



9 January 2025

The next Ordinary Meeting of St Arvans Community Council will be held at The Meeting Rooms on Thursday 16th January 2025 at 7:00PM and via Google Meet (see end of agenda).

Carole Arvanitis, Clerk to St Arvans Community Council

## AGENDA

2501.01 TO RECORD ATTENDANCE & ACCEPT APOLOGIES FOR ABSENCE

2501.02 PUBLIC SESSION (15 minutes)

To receive and consider any comments or questions from the public which may be answered but not debated.

2501.03 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA

2501.04 TO APPROVE MINUTES OF THE MEETING HELD ON 19 DECEMBER 2024:

[..\..\Minutes\2024-25\Dec\SACC December 2024 Minutes.pdf](#)

2501.05 TO NOTE MATTERS ARISING FROM THE MINUTES OF 19 DECEMBER (FOR INFORMATION ONLY)

2501.06 TO RECEIVE REPORTS:

- a. Neighbourhood Police Crime & Traffic: report from PCSO E Park
- b. Monmouthshire County Council: monthly report from County Cllr A Webb

2501.07 PERSONNEL COMMITTEE

- a. To receive updates.

2501.08 FINANCE

- a. Reconciled balances at bank & building society:

	31.12.24
HSBC	£395.54
MBS	£10,201.01
Unity Trust	£34,235.31

- b. To approve bank reconciliation:

[Dec Bank Recon](#)

- c. To receive December cashbook (detailed below)

Date	Supplier	Description	Payments	Receipts
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10/12/2024	Garden City Football Club	Grass Cutting		610.23
12/12/2024	H3G (Three Mobile)	Clerk's mobile December	14.00	
13/12/2024	JAMF SOFTWARE	Software	£12.64	
13/12/2024	JAMF SOFTWARE	Conversion fee	£0.34	
16/12/2024	Cisco Webex	Hybrid meeting fee	£14.86	
22/12/2024	HSBC	Bank Charges - December	£5.00	
02/12/2024	Kingfisher Clean	Clean	52.00	
02/12/2024	Payroll	Dec payroll Lucy Allen	129.44	
02/12/2024	HMRC	HMRC	127.40	
02/12/2024	Vision ICT	IT support	10.00	
02/12/2024	Payroll	Dec payroll Carole Arvanitis	406.66	
02/12/2024	MCC	Maintenance	2769.40	
09/12/2024	Barclaycard	Payment	24.72	
31/12/2024	Precept	Precept		9632.00

d. To receive January payments for approval.

#### **2501.09 2024-25 BUDGET REVIEW**

#### **2501.10 PLANNING**

a. New planning applications:

i) Pre-planning notice opposite Piercefield

b. Planning Decisions:

None

#### **2501.11 COMMUNICATIONS**

a. To receive report and agree any action.

#### **2501.12 HIGHWAYS & MAINTENANCE**

a. To receive report and agree any action.

#### **2501.13 ENVIRONMENT & RECREATION**

a. To receive report and agree any action.

#### **2501.14 GRANT REQUESTS**

a. To consider requests from Penterry Church, St Arvans Church, and Citizens Advice.

#### **2501.15 CORRESPONDENCE**

Miscellaneous emails listed in the correspondence schedule.

#### **2501.16 CLERK'S REPORT**

#### **2501.17 DATES OF FORTHCOMING MEETINGS requiring SACC representation**

#### **2501.18 DATE OF NEXT MEETING(S): 20/02/2025, 7pm at The Meeting Rooms, St Arvans;**

To join the meeting remotely use the Google Meet link below:

<https://meet.google.com/jpz-tavs-qjb>

### Correspondence December 24-January 25

- MCC, Storm Bert and Storm Darragh financial support
- Gwent Police, Police and Crime Commissioner survey
- OVW, REVIEW OF SENEDD CONSTITUENCIES