

Minutes of the Ordinary Meeting of St Arvans Community Council held at St Arvans Meeting Rooms on Thursday 20 February 2025 at 7.00pm.		Action
2502.01	<b>ATTENDANCE</b> Cllrs P Farley, A Clay, T Houghton, B Howells, H Hathaway, I Costello and P Taylor <b>Apologies:</b> County Cllr Webb <b>Also in attendance:</b> C Arvanitis (Clerk)	
2502.02	<b>PUBLIC SESSION</b> Community Support Officer Elis Park attended remotely.	
2502.03	<b>DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA</b> None	
2502.04	<b>APPROVAL OF MINUTES</b> The minutes of the ordinary meeting on 16 January 2025 were approved and duly signed.	
2502.05	<b>MATTERS ARISING</b> -Welcome card draft is ready and will be circulated.	PF
2502.06	<b>REPORTS RECEIVED</b>	
a	Police report (from Elis Park): -Speedchecks will be conducted on Devauden Road. -Police approval not required for any new road signage. -Contact points for Police Inspector and Sergeant will be sent through.	CA
b	County Council report: -None	
2502.07	<b>PERSONNEL COMMITTEE</b>	
	-Clerk appraisal conducted, successfully passed probationary period.	
2502.08	<b>FINANCE</b>	
a	Reconciled balances at bank & building society: <div style="text-align: right;">             31.1.25              HSBC £348.70*              MBS £10,201.01              Unity Trust £35,706.92           </div> *Estimate as no statement sent through. Clerk to chase final HSBC statement and cheque	CA

b	<p>The January bank reconciliation was approved (on the basis the HSBC amount is an estimate).</p> <table><tr><td>HSBC</td><td>£348.70</td></tr><tr><td>Mon BS</td><td>£10,201.01</td></tr><tr><td>Unity Trust</td><td>£35,706.92</td></tr><tr><td>Net balance as at 31 January 2025</td><td>£46,256.63</td></tr><tr><td></td><td></td></tr><tr><td>Net opening balance on 1 April 2024</td><td>£23,265.71</td></tr><tr><td>Add – Receipts for year to 31 January 2025</td><td>£32,001.28</td></tr><tr><td>Less – Payments for year to 31 January 2025</td><td>£8,992.92</td></tr><tr><td></td><td></td></tr><tr><td>Closing balance as at 31 January 2025</td><td>£46,274.07</td></tr></table>	HSBC	£348.70	Mon BS	£10,201.01	Unity Trust	£35,706.92	Net balance as at 31 January 2025	£46,256.63			Net opening balance on 1 April 2024	£23,265.71	Add – Receipts for year to 31 January 2025	£32,001.28	Less – Payments for year to 31 January 2025	£8,992.92			Closing balance as at 31 January 2025	£46,274.07																																	
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e	Other financial matters: -Clerk to find missing Barclaycard invoices -Council approval given to pay Councillor allowances in March, including Chair and Vice Chair for specific responsibilities. -Cllr Costello to determine whether to continue with JAMF. -Cllr Farley to check for missing CISCO invoices. -Clerk to send cashbook to Cllr Clay for quarterly checking.	CA/ IC
<b>2502.09</b>	<b>PLANNING</b>	
a	New applications: -DM/2025/00097, Land at Golden Hill Farm, St Arvans, proposed installation of 3 shepherd huts for overnight guest use, associated decking, footpaths, permeable track updates to existing farm track, addition of small grass mat permeable track, parking and turning area, secure bicycle storage, permeable communal area and recycling / refuse storage. Also, minor landscaping of the site, planting of native species trees, hedgerows, shrubbery and meadow grass with wildflowers throughout the site – <b>no objections</b> .	CA
b	Planning decisions: -DM/2024/01318, Fair Oak Farm, Penterry Lane, Penterry, removal of conditions 6 (holiday accommodation only) and 7 (register of occupants) of planning consent DC/2017/01152 – approved.	
<b>2502.10</b>	<b>COMMUNICATIONS</b>	
a	-Cllr Costello to convene meeting on iPads to determine best way forward.	IC / CA
b	-Clerk to work on quality of Round Robin email list prior to using Brevo for communications.	
<b>2502.11</b>	<b>HIGHWAYS &amp; MAINTENANCE</b>	
a	Highways group successfully met with Devauden Community Council to share knowledge on road safety concerns. A follow up meeting will be held.	
b	New satnav sign at Wynccliffe junction.	
c	20-mph sign outside Memorial Hall cleaned. 20-mph sign refitted outside the Piercefield.	
d	Annual village road sweep 12 March.	
e	Grange Road bench, permissions sought for ramp.	
f	Clerk to report faded lines on Penterry Road	CA
<b>2502.12</b>	<b>ENVIRONMENT &amp; RECREATION</b>	
a	Handyman work for Jubilee and Devauden Road bench repairs, approved in principle up to £600. Awaiting quotes.	
b	Council approved quote of £150 plus VAT for sports field health and safety inspection, clerk to book.	CA
c	Clerk to seek quote from WM Morgan Garden Services to collect rugby post and install it on sports field.	CA
d	Clerk to distribute MCC schedule of services for 25-26.	
<b>2502.13</b>	<b>CORRESPONDENCE</b>	

	-MCC, Media Release: Monmouthshire County Council receive 2025/26 provisional core funding settlement from the Welsh Government -MCC, MEDIA RELEASE: Monmouthshire County Council becomes world's first Deforestation Free Champion Council -MCC, Media release: Mobile connectivity survey launches in Monmouthshire -MCC, Media Release: Monmouthshire County Council publishes Draft Budget for 2025/26 -MCC, Media Release: Monmouthshire County Council launches Let's Talk Monmouthshire -MCC, Media Release: Consultation now open on Monmouthshire County Council's Draft Budget for 2025-26 -MCC, TTRO Consultation - 19th Feb - 25th Feb 2025 -OVW, COVID-19 Day of Reflection - 9 March 2025	
<b>2502.14</b>	<b>CLERK'S REPORT</b>	
a	Clerk to check meeting room availability for 2025-26.	CA
b	Finance committee and clerk to check assets register prior to insurance quotes being gathered.	CA
<b>2502.15</b>	<b>FORTHCOMING MEETINGS</b> None.	
<b>2502.16</b>	<b>DATE OF NEXT MEETING</b> 20.3.25, 7pm, The Meeting Rooms, St Arvans	

The meeting closed at 8.55pm.

Chair's signature: ..... Date: .....