

Minutes of the Ordinary Meeting of St Arvans Community Council held on Tuesday 10th October 2023 in the Meeting Rooms, St Arvans and online via Webex at 7.00pm

2310.01 ATTENDANCE: Cllrs R Edwards (Chair), P Farley (Vice Chair), A Clay, B Howells, I Costello

Apologies: Cllr T Houghton

Also in attendance: Ms C Baker (Clerk), County Cllr Ann Webb, PCSO A Jones and PCSO T Wall

2310.02 PUBLIC FORUM No members of public present

2310.03 DECLARATIONS OF INTEREST None

2310.04 APPROVAL OF MINUTES

Resolved: To approve the minutes of the Ordinary Meeting of 12th September 2023 as a true record.

2310.05 REPORTS RECEIVED:

a Neighbourhood Police Crime and Traffic:

- i 27/09/2023 recently-installed 20mph road sign uprooted and removed on Grange Road which was subsequently re-installed, and is now 'leaning'. PCSO Jones confirmed that a CCTV on a neighbouring property could be utilised for purposes of observation so long as a 'CCTV in operation' sign is displayed. 20/10/2023 Report of motorcyclist coming off his motorbike after hitting mud on Itton Road at Howick; rider sustained bruising and minor injuries.
- ii Chair asked if future Neighbourhood Police reports could include a wider area of the Wye Valley.
- iii PCSO Jones confirmed that the updated staffing list of the local police team could be circulated amongst the community.

b Monmouthshire County Cllr A Webb:

- i Cllr Webb suggested that we might find it useful to have a meeting with MCC Nigel Leaworthy who would explain what could be carried out regarding pavement weeds, extra verge cutting etc. which are deemed as non-specified works. Kerb gutters are due to be cleaned shortly. Cllr Webb also agreed to forward a copy of MCCs schedule of 'specified work' for the St Arvans area to the clerk.
- ii Cllr Webb reported that the MCC RLDP consultation will take place in 2024. No new candidate sites will be added at this point forward.
- iii There have been a number of complaints regarding the poor quality of the tarmac patching between St Arvans and the Racecourse car parks.
- iv Cllr Webb agreed to forward MCC's organisational chart (to the operational level) to the Clerk.

c Give Dog Fouling the Red Card [meeting notes of 14th September 2023](#) received.

d One Voice Wales Green Hub notes of the meeting of 27th September 2023 received. [Sustainable Urban Drainage notes](#); [Rain Water Management presentation](#)

e St Arvans Memorial Hall Management Committee meeting of September 2023 minutes are awaited.

2310.06 PERSONNEL

Litter Picking:

- a. Risk assessment: Most of the Community Litter Pickers have responded to the risk assessment. Cllr Edwards to chase those who have yet to respond.
- b. New portable warning signs have arrived. Cllr Howells is looking into a new appropriate storage bag.

2310.07 FINANCE (compiled by RFO)

- a Reconciled balances at bank & building society at 31.9.23:

HSBC	£18,588.62
MBS	£10,063.96
Balance to Bank Reconciliation 30.9.23	£28,652.58

- b To note payments made between 1.9.23 – 30.9.23

Date	Payee	Description & min ref	Amount	Ref
11/9/23	H3G (Three Mobile)	Clerks mobile September	14.00	P51
13/9/23	JAMF SOFTWARE	software	12.84	P52
13/9/23	JAMF SOFTWARE	conversion fee	0.35	P53
14/9/23	J & P Gardening	KGPF hedge works	150.00	P54
14/9/23	Broxap	KGPF bench supply	816.00	P55
14/9/23	PEP	Devauden Road Project	9.00	P41
15/9/23	WM Garden Services	KGPF play equipment repairs	2700.00	P56
15/9/23	Cisco Webex	hybrid meeting fee	15.14	P57
22/9/23	HSBC	Bank Charges- September	5.00	P58
29/9/23	Payroll September	HMRC/Salaries	569.28	P59

- c Additional payments for approval and payment in October

- i) Merlin Environmental Services Ltd – dog waste collection October- £127.40
(Litter Act 1983, s5,6)
- ii) Fiveways Magazine 2023 – subscription fee January – December 2023- £10.00
(LGA 1972, s111)
- iii) Honeycomb Signs (KGF Playground & Livox Farm)- £134.40 (LGA 1972, s144)

Resolved: To approve all payments

- d Q2 Budget Report received.

- e Finance Committee

Resolved: That the next meeting of the Finance Committee will take place on Tuesday 17th October 2023 at 5pm.

- f Unity Trust

Noted that the RFO will transfer SACC HSBC bank balance minus £1,000 to the new Unity Trust account on 1st November. £1,000 to remain in the HSBC account for the time being.

2310.08 PROPERTIES

- a King George's Field Playground:

- i Quotation for painting of fences & Gates was received and payment of £100 was approved.
- ii Sign with mandatory/advisory information received. Councillors were very impressed with the new sign, Cllr Clay to organise installation.

b The Park Sports Field:

- i Approved to purchase a junior rugby post, quotations to be sought.
- ii Tree inspection carried out on 4th October. Report awaited.
- iii Public Spaces Protection Order consultation noted. <https://www.monmouthshire.gov.uk/pspo-dog-controls/>
- liii Concern was expressed regarding the way in which the Sports Field is currently being used; it was agreed that user agreements need to be set up with any/all organised users of the Sports Field.

2310.09 PLANNING

A New planning applications: received by publication of agenda on 5th October 2023.

- a DM/2023/01290 – 2 Sycamore Court - single storey rear extension. MCC permitted development.
- b DM/2023/01292 – Firbank House, Devauden Road, St Arvans - dismantle and remove to ground level large dead chestnut tree. MCC approved as it was deemed risk to safety.

The meeting was informed that the felling of any trees (non-TPO) within a conservation area requires a planning application.

2310.10 COMMUNICATIONS

- i Update received on CAG meeting of 19th September 2023
- ii Update received on Clerk's video consultation with IT consultant and agree further action. – report to follow for the minutes

2310.11 HIGHWAYS & MAINTENANCE

- a Noted that there has been a change of date of the PEP Devauden Road Project Community Presentation to Saturday 28th October 2023, 2:00-3:00pm at The Meeting Rooms, St Arvans.
- b **20MPH signage** This has been welcomed by residents. The installers removed the new village gateway signs on A466 near the Memorial Hall in error, which were subsequently re-installed.

2310.12 ENVIRONMENT & RECREATION

a Defibrillators:

- i Monthly inspection report received. A set of new pads need to be ordered.
- li CPR and defibrillator training course on 24th October at Piercefield Pub at 7pm noted.

b Dog Waste Bins:

- i Inappropriate/illegal bulk disposal of dog waste (carrier bags full) into dog bins and litter bins noted. MCC litter bin operative and Chair will monitor this situation and report at the next meeting.

- ii Monmouthshire County Council's Public Spaces Protection Order consultation is now live at <https://www.monmouthshire.gov.uk/pspo-dog-controls/>

Resolved: To register The Park Sports Field via the consultation following advice from MCC officer that this piece of land had been mistakenly not included.

- iii Signs at Livox Farm. SACC are now in possession of the new 'do not toilet, litter' signs and Cllr Clay is arranging installation of the signs.

2310.13 CORRESPONDENCE

Correspondence noted: MCC press releases, OVW circulars

2310.14 Forthcoming meetings requiring SACC representation noted:

- a Wye Valle Villages Delivery Group, Tintern Village Hall, 19th October 2023, 3:00pm
- b SA Memorial Hall Committee, St Arvans Memorial Hall, 16th November 2023

2310.15 NEXT MEETING : 14th November 2023

DATE OF NEXT MEETING(S):

2023: 12th December

2024: 9th January, 13th February, 12th March, 9th April, 14th May (Annual & Ordinary Meeting)

The meeting closed at 8:50pm.

Chair's signature:

Date: