

9 September 2026

The next Ordinary Meeting of St Arvans Community Council will be held at The Meeting Rooms on Wednesday 16 September 2026 at 7:00PM and via Teams.

If you wish to join via Teams, please contact the Clerk (clerk@starvanscouncil.co.uk) by 4pm on the day of the meeting.

AGENDA

2609.01 TO RECORD ATTENDANCE AND ACCEPT APOLOGIES FOR ABSENCE

2609.02 PUBLIC SESSION (15 minutes)

To receive and consider any comments or questions from the public which may be answered but not debated.

2609.03 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA

2609.04 TO APPROVE MINUTES OF THE MEETING HELD ON 15 JULY 2026

2609.05 TO NOTE MATTERS ARISING FROM THE MINUTES OF 15 JULY 2026 (FOR INFORMATION ONLY)

2609.06 TO RECEIVE REPORTS:

-Neighbourhood Police Crime & Traffic: report from PCSO Dave Cordingly.

-Monmouthshire County Council: monthly report from County Cllr A Webb

-Other reports

2609.07 HIGHWAYS

-To receive report and agree any action.

2609.08 ENVIRONMENT

-To receive report and agree any action.

-To discuss provision of dog waste bags

-Sports Field health and safety inspection update

2609.09 BIODIVERSITY

-To receive report and agree any action.

2609.10 FINANCE

a Reconciled balances at bank & building society:

31.9.26

MBS	£10,446.31
Unity Trust	£40,319.70

b. To approve bank reconciliations:

	To end July	To end August
Mon BS	£10,446.31	£10,446.31
Unity Trust	£32,027.11	£40,319.70
Net balance at end of month	£42,473.42	£50,766.01
Net Opening Balance on 1st April 2026 Unity	£30,944.42	£30,944.42
Mon BS	£10,446.31	£10,446.31
Add: Receipts for the year to date	£8,338.70	£16,671.70
Total	£49,729.43	£58,062.43
Less: Payments for the year to date	£7,256.01	£7,296.42
Closing Balance at end of month	£42,473.42	£50,766.01

c. To receive July and August cashbooks

JULY

Supplier	Details	Debit	Credit
Merlin	Dog waste July	£163.24	
Barclaycard	JAMF (£12.32), Microsoft (£12.10)	£24.42	
Handyperson Mark Jones	Street signage	£129.11	
St Arvans Village Trust	Meet 27.5	£19.00	
Garden City Football	Contrib to mowing		£610.23
St Arvans Village Trust	Meets 17.6 and 25.6	£28.50	
HMRC	Tax July	£124.00	
Clerk	Salary July	£496.50	
HMRC	Employers NIC arrears	£602.09	
Three	Mobile phone	£9.00	

Unity Trust	Bank charge	£7.00	
Total	July	£1,602.86	£610.23

AUGUST

<i>Supplier</i>	<i>Details</i>	<i>Debit</i>	<i>Credit</i>
Barclaycard	JAMF (12.31) and Microsoft (12.10)	24.41	
Three	Mobile phone	9.00	
MCC	Precept		£8,333.00
Unity Trust	Bank charge	7.00	
Total	July	£40.41	£8,333.00

- d. To approve other August / September payments to date (other than those shown above).

<i>Supplier</i>	<i>Details</i>	<i>Amount</i>
St Arvans Village Tust	Meeting 15.7.26	£19.00
Merlin	Dog waste emptying August	£163.24
Vision ICT	SSL certificate	£60.00
Vision ICT	Website hosting and email hosting Apr 26-Mar 27	£610.86
Clerk salary	Sept 26	£496.50
Clerk tax	Sept 26	£124.00
Employers NIC	Sept 26	£30.52
BT	5 Sep	£40.78
Barclaycard 2 Sep	JAMF (£12.22) and Microsoft (£12.10)	£24.32
Total		£1,569.22

- e. Any other financial items.

- August payroll
- Gifts update
- Payroll provision proposal
- New pay scale

2609.11 PLANNING

New planning applications:

-PROPOSED COMMUNICATIONS INSTALLATION FOR EE LTD AT CHEPSTOW
GAER HILL FARM, ADJACENT TO POLICE MAST, GAER HILL FARM,
CHEPSTOW, MONMOUTHSHIRE, NP16 6EZ, NGR E: 351671 N: 198101

Planning Decisions:

-None

2609.12 COMMUNICATIONS

-To receive report and agree any action.

-Broadband now installed in Meeting Rooms and direct debit set up

2609.13 PERSONNEL GROUP

-To receive updates.

-Clerk appraisal to be booked

2609.14 RESILIENCE

-To receive updates

2609.15 RESIDENT SURVEY

-To discuss draft survey

2609.16 CORRESPONDENCE

-MCC, M48 Severn Bridge Resurfacing Trial

-MCC, Media Release: Let's Talk Community

-MCC, Fwd: Emergency timetable on bus route 69 from Monday

-MCC, Media Release: New Castle Dell Play Area opens in Chepstow

-MCC, Media release: More bus improvements on the way for Monmouthshire passengers

-MCC, Monmouthshire's Road Works Report - week ending 21.08

-MCC, Monmouthshire's Road Works Report - week ending 28.08

-MCC, Monmouthshire's Road Works Report - week ending 04.09

-MCC, Future of bus route 69

-MCC, Media release: Let's Talk about opportunities to have your say

-MCC, Monmouthshire's Road Works Report - week ending 11.09

-Summer activities at Tintern Station

-OVW, Questionnaire from Democracy and Boundary Commission Cymru

-OVW, Draft Minutes - One Voice Wales Monmouthshire & Newport Area Committee meeting - 16.7.26

-OVW, Issue 4 of 'Y Llais - The Voice'

-OVW, IMPORTANT Letter to Member Councils - Community Boundary Reviews

-Aneurin Bevan, Flu vaccination is one of the best ways to help protect against catching and spreading flu.

2609.17 CLERK'S REPORT

2609.18 DATES OF FORTHCOMING MEETINGS

-Wye Valley Villages – 23 September

2609.19 DATE OF NEXT MEETING(S): 21/10/26, 7pm at The Meeting Rooms, St Arvans;