



The Meeting Rooms, Church Lane
St Arvans, Chepstow, NP16 6EU

T. 07902 511468

E. clerk@starvanscouncil.co.uk

I hereby give notice that the next Ordinary Meeting of St Arvans Community Council will be held on Tuesday 14th February 2023 at The Meeting Rooms, St Arvans at 7.00pm. All Members of the Council are summoned to attend and to consider and resolve upon the business to be transacted at the meeting as set out hereunder. Please contact the Clerk for link for remote access – clerk@starvanscouncil.co.uk

St Arvans Community Council
9th February 2023

AGENDA

- 2302.01 TO RECORD ATTENDANCE & ACCEPT APOLOGIES FOR ABSENCE
- 2302.02 TO APPOINT INTERIM PROPER OFFICER FOR THE DURATION OF THE MEETING
- 2302.03 PUBLIC SESSION (15 minutes)
To receive and consider any comments or questions from the public which may be answered but not debated
- 2302.04 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA
- 2302.05 TO RECEIVE AND APPROVE MINUTES OF ORDINARY MEETING held on Tuesday 10th January 2022
- 2302.06 TO RECEIVE AND APPROVE MINUTES OF EXTRA-ORDINARY MEETING held on 24th January to agree budget for setting precept 2023/24.
- 2302.06 TO RECEIVE REPORTS:
- a. Neighbourhood Police Crime & Traffic:
 - b. Monmouthshire County Council: County Councillor A Webb
 - c. SACC Annual Report to 31/03/2022
- 2302.07 PERSONNEL COMMITTEE
- a. To receive and agree recommendation from Personnel Committee interview panel regarding appointment of temporary Clerk.
 - b. To receive and agree recommendation from Personnel Committee interview panel regarding co-option of Community Councillor(s).
 - c. To note and agree bookings for OVW training courses for Councillors.
 - d. To note and agree updated SACC Expenses Policy.
- 2302.08 FINANCE COMMITTEE
- a. Reconciled balances at bank & building society at 31.1.23:
 - HSBC £20,680.23
 - MBS £ 9,972.00

- b. To note payments made since last meeting 10/01/2023

Date	Payee	Description	Amount
11.1.23	H3G (Three Mobile)	Clerk mobile phone January	14.00
13.1.23	JAMF Software	Ipad security software	9.93
13.1.23	NS transaction fee JAMF	Ipad security software	0.27
16.1.23	Cisco Webex	Online meetings	15.00
22.1.23	HSBC	Bank charges December 2022	5.80
22.1.23	Chepstow Town Council	Boundary change – reserves	137.90
26.1.23	Creu	Litter signage (min ref 2205.11v)	363.00
26.1.23	Creu	Parking signage (min ref 2205iiv	106.80
26.1.23	Gordon Playground Inspections Ltd	Annual Inspections	480.00
30.1.23	Blachere Illuminations	WI tree lighting	384.00
30.1.23	Devauden CC	Boundary changes	137.90
31.1.23	Payroll - January	HMRC/Ni/Salary	269.52
31.1.23	Merlin Environmental Services Ltd	Dog waste collection – January	118.30

- c. To approve the following payments:
- | | |
|--|-----------|
| Locum Clerk costs (<i>LGA 1972, s112</i>) | £198.40 |
| (Oct, Nov, Dec meetings and policy writing) | |
|
Audit Wales (<i>Accounts & Audit Regulations 2015</i>) | £1,410.00 |
| (18/19 work - waiting for breakdown of work prior to payment) | |
|
MCC annual grass cutting (<i>LG(Misc Prov) 1976, s19</i>) | £1,250.15 |
|
WM Morgan Ltd additional costs of installation of zipwire | £1,100.00 |
- d. To agree grants under Section 137 to St Arvans and Penterry graveyards.

2302.09 PROPERTIES

- A. King George's Field Playground:
- i. To receive update.
- B. Park Sports Field:
- i. To receive update
- C. The Fountain
- i. To receive update
- D. The WI Maple Tree
- i. To receive update

2302.10 PLANNING (& NOTICE OF LICENCE)

- A. To note new planning application:
DM/2022/01774: The Studio, 4 Grange Road, Rogerstone Grange, Extension and Alterations (Work also to replace fire damage) and New Garage
- B. To note application for Premises Licence for Live National Music UK for Chepstow Racecourse Event Site, Piercefield, Chepstow, NP16 6BE



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C. To note progress of the following planning notice:

- a. DM/2021/01859: St Arvans Lodge, A466 Chepstow to St Arvans Piercefield NP16 6DN.
Conversion of existing large house (currently used as two dwellings) into four two-bed flats, one three-bed flat and one four-bed (three storey) house. Amended design received by MCC 29/07/2022.

2302.11 COMMUNICATIONS

- a. To note Round Robin communications issued.
- b. To receive Vision ICT progress with website.

2302.12 HIGHWAYS & MAINTENANCE

- a. To receive report from Wye Valley Villages Delivery Group meeting 25.01.23
- a. To receive report from meeting with James Chequer (PEP Ltd) re Devauden Road Project.

2302.13 ENVIRONMENT & RECREATION

- a. Defibrillators:
 - i. To receive monthly inspection report.
 - ii. To receive update on The Circuit website.
- b. Litter Pick:
 - i. To receive report from Mrs D Parnell, Litter Pick Co-ordinator Friday 10/02/23
 - ii. To note receipt of insurance notice to 28/02/23.

2302.14 CORRESPONDENCE

- a. To note miscellaneous email (unless otherwise indicated) correspondence.

2302.15 DATES OF FORTHCOMING MEETINGS requiring SACC representation

- a. Wye Valley AONB Joint Advisory Committee Monday 6th March, 2.00pm
- b. Wye Valley Villages Delivery Group: TEAMS, 22nd March 2023, 3.30pm
- c. Monmouthshire/Newport Area Committee, Sessions House, Usk, 20th April 7.00pm

2302.16 DATE OF NEXT MEETING(S): 14th March 2023

11th April, 9th May (incl Annual Meeting).