

Minutes of the Ordinary Meeting of St Arvans Community Council held at St Arvans Meeting Rooms on Thursday 24 April 2025 at 7.00pm.		Action
2504.01	ATTENDANCE Cllrs P Farley, A Clay, T Houghton, B Howells, I Costello, H Hathaway, P Taylor and County Cllr Webb Apologies: None Also in attendance: C Arvanitis (Clerk)	
2504.02	PUBLIC SESSION One member of the public attended to report on the recent litter pick.	
2504.03	DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA -Peter Farley- DM/2025/00408.	
2504.04	APPROVAL OF MINUTES Some changes were requested to the minutes of the ordinary meeting on 20 March 2025.	CA
2504.05	MATTERS ARISING -Welcome card printed. Cllr Farley to circulate digital copy.	PF
2504.06	REPORTS RECEIVED	
a	Neighbourhood Police Crime & Traffic: report from PCSO E Park: -Eight incidents in March, six cannot be publicised. -Deer hit by vehicle, handled by local vet. -Road traffic collision on A466, no injuries. -Clerk to contact Gwent Police re access points and request anonymised description of confidential incidents.	CA
b	County Council report: -MCC have served notice on caravan in woods between St Arvans and Tintern.	
2504.07	PERSONNEL COMMITTEE	
	-Nothing to report.	
2504.08	FINANCE	
a	Reconciled balances at bank & building society: <div style="text-align: right;">28.2.25</div> <div style="text-align: right;">HSBC £308.05</div> <div style="text-align: right;">MBS £10,201.01</div> <div style="text-align: right;">Unity Trust £29,538.27</div>	

b	<p>The March bank reconciliation was approved</p> <table><tr><td>HSBC (now closed, paying in book awaited to put in Unity Trust)</td><td>£308.05</td></tr><tr><td>Mon BS</td><td>£10,201.01</td></tr><tr><td>Unity Trust</td><td>£29,538.27</td></tr><tr><td>Net balance as at 31 March 2025</td><td>£40,047.33</td></tr><tr><td></td><td></td></tr><tr><td>Net opening balance on 1 April 2024</td><td>£23,265.71</td></tr><tr><td>Add – Receipts for year to 31 March 2025</td><td>£32,001.28</td></tr><tr><td>Less – Payments for year to 31 March 2025</td><td>£15,220.06</td></tr><tr><td></td><td></td></tr><tr><td>Closing balance as at 28 February 2025</td><td>£40,046.93</td></tr><tr><td></td><td></td></tr></table>	HSBC (now closed, paying in book awaited to put in Unity Trust)	£308.05	Mon BS	£10,201.01	Unity Trust	£29,538.27	Net balance as at 31 March 2025	£40,047.33			Net opening balance on 1 April 2024	£23,265.71	Add – Receipts for year to 31 March 2025	£32,001.28	Less – Payments for year to 31 March 2025	£15,220.06			Closing balance as at 28 February 2025	£40,046.93			CA																																						
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e	<p>Other financial matters:</p> <ul style="list-style-type: none"> -Reserves remains relatively high whilst Council waits for prices for various road safety initiatives from MCC. -Council agreed to stop the Barclaycard. Clerk to investigate how to move current payments to Unity Trust Bank and then how to stop the card. -Council approved payment of £54.21 to Cllr Howells to cover batteries for defibs. -Council approved payment of £10.60 to Sheena Banfield to cover printing of welcome card. 	CA																																							
2504.09	PLANNING																																								
a	<p>New applications:</p> <ul style="list-style-type: none"> - None. 																																								
b	<p>Planning decisions:</p> <ul style="list-style-type: none"> -DM/2025/00250, Little Haven, Court Gardens, St Arvans, thinning out/trimming of tree so it does not overhang neighbours drive- approved. -DM/2025/00393, Church House, Church Lane, St Arvans, 1 Eucalyptus, 1 weeping ash and 1 willow ash to be felled in the back garden – approved. -DM/2025/00408, The Forge, Forge Gardens, St Arvans, following some recent gardening work, one dead Holly (approx. 5m high) was identified. On further inspection decay has been identified. Would like to remove both trees for safety reasons- approved. -DM/2025/00298, Church House, Church Lane, fast track householder outdoor swimming pool and associated outbuilding – approved. 																																								
2504.10	COMMUNICATIONS																																								
a	-Cllr Costello will convene a Communications Group meeting this month.	IC																																							
2504.11	HIGHWAYS & MAINTENANCE																																								
a	Cllr Howells to remind Graham Kinsella we are waiting for road strip speed data.	BH																																							

b	Cllrs Howells, Houghton and Costello will meet with MP Catherine Fookes regarding road safety. We understand that Catherine Fookes is waiting for updates from MCC Neighbourhood Services regarding outstanding road safety initiatives for St Arvans.	
2504.12	ENVIRONMENT & RECREATION	
a	Defibs have all been checked and are ready for use.	
b	CPR course on 20.5.25 to be advertised on Facebook and website.	BH, HH, CA
c	Confirmation provided that Council will pay for CPR course.	CA
d	Handyperson to be tasked with initial quotes / jobs (£12.50 per hour) including Devauden bench, Jubilee bench and KGF slide. Council to monitor monthly.	HH
e	Slide to be closed until safely repaired.	HH
f	Clerk to chase KGF health and safety audit.	CA
g	Clerk to add note regarding dog waste protocols to website	CA
2504.13	BIODIVERSITY	
a	Bio-diversity group to form (Cllrs Farley, Houghton, Hathaway, Clay, Costello and clerk) and hold initial meeting to review proposed plan.	HH
b	Following meeting, Clerk to recirculate edited version of proposed biodiversity plan.	CA
2504.14	CORRESPONDENCE	
	<ul style="list-style-type: none"> -MCC, RE: TTRO Consultation- A466 Tintern Road, St Arvans. -MCC, WVW Notes of Meeting 26.02.25. -MCC, Media Release: Monmouthshire County Council urges vigilance over parking scams. -MCC, Fw: Planning application and enforcement Training for Community and Town Councils. -OVW, Independent Remuneration Panel for Wales- Annual Report 2025. -Gov Wales- Independent Remuneration Panel for Wales- Annual Report 2025 to 2026. -IRPW, Transfer of functions from the Independent Remuneration Panel for Wales to Democracy and Boundary Commission Cymru. -March & April Fiveways Magazine. -M48 Highways- Important Update: National Highways- M48 7.5t weight Limit -Jo Webb, Heritage Lottery Fund- Meet the Funder Webinar. 	
2504.15	CLERK'S REPORT	
	<ul style="list-style-type: none"> -2024-5 audit underway. -Clerk to book the third Wednesday for meetings from July onwards. -Clerk to circulate appropriate policies for review prior to May Annual Meeting. -Approval given to purchase the Seagate Expansion Portable 1TB external hard drive at approx. £54.97. 	CA
2504.16	FORTHCOMING MEETINGS	CA, AC
	<ul style="list-style-type: none"> -One Voice Wales Newport Area meeting – Cllr Houghton to be Council representative (clerk to let One Voice Wales know). -Cllr Clay will attend MCC training on planning and enforcement. -Cllr Clay to organise meeting with Garden City Football Club. 	
2504.17	DATE OF NEXT MEETING AND ANNUAL MEETING	
	15.5.25, 7pm, The Meeting Rooms, St Arvans	

The meeting closed at 9.00.

Chair's signature:

Date:

Draft