



The next Ordinary Meeting of St Arvans Community Council will be held at The Meeting Rooms on Wednesday 18 February 2026 at 7:00PM and via Teams (see end of agenda).

If you wish to join via Teams, please contact the Clerk ([clerk@starvanscouncil.co.uk](mailto:clerk@starvanscouncil.co.uk)) by 5pm on the day of the meeting.

## AGENDA

### **2602.01 TO RECORD ATTENDANCE AND ACCEPT APOLOGIES FOR ABSENCE**

### **2602.02 PUBLIC SESSION (15 minutes)**

To receive and consider any comments or questions from the public which may be answered but not debated.

### **2602.03 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA**

### **2602.04 TO APPROVE MINUTES OF THE MEETING HELD ON 21 JANUARY 2026**

### **2601.05 TO NOTE MATTERS ARISING FROM THE MINUTES OF 21 JANUARY 2026 (FOR INFORMATION ONLY)**

### **2602.06 TO RECEIVE REPORTS:**

-Neighbourhood Police Crime & Traffic: report from PCSO Kraig Jackson.

-Monmouthshire County Council: monthly report from County Cllr A Webb

-Other reports

### **2602.07 HIGHWAYS & MAINTENANCE**

-To receive report and agree any action.

### **2602.08 ENVIRONMENT & RECREATION**

-To receive report and agree any action.

### **2602.09 BIODIVERSITY**

-To receive report and agree any action.

## 2602.10 FINANCE

- a Reconciled balances at bank & building society:

31.1.26

MBS	£10,339.79
Unity Trust	£36,399.06

- b. To approve bank reconciliations:

	To end January
Mon BS	£10,339.79
Unity Trust	£36,399.06
<b>Net balance at end of month</b>	<b>£46,738.85</b>
Net Opening Balance on 1st April 2025 Unity	£29,538.27
Mon BS	£10,339.79
Add: Receipts for the year to date	£25,096.45
Total	£64,974.51
Less: Payments for the year to date	£18,235.66
<b>Closing Balance at end of month</b>	<b>£46,738.85</b>

- c. To receive December-January cashbook

<i>Supplier</i>	<i>Details</i>	<i>Debit</i>	<i>Credit</i>
St Arvans Village Trust	19.11.25 3 hrs	£27.00	
Merlin Waste	Dog waste Dec	£157.78	
Carole Arvanitis via ICO	Data protection fee	£52.00	
M Jones - handyperson	Labour /Materials	£155.68	
Merlin Waste	Dog waste Jan	£157.78	
Barclaycard	<i>Statement awaited</i>	£24.69	
Barclaycard	JAMF (£12.35), Microsoft £12.10)	£24.45	
Clerk	Clerk salary Dec	£496.50	
HMRC	Tax Dec	£124.00	
Clerk	Clerk salary Jan	£496.50	
HMRC	Tax Jan	£124.00	
Three	Clerk's mobile	£8.40	

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MCC	Precept		£7,965.00
Unity Trust	Bank charge	£6.00	
Unity Trust	Bank charge	£6.00	
<b>Total</b>	<b>Dec/Jan</b>	<b>£1,869.18</b>	<b>£7,965.00</b>

d. To approve February payments to date

<i>Supplier</i>	<i>Details</i>	<i>Amount</i>
Carole Arvanitis via Amazon	Body worn camera	59.99
Monmouthshire Citizens Advice	Grant	£750.00
Merlin Waste	Dog waste Feb	£157.78
Barclaycard Feb	JAMF and Microsoft	£24.41
St Arvans Village Trust	Meeting 21.1 – 3 hours	£27.00
Clerk	Clerk salary Feb	£496.50
HMRC	Tax Dec	£124.00
HMRC	Tax Feb	£124.00
M Jones	Labour / materials	£194.67
<b>Total</b>		<b>£1,834.35</b>

e. Any other financial items.

- Member allowances 2025-26
- Invoicing for fountain and lights 2025
- Norton credit card payments
- Merlin contract
- Insurance 26-2
- MCC grounds maintenance contract
- Accounts check

### **2602.11 25-26 BUDGET REVIEW**

### **2602.12 PLANNING**

New planning applications:

-None

Planning Decisions:

-DM/2025/01620, 10 Woodlands Close, Householder Erection of a lean to glass house 3.1m wide 4.5m long and 3.0m tall at the ridge to the rear left hand side elevation (street view) of 10 Woodlands Close – approved.

-Footpaths

#### **2602.13 COMMUNICATIONS**

-To receive report and agree any action.

#### **2602.14 PERSONNEL GROUP**

-To receive updates.

#### **25602.15 CORRESPONDENCE**

-Miscellaneous emails listed in correspondence schedule

#### **2602.16 CLERK'S REPORT**

#### **2602.17 DATES OF FORTHCOMING MEETINGS**

**2602.18 DATE OF NEXT MEETING(S): 18/3/26, 6.30pm at The Meeting Rooms, St Arvans;**

## **Correspondence January -February 26**

-MCC, Let's Talk Budget and Priorities 2026-27 Consultation Toolkit

-MCC, Media release – Cross-border efforts to tackle congestion in Chepstow

-MCC, MEETING UPDATE: Monmouthshire County Council - Let's Talk Budget and Priorities 2026-27. Town and Community Councils Meeting Invite

-OVW - ***RSPB Big Garden Bird Watch 2026 – Registration now open***

-OVW - FW: Older People Commissioner survey - finishes 30.1.26

--OVW, Covid-19 National Day of Reflection 2026

-OVW, Age Friendly Communities Newsletter

-Hope Rescue, A Second Chance for Richard