



21<sup>st</sup> July 2023

I hereby give notice that the next Extraordinary Meeting of St Arvans Community Council will be held on Wednesday 26<sup>th</sup> July 2023 at The Meeting Rooms at 4:00PM and via Webex (see end of agenda). All Members of the Council are summoned to attend and to consider and resolve upon the business to be transacted at the meeting as set out hereunder.

Rita Edwards, Chair, St Arvans Community Council

### AGENDA

2307.16 TO RECORD ATTENDANCE & ACCEPT APOLOGIES FOR ABSENCE

2307.17 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA

2307.18 TO APPROVE MINUTES OF MEETINGS

To approve the minutes of the Ordinary Meeting of 11<sup>th</sup> July 2023

2307.19 PERSONNEL

a. To adopt the following policies:

- i) Health and Safety Policy
- ii) Disciplinary and Grievance Policy
- iii) Equality and Diversity Policy

b. To review and adopt the updated Litter Picking Risk Assessment

2307.20 FINANCE

a. To adopt the updated Terms of Reference for the Finance Committee.

b. To approve payment to the following:

Peter Evans Partnership	Inv no. 3399004	£2,119.01
Professional Fees (Devauden Road Project)		

2307.21 PROPERTIES

a. King George's Field Playground:

- i) To receive and agree safety signage as appropriate, to include play train and zip wire and costings for producing signs.

2307.22 ENVIRONMENT & RECREATION

Defibrillators:

To receive update on payment from Devauden Community Council for defibrillator cabinet at Howick.

2307.23 DATE OF NEXT MEETING(S): 12th September,  
2023: 10th October, 14th November, 12th December,  
2024: 9<sup>th</sup> January, 13<sup>th</sup> February, 12<sup>th</sup> March, 9<sup>th</sup> April, 14<sup>th</sup> May (Annual & Ordinary)

To join the meeting remotely use the Webex link below:

<https://starvanscommunitycouncil.my.webex.com/starvanscommunitycouncil.my/j.php?MTID=m42ebb0f187bcf5af633f2ab01ea6c72>

Meeting number: 2364 497 6341

Password: NvpHi559aif (68744559 from phones and video systems)

END