	£480.84	HMRC	Tax June	£120.20	Mark Jones	Handyperson materials and labour	£261.31	Three	Mobile phone	£14.00	Total to date	June	£1,350.02	CA
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e	<p>Other financial matters:</p> <ul style="list-style-type: none"> -Three now out of contract but can continue. In the meantime, clerk to investigate whether sim only deal would be cheaper. -Barclaycard to be closed -Handyperson services: <ul style="list-style-type: none"> Sander and discs- £136.16 (clerk to draft agreement for placing on asset list) Paint- £18.90 Labour- £106.25 -The Council approved a purchase of up to £200 for a grinder. -Clerk to ensure we have sufficient bank signatories to cover unexpected absences. 	CA																																				
2506.09	QUARTERLY CASH BOOK CHECK																																					
	<ul style="list-style-type: none"> -Cllr Clay carried out check. -Clerk to write up procedure. 	CA																																				
2506.10	AUDIT																																					
	The internal audit was summarised. Clerk to raise a minor query with auditor.	CA																																				
	The annual return was signed.																																					
2506.11	BUDGET																																					
	The 25-26 budget was reviewed.																																					
	Clerk to ensure a separate meeting is held to discuss play equipment renewal.	CA																																				
	Bench replacement budget to be vired to cover play equipment replacement.	CA																																				
	Hedge cutting to be arranged.	AC																																				

	Reserves earmarked for road safety measures.	
2506.12	PLANNING	
	New applications: -None	
	Planning decisions: -DM/2025/00585, 4 Laurel Park, St Arvans, proposed rear extension with maximum depth of 3.00m – approved.	
2506.13	COMMUNICATIONS	
	Communications meeting to be arranged to discuss progress of iCloud set up and possible public meeting.	IC
	Replacement platform for Round Robin email completed and communicated to residents. Message to be put on website and Facebook.	PF
2506.14	HIGHWAYS & MAINTENANCE	
	-Meeting to be arranged to present road safety proposals to MCC Highways.	IC
	Meeting to be arranged with Cllr Webb to discuss MCC response on road safety.	PF
2506.15	ENVIRONMENT & RECREATION	
	-The bus shelter and water pumps have been cleaned. -Repair and cleaning of Devauden Road and KGF benches has been completed. -Repair of the Jubilee bench will commence soon. -Cllr Houghton is arranging a 'bring a brush' party to aid play equipment cleaning. -The Council thanked Cllr Hathaway for her work organising repair and maintenance of village equipment. -Clerk to circulate the health and safety inspections.	CA
2506.16	BIODIVERSITY	
	-The biodiversity plan was agreed with some minor additions. -Purchase of hedgehog food up to £100 was approved. -Purchase of planters (for next Spring) approved. -Bug house being built by resident.	
2506.17	ANNUAL REPORT	CA
	-The annual report was approved subject to some minor changes. -Clerk to upload to website.	
2506.18	MCC CONTRACT	
	-Already approved.	
2506.19	CORRESPONDENCE	
	-MCC, Community Safety Survey -MCC, Media release: Motion confirmed to address HGV ban on M48 Severn Bridge -MCC, TTRO Consultation- 28th May- 3rd May 2025 (Devauden Road) -MCC, Minutes for County Council, Thursday, 15th May, 2025, 2.00 pm	
2506.20	CLERK'S REPORT	
	-Noticeboard keys and Arnold Baker awaited from previous Chair.	

2506.21	FORTHCOMING MEETINGS Cllr Houghton will attend the One Voice Wales Area meeting on 3 July in Usk.	
2506.22	DATE OF NEXT MEETING 16.7.25, 7pm, The Meeting Rooms, St Arvans	

The meeting closed at 9.00.

Chair's signature:

Date:

Draft