



The Meeting Rooms, Church Lane
St Arvans, Chepstow, NP16 6EU

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13 March 2025

The next Ordinary Meeting of St Arvans Community Council will be held at The Meeting Rooms on Thursday 20th March 2025 at 7:00PM and via Teams (see end of agenda).

AGENDA

2503.01 TO RECORD ATTENDANCE & ACCEPT APOLOGIES FOR ABSENCE

2503.02 PUBLIC SESSION (15 minutes)

To receive and consider any comments or questions from the public which may be answered but not debated.

2503.03 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA

2503.04 TO APPROVE MINUTES OF THE MEETING HELD ON 20 FEBRUARY 2025:

2503.05 TO NOTE MATTERS ARISING FROM THE MINUTES OF 20 FEBRUARY 2025 (FOR INFORMATION ONLY)

2503.06 TO RECEIVE REPORTS:

- Neighbourhood Police Crime & Traffic: report from PCSO E Park:
- Monmouthshire County Council: monthly report from County Cllr A Webb

2503.07 PERSONNEL GROUP

To receive updates.

2503.08 FINANCE

a Reconciled balances at bank & building society:

| | |
|-------------|------------|
| | 28.2.25 |
| HSBC | £308.05 |
| MBS | £10,201.01 |
| Unity Trust | £32,135.40 |

b. To approve bank reconciliation:

| | |
|---------------------------------------|------------|
| HSBC (now closed – cheque awaited) | £308.05 |
| Mon BS | £10,201.01 |
| Unity Trust | £32,135.40 |
| Net balance as at 28 February 2025 | £42,644.46 |
| Net Opening Balance on 1st April 2024 | £23,265.71 |

| | |
|---|------------|
| Add: Receipts for the Year to 28 February 2025 | £32,001.28 |
| Less: Payments for the Year to 28 February 2025 | £12,558.34 |
| Closing Balance as at 28 February 2025 | £42,708.56 |

c. To receive February cashbook:

| Supplier | Details | Debit | Credit |
|-------------------------|----------------------------|-----------|--------|
| Staff salary | Dec 24, Jan and Feb 25 | £1,442.42 | |
| HMRC employee tax | Dec 24, Jan and Feb 25 | £360.60 | |
| St Arvans Village Trust | Nov 24 and Jan 25 meetings | £38.00 | |
| Audit Wales | 2018-19 additional work | £1,410.00 | |
| Merlin | Feb-25 | £155.04 | |
| One Voice Wales | 24-25 subscription | £133.00 | |
| Barclaycard | Norton Anti-virus | £12.36 | |
| H3G (Three Mobile) | Clerk's mobile January | £14.00 | |
| HSBC | Bank charge | £5.00 | |

d To approve March payments:

| Supplier | Details | Amount |
|-------------------------|----------------------|---------|
| Staff salary | Mar 25 | £480.84 |
| HMRC | Mar 25 | £120.20 |
| One Voice Wales | 2025-26 | £140.00 |
| Councillor allowance | Peter Farley | £656.00 |
| Councillor allowance | Tim Houghton | £447.69 |
| Councillor allowance | Anto Clay | £156.00 |
| Councillor allowance | Barrie Howells | £156.00 |
| Councillor allowance | Helen Hathaway | £156.00 |
| Councillor allowance | Ian Costello | £156.00 |
| Councillor allowance | Peter Taylor | £156.00 |
| St Arvans Village Trust | Feb 25 meeting | £19.00 |
| Merlin | Mar 25 | £155.04 |
| Barclaycard | Norton | £12.36 |
| Three | Clerk's mobile March | £14.00 |

e To approve amended 2025 asset register

2503.09 PLANNING

- New planning applications:
 - DM/2025/00298, Church House, Church Lane, fast track householder outdoor swimming pool and associated outbuilding.
- Planning Decisions:
 - None

2503.10 COMMUNICATIONS

To receive report and agree any action.

2503.11 HIGHWAYS & MAINTENANCE

To receive report and agree any action.

2503.12 ENVIRONMENT & RECREATION

To receive report and agree any action.

2503.13 CORRESPONDENCE

Miscellaneous emails listed in the correspondence schedule.

2503.14 CLERK'S REPORT

2503.15 DATES OF FORTHCOMING MEETINGS requiring SACC representation

2503.16 DATE OF NEXT MEETING(S): 24/4/2025, 7pm at The Meeting Rooms, St Arvans;

St Arvans Community Council Meeting

20 March 2025

19:00 - 21:00 (GMT)

Meeting link: [St Arvans Community Council Meeting | Microsoft Teams | Meet-up-Join](#)

Correspondence February-March 2025

- MCC, Media Release: MCC reviews 20mph speed limits based on residents' feedback
- MCC, Media Release: Monmouthshire County Council Final Budget for 2025/26
- MCC, TTRO Consultation - 12th March - 18th March 2025
- MCC, TTRO Consultation - A466 Tintern Road, St Arvans
- MCC, Monmouthshire's Road Works Report - week ending 7th March
- OVW, Senedd Report on the Role, Governance and Accountability of Community and Town Council Sector
- Newland Parish Council - UK and Welsh governments announce £1m fund to tackle River Wye pollution