



4th January 2024

I hereby give notice that the next Ordinary Meeting of St Arvans Community Council will be held at The Meeting Rooms on Tuesday 8th January 2024 7:00PM and via Webex (see end of agenda). All Members of the Council are summoned to attend and to consider and resolve upon the business to be transacted at the meeting as set out hereunder.

Catherine Baker, Clerk to St Arvans Community Council

AGENDA

2401.01 TO RECORD ATTENDANCE & ACCEPT APOLOGIES FOR ABSENCE

2401.02 PUBLIC SESSION (15 minutes)

To receive and consider any comments or questions from the public which may be answered but not debated

2401.03 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA

2401.04 TO APPROVE MINUTES OF:
ORDINARY MEETING of [12th December 2023](#)

2401.05 TO RECEIVE REPORTS:

- a. Neighbourhood Police Crime & Traffic: report from PCSO A Jones
- b. Monmouthshire County Council: monthly report from County Cllr A Webb

2401.06 PERSONNEL COMMITTEE

a. To receive updates on Councillor and RFO vacancies, advertised on 18/12/2023 and 02/01/2024 respectively.

2401.07 FINANCE

a. To receive monthly report from Responsible Finance Officer

Reconciled balances at bank & building society at 31.12.23:

HSBC	£ 12,523.44
MBS	£ 10,063.96
Unity Trust	£ 9,281.50
Balance to Bank Reconciliation 31.12.23	£ 31,868.90

Payments made 01/12/2023-03/01/2024 (owing to Christmas period payment delay).

Date	Payment Ref	Payee	Description	Amount
12/12/2023	TBC	H3G	Clerk's Mobile	14.00

13/12/2023	TBC	Jamf	ipad security	12.79
	TBC	Jamf	ipad security	0.35
15/12/2023	TBC	Cisco webex	Hybrid meeting platform	14.86
20/12/2023	TBC	HSBC	Bank Charge	5.00
27/12/2023	TBC	St Arvans Village Trust	Meeting Room hire	46.00
29/12/2023	TBC	Merlin Environmental Services Ltd	Dog Waste November	127.40
31/12/2023	TBC	Unity Trust	Interest	0.07
31/12/2023	TBC	Unity Trust	Service charge	18.00
03/01/2023	TBC	Payroll (salary plus tax and NI)	Dec (breakdown in file)	448.40

- Following payroll payment from Unity Trust account on 3rd January, bank balance for Unity Trust = £8,833.49
- Precept received into HSBC account on 20th December 2023 of £9,744.00

b. To approve the following payments:

Payee	Description	Amount
Greenleif Landscapes	Electrical works for festive lights (<i>LGA 1972, s. 144</i>)	538.00
Merlin Environmental Services Ltd	Dog bin emptying Inv 1629 (<i>Litter Act 1983, s5,6</i>)	127.40
Peter Evans Partnership	SACC Road Safety Project consultancy services balance	120.00
Graham Weavin	Welding	66.00

- c. To approve 2024-2025 precept of £28,896.12
- d. To discuss and agree application for Barclaycard for SACC payments where necessary
- e. To agree budget for purchase of bench plaques.

2401.08 PROPERTIES

A. King George's Field Playground:

- i) To receive update on maintenance/repairs: Biodiversity in car park area.
- ii) To receive report on annual health and safety inspection on 09/12/2023.

B. The Park Sports Field:

- i) To receive update on progress of maintenance/repairs.
- ii) To receive report on annual health and safety inspection on 09/12/2023.

2401.09 PLANNING

A. New planning applications: None since last meeting.

B. Existing Planning Application:

DM/2023/01573 22 Laurel Park Approved by MCC on 19/12/2023

Pending Consideration by MCC:

DM/2023/01530 Longstone Grange Road Rogerstone Grange: Two catslide roof dormers.

DM/2023/01498 4 Sycamore Court: Sycamore at rear – removal to ground level.

DM/2023/01449 Firbank House: Removal of large Horse Chestnut tree.

2401.10 COMMUNICATIONS

- a. To note working group session to be held to make arrangement for February Surgery.
- b. To discuss and agree purchase of projector.
- c. To receive Round Robin updates.
- d. To receive any other communications updates.

2401.11 HIGHWAYS & MAINTENANCE

- a. To receive update on SACC Traffic and Road Safety Project.

2310.12 ENVIRONMENT & RECREATION

- a. Litter picking: To receive monthly report.
- b. Defibrillators: To receive monthly defibrillator inspection report.
- c. Dog Fouling: To receive update on PSPO Consultation – [email from Huw Owen](#)

2401.13 CORRESPONDENCE

To note miscellaneous emails listed in the correspondence schedule.

2401.14 DATES OF FORTHCOMING MEETINGS requiring SACC representation

To note any forthcoming meeting dates:

- i. [Wye Valley Villages Delivery Group](#), Itton Village Hall, 10/01/2024, 2pm: Cllrs Edwards & Howells
- ii. [OVW Area Committee Zoom](#), 11/01/2024 7pm
- iii. [SA Memorial Hall Committee](#), 18/01/2024, 7.45pm: Cllr Clay
- iv. [SACC Drop-in Surgery for Residents](#), SA Meeting Rooms, 03/02/2024 1.30 – 3pm
- v. [MCC Give Dog Fouling the Red Card](#), County Hall, 22/02/2024, 10.30am: Cllr Edwards

2401.15 DATE OF NEXT MEETING(S): 13/02/2024 7pm at The Meeting Rooms, St Arvans; 12/03/2024; 09/04/2024; 14/05/2024 (Annual Meeting and Ordinary Meeting).

To join the meeting remotely use the Webex link below:

<https://starvanscommunitycouncil.my.webex.com/starvanscommunitycouncil.my/j.php?MTID=m42ebb0f187bcf5af633f2ab01ea6c72>

Meeting number: 2364 497 6341

Password: NvpHi559aif (68744559 from phones and video systems)

Correspondence Schedule for the Ordinary Meeting of 9th January 2024

Monmouthshire County Council	Various	Press releases
Aneurin Bevan UHB	Various	Press releases
Monmouthshire County Council	Councillor vacancies on Monmouthshire Local Access Forum	Email from Matthew Lewis
Welsh Government (via One Voice Wales)	Deputy Minister for Social Services blog on ageism	https://olderpeople.wales/news/guest-blog-working-together-for-an-age-friendly-wales/
Welsh Government (via One Voice Wales)	Future spending purposes for dormant assets funding in Wales	https://www.gov.wales/future-spending-purposes-dormant-assets-funding-wales

