



The Meeting Rooms, Church Lane
St Arvans, Chepstow, NP16 6EU

T. 07902 511468

E. clerk@starvanscouncil.co.uk

I hereby give notice that the next Ordinary Meeting of St Arvans Community Council will be held on Tuesday 10th January 2023 at The Meeting Rooms, St Arvans at 7.00pm. All Members of the Council are summoned to attend and to consider and resolve upon the business to be transacted at the meeting as set out hereunder. Please contact the Clerk for link for remote access – clerk@starvanscouncil.co.uk

St Arvans Community Council
5th January 2023

AGENDA

- 2301.01 TO RECORD ATTENDANCE & ACCEPT APOLOGIES FOR ABSENCE
- 2301.02 TO APPOINT INTERIM PROPER OFFICER FOR THE DURATION OF THE MEETING
- 2301.03 PUBLIC SESSION (15 minutes)
To receive and consider any comments or questions from the public which may be answered but not debated
- 2301.04 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA
- 2301.05 TO RECEIVE AND APPROVE MINUTES OF ORDINARY MEETING held on 8th November 2022
- 2301.06 TO RECEIVE REPORTS:
 - a. Neighbourhood Police Crime & Traffic:
 - b. Monmouthshire County Council: County Councillor A Webb
 - c. SACC Annual Report to 31/03/2022 (new arrangement):
- 2301.07 PERSONNEL COMMITTEE
 - a. To note advertisement for temporary Clerk.
 - b. To note application(s) for co-option of Community Councillor.
 - c. To note bookings for OVW training courses.
- 2301.08 FINANCE COMMITTEE
 - a. To note balances at bank & building society at 31/12/22
 - b. To note payments made since last meeting 14/12/2022
 - c. To note receipt of income since last meeting 14/12/2022
 - d. To agree arrangements for signatories for bank and building society accounts
 - e. To note and agree allocation of reserves to Devauden CC and Chepstow TC following boundary changes.
 - f. To approve payment of invoices from Creu (formerly Pomegranate) for signage.
 - g. To note cost of insurance for Litter Pick Group provided by Keep Wales Tidy.
 - h. To note council tax base for St Arvans ward has been calculated as £443.99.
 - i. To discuss and agree items for precept for 2023/24 for submission by 20/01/2023.
 - j. To note and agree updated SACC Policies.
- 2301.09 PROPERTIES
 - A. King George's Field Playground:
 - i. To note safety inspection 30/12/2022

- B. Park Sports Field:
 - i. To note safety inspection, including CGCJFC Clubhouse, 30/12/22
 - ii. To receive update on ownership of trees on boundary with Memorial Hall in order to assess budget for SACC tree risk inspection 2023.
- C. The Fountain
 - i. To note progress in establishing ownership of listed monument and its site.
- D. The WI Maple Tree
 - i. To consider and agree quotation for tree lights.

2301.10

PLANNING

- A. To note notice(s) of new planning application(s):
- B. To note progress of the following planning notices:
 - a. DM/2021/01859: St Arvans Lodge, A466 Chepstow to St Arvans Piercefield NP16 6DN.
Conversion of existing large house (currently used as two dwellings) into four two-bed flats, one three-bed flat and one four-bed (three storey) house. Amended design received by MCC 29/07/2022.
 - b. DM/2021/01764: Livox Quarry, Tintern Road, St Arvans, NP16 6HD.
A change of use of land for siting 40 timber-clad caravans, a reception building and associated works for tourism purposes only.
- C. To note MCC Replacement Local Development Plan distributed for public consultation.
- D. To note current candidate planning sites within ward: County Councillor Webb.

2301.11

COMMUNICATIONS

- a. To note Round Robin communications issued.
- b. To receive Vision ICT progress with website.

2301.12

HIGHWAYS & MAINTENANCE

- a. To receive report and plans from James Chequer (PEP Ltd) re Devauden Road Project.
- b. To note correction of spelling of Llanarfan (Llanarvan) on Wye Valley Villages Project signs at village entrances.
- c. To note reports of fly tipping in December 2022.

2301.13

ENVIRONMENT & RECREATION

- a. Defibrillators:
 - i. To receive monthly inspection report.
 - ii. To receive update on The Circuit website.
 - iii. To discuss and agree new site for defibrillator situated within Devauden CC area at Howick since boundary changes in May 2022.
- b. Litter Pick: to receive report from Co-ordinator D Parnell.
- c. To discuss arrangements for environmental meeting with interested residents.

2301.14

CORRESPONDENCE

- a. To note miscellaneous email (unless otherwise indicated) correspondence.

2301.15

DATES OF FORTHCOMING MEETINGS requiring SACC representation

- a. St Arvans Memorial Hall Committee: tba
- b. Wye Valley Villages Steering Group: 25th January 2023.

2301.16

DATE OF NEXT MEETINGS: 10th February 2023

14th March, 11th April, 9th May (incl Annual Meeting).