

Minutes of the Ordinary Meeting of St Arvans Community Council held on Wednesday 26<sup>th</sup> July  
2023 in the Meeting Rooms, St Arvans and online via Webex at 4.00pm

- 2307.16 **ATTENDANCE:** Cllrs R Edwards (Chair), P Farley (Vice Chair), A Clay, T Houghton,  
B Howells, I Costello  
**APOLOGIES:** M Davies  
Also in attendance: Ms C Baker (Clerk)
- 2307.17 **DECLARATIONS OF INTEREST** None
- 2307.18 **APPROVAL OF MINUTES**  
**Resolved:** To approve the minutes of the Ordinary Meeting of 11<sup>th</sup> July 2023 as a true record of the meeting.
- 2307.19 **PERSONNEL**
- a **Resolved:** To adopt the following policies:
    - i) Health and Safety Policy
    - ii) Disciplinary and Grievance Policy
    - iii) Equality and Diversity Policy
  - b **Resolved:** To adopt the updated Litter Picking Risk Assessment (Vote – 5 in favour, 1 abstain)
- 2307.20 **FINANCE**
- a **Resolved:** To adopt the updated Terms of Reference for the Finance Committee.  
Cllr Farley thanked those who have worked on this, particularly the RFO.
  - b **Devauden Road Project**  
The consultant work on the project is now complete and the Council is ready to move onto consultation with the community followed by submission to MCC. This is the culmination of several years of work into improving safety on Devauden Road.  
**Resolved:** To approve payment to the following:  

Peter Evans Partnership	Inv no. 3399004	£2,119.01
(Professional Fees- Devauden Road Project)		

  
**Further Resolved:** To set a date on a Saturday in August or September 2023 for a community engagement session. Highways Advisory Group to determine suitable date.
- 2307.21 **PROPERTIES**
- a King George's Field Playground:  
To receive and agree safety signage as appropriate for play equipment and costings for producing signs.  
**Resolved:** To approve signage that states children should be supervised on play equipment, at a cost of £120.
- 2307.22 **ENVIRONMENT & RECREATION**
- a **Defibrillators:**  
To receive update on payment from Devauden Community Council for defibrillator cabinet at Howick.  
**Resolved:** To invoice Devauden Community Council £382.95 for the defibrillator cabinet, and to include a copy of the original invoice paid by SACC showing this cost.

**2307.23 NEXT MEETING** : Ordinary Meeting Tuesday 12<sup>th</sup> September, although anticipated that an Extraordinary Meeting will be called ahead of this.

**DATE OF NEXT MEETING(S): 12<sup>th</sup> September 2023**

2023: 10th October, 14th November, 12th December

2024: 9<sup>th</sup> January, 13<sup>th</sup> February, 12<sup>th</sup> March, 9<sup>th</sup> April, 14<sup>th</sup> May (Annual & Ordinary Meeting)

The meeting closed at 5:00pm.

Chair's signature: .....

Date: .....