



8 October 2025

The next Ordinary Meeting of St Arvans Community Council will be held at The Meeting Rooms on Wednesday 15<sup>th</sup> October 2025 at 7:00PM and via Teams (see end of agenda). If you wish to join via Teams, please contact the Clerk ([clerk@starvanscouncil.co.uk](mailto:clerk@starvanscouncil.co.uk)) by 5pm on the day of the meeting.

Carole Arvanitis, Clerk to St Arvans Community Council

## AGENDA

### 2510.01 TO RECORD ATTENDANCE AND ACCEPT APOLOGIES FOR ABSENCE

### 2510.02 PUBLIC SESSION (15 minutes)

To receive and consider any comments or questions from the public which may be answered but not debated.

### 2510.03 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA

### 2510.04 TO APPROVE MINUTES OF THE MEETING HELD ON 17 SEPTEMBER 2025

### 2510.05 TO NOTE MATTERS ARISING FROM THE MINUTES OF 17 SEPTEMBER 2025 (FOR INFORMATION ONLY)

### 2510.06 TO RECEIVE REPORTS:

- Neighbourhood Police Crime & Traffic: report from PCSO E Park.
- Monmouthshire County Council: monthly report from County Cllr A Webb.

### 2510.07 PERSONNEL GROUP

- To receive updates.

### 2510.08 FINANCE

- a Reconciled balances at bank & building society:

	30.9.25
MBS	£10,339.79
Unity Trust	£35,670.22

- b. To approve bank reconciliations:

	To end September
Mon BS	£10,339.79

Unity Trust	£35,670.22
<b>Net balance at end of month</b>	<b>£46,010.01</b>
Net Opening Balance on 1st April 2025 Unity	£29,538.27
Mon BS	£10,339.79
Add: Receipts for the year to date	£17,131.45
Total	£57,009.51
Less: Payments for the year to date	£10,999.50
<b>Closing Balance at end of month</b>	<b>£46,010.01</b>

c. To receive August-September cashbook

<i>Supplier</i>	<i>Details</i>	<i>Debit</i>	<i>Credit</i>
Helen Hathaway via Tesco	Gift for resident	£39.80	
St Arvans Village Trust	Meeting July	£19.00	
Merlin Waste	Dog waste August	£157.78	
Barclaycard	JAMF (£12.22), Microsoft (£12.36) and Norton (£89.99)	£114.57	
Helen Hathaway via Almondsbury	Planter	£179.97	
M.Jones - handyperson	Labour /Materials	£436.66	
HMRC	Tax August	£120.20	
Merlin Waste	Dog waste August	£157.78	
Clerk	Clerk salary August	£480.84	
HMRC	Tax September	£120.20	
Clerk	Clerk salary September	£480.84	
Three	Clerk's mobile	£14.00	
Barclaycard	JAMF (£12.29), Microsoft (£12.36)	£24.65	
Three	Clerk's mobile	£4.60	
Unity Trust	Bank charge	£6.00	
HMRC	VAT return		£891.02
MCC	Precept		£7,965.00
Unity Trust	Bank charge	£6.00	
<b>Total</b>	<b>Aug-Sep</b>	<b>£2,362.89</b>	<b>£8,856.02</b>

- d. To approve October payments to date

<i>Supplier</i>	<i>Details</i>	<i>Amount</i>
Tesco via Cllr Hathaway	Bulbs	£20.00
St Arvans Memorial Hall	Grant for tree surgery	£348.00
Merlin Waste	Dog Waste October	£157.78
St Arvans Village Trust	10.9, 17.9 and 30.9	£47.50
Clerk	Clerk salary October	£589.90
HMRC	Tax October	£147.40
Three	Mobile phone October – no invoice yet	£8.40
Barclaycard	JAMF and Microsoft – no invoice yet	£24.28
Total		£1,343.26

- e. Any other financial items.  
 -Mobile phone  
 -Norton

#### **2510.09 2025-26 BUDGET**

#### **2510.10 PLANNING**

- New planning applications:
  - DM/2025/01225, Gorse Farm, Devauden Road, St Arvans, residential annex.
  - Proposed path order in St Arvans.
- Planning Decisions:
  - None

#### **2510.11 COMMUNICATIONS**

- To receive report and agree any action.

#### **2510.12 HIGHWAYS & MAINTENANCE**

- To receive report and agree any action.

#### **2510.13 ENVIRONMENT & RECREATION**

- To receive report and agree any action.

#### **2510.14 KING GEORGE'S FIELD PLAYGROUND**

- To determine next steps in setting up separate charity group.

#### **2510.15 BIODIVERSITY**

- To receive report and agree any action.

#### **2510.16 CORRESPONDENCE**

- Miscellaneous emails listed in correspondence schedule.

**2510.17 CLERK'S REPORT**

**2510.18 DATES OF FORTHCOMING MEETINGS**

**2510.19 DATE OF NEXT MEETING(S): 19/11/2025, 7pm at The Meeting Rooms, St Arvans;**

**Microsoft Teams**

**St Arvans Community Council October Meeting**

15 October 2025

19:00 - 21:00 (GMT)

Meeting link: [St Arvans Community Council October Meeting | Microsoft Teams | Meet-up-Join](#)

## **Correspondence September -October 25**

- MCC, TTRO Consultation- 24th - 30th September 2025
- MCC, Buses to school from St Arvans
- MCC, Monmouthshire's Road Works Report - week ending 19th September
- MCC, Monmouthshire's Road Works Report - week ending 26th September
- MCC, Flood Information - Quick Reference Guide
- MCC, Monmouthshire's Road Works Report - week ending 3rd October
- MCC, Media statement: Home to School transport update
- MCC, Media Release: Monmouthshire Community Hubs offering a warm welcome this winter
- MCC, EMERGENCY ROAD CLOSURE: The Old Wye Bridge, Bridge Street, Chepstow
- MCC, Monmouthshire's Road Works Report - week ending 10th October
- MCC, The Community's Budget
- MCC, Toolkit to support National Resident Survey consultation in Monmouthshire
- One Voice Wales, Submission of the Draft Annual Remuneration Report 2026–27
- National Highways, M48 Severn Bridge - September Update