



The Meeting Rooms, Church Lane  
St Arvans, Chepstow, NP16 6EU

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10 September 2025

The next Ordinary Meeting of St Arvans Community Council will be held at The Meeting Rooms on Wednesday 17<sup>th</sup> September 2025 at 7:00PM and via Teams (see end of agenda). If you wish to join via Teams, please contact the Clerk ([clerk@starvanscouncil.co.uk](mailto:clerk@starvanscouncil.co.uk)) by 5pm on the day of the meeting.

## AGENDA

### 2509.01 TO RECORD ATTENDANCE AND ACCEPT APOLOGIES FOR ABSENCE

### 2509.02 PUBLIC SESSION (15 minutes)

To receive and consider any comments or questions from the public which may be answered but not debated.

### 2509.03 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA

### 2509.04 TO APPROVE MINUTES OF THE MEETING HELD ON 16 JULY 2025

### 2509.05 TO NOTE MATTERS ARISING FROM THE MINUTES OF 16 JULY 2025 (FOR INFORMATION ONLY)

### 2509.06 TO RECEIVE REPORTS:

- Neighbourhood Police Crime & Traffic: report from PCSO E Park:
- Monmouthshire County Council: monthly report from County Cllr A Webb

### 2509.07 PERSONNEL GROUP

To receive updates.

### 2509.08 FINANCE

#### a Reconciled balances at bank & building society:

	31.7.25	31.8.25
MBS	£10,339.79	£10,339.79
Unity Trust	£29,177.09	£37,898.54

#### b. To approve bank reconciliations:

	July
Mon BS	£10,339.79
Unity Trust	£29,177.09

<b>Net balance at end of month</b>	<b>£39,516.88</b>
Net Opening Balance on 1st April 2025 Unity Mon BS	£29,538.27 £10,339.79
Add: Receipts for the year to date	£8,275.43
Total	£48,153.49
Less: Payments for the year to date	£8,636.61
<b>Closing Balance at end of month</b>	<b>£39,516.88</b>
	August
Mon BS	£10,339.79
Unity Trust	£37,898.54
<b>Net balance at end of month</b>	<b>£48,238.33</b>
Net Opening Balance on 1st April 2025 Unity Mon BS	£29,538.27 £10,339.79
Add: Receipts for the year to date	£17,131.45
Total	£57,009.51
Less: Payments for the year to date	£8,771.18
<b>Closing Balance at end of month</b>	<b>£48,238.33</b>

c. To receive July cashbooks

<i>Supplier</i>	<i>Details</i>	<i>Debit</i>	<i>Credit</i>
St Arvans Village Trust	Meeting June	£19.00	
Merlin Waste	Dog Waste July	£157.78	
M Jones - handyperson	Labour /Materials	£173.69	
HMRC	Tax July	£120.20	
Clerk	Clerk salary July	£480.84	
St Arvans Church	Grant 25-26	£1,000.00	
Barclaycard	JAMF, Microsoft	£24.55	
Penterry Church	Grant 25-26	£500.00	
M Jones - handyperson	Labour /Materials	£267.42	
Three	Clerk's mobile	£14.00	
Unity Trust	Bank charge	£6.00	
<b>Total</b>	<b>July</b>	<b>£2,763.48</b>	

d. To approve August and September payments (to date)

<i>Supplier</i>	<i>Details</i>	<i>Amount</i>
Tesco via Cllr Hathaway	Gift for resident	£39.80
Almondsbury via Cllr Hathaway	Planter	£179.97
St Arvans Village Trust	Room hire July	£19.00
Merlin Waste	Dog Waste August	£157.78
Merlin Waste	Dog Waste September	£157.78
Mark Jones	Labour, materials	£436.66
Clerk	Clerk salary August	£480.84
HMRC	Tax August	£120.20
Clerk	Clerk salary September	£480.84
HMRC	Tax September	£120.20
Three	Mobile phone August	£4.60
Three (invoice not yet received)	Mobile phone September	£4.60
Barclaycard	JAMF (£12.22), Microsoft (£12.36), Norton (£89.99)	£114.57
<b>Total to date</b>	<b>August-September</b>	<b>£2,316.84</b>
<i>To be approved: St Arvans Memorial Hall</i>	<i>Tree felling</i>	<i>£348.00</i>
<i>To be approved: St Arvans Village Trust</i>	<i>Broadband grant</i>	<i>£400.00</i>

- e. Any other financial items.
- Budget review
  - Mobile phone update
  - Norton update
  - Member's allowances
  - Working from home allowance
  - Local Government pay agreement

## **2509.09 PLANNING**

New planning applications:

- DM/2025/00762, Fair Oak Farm, Penterry Lane, retrospective application for the conversion of 3 curtilage listed farm outbuildings approved under planning application DC/2017/01152.
- Proposed path order in St Arvans.

Planning Decisions:

- DM/2025/00876, Grove Cottage, Grange Road, Rogerstone Grange, Tree works: 1) Lift crown of purple ornamental cherry T4 to 5.03m above road, 2) Fell laburnum T8 - Approved

## **2509.10 COMMUNICATIONS**

- To receive report and agree any action.

**2509.11 HIGHWAYS & MAINTENANCE**

-To receive report and agree any action.

**2509.12 ENVIRONMENT & RECREATION**

-To receive report and agree any action.

**2509.13 KING GEORGE'S FIELD PLAYGROUND RENOVATION**

**2509.14 BIODIVERSITY**

-To receive report and agree any action.

**2509.15 CORRESPONDENCE**

-Miscellaneous emails listed in correspondence schedule

**2509.16 CLERK'S REPORT**

**2509.17 DATES OF FORTHCOMING MEETINGS requiring SACC representation**

**2509.18 DATE OF NEXT MEETING(S): 15/10/2025, 7pm at The Meeting Rooms, St Arvans;**

**St Arvans Community Council**

**17 September 2025**

**19:00 - 21:00 (GMT)**

**Meeting link: [St Arvans Community Council](#) | [Microsoft Teams](#) | [Meet-up-Join](#)**

## **Correspondence July-September 25**

- MCC, Media release – Monmouthshire County Council scores top for waste reduction
- MCC, Tour of Britain
- MCC, Media Release: Monmouthshire County Council approves Chepstow Integrated Transport LUF Project funding
- MCC, Lloyds Tour of Britain Men - Stage 5 – Update
- MCC, Monmouthshire's Road Works Report - week ending 8th August
- Monmouthshire's Road Works Report - week ending 1st August
- MCC, Monmouthshire's Road Works Report - week ending 15th August
- MCC, Monmouthshire's Road Works Report - week ending 29th August (ext)
- MVCC, TTRO Consultation - Tour of Britain Men's Cycle Race - Stage 5
- Cllr Webb, Summer Activities
- OVW, Members' Allowances: Annual Timetable of Actions
- OVW, FW: Draft minutes - One Voice Wales Monmouthshire & Newport Area meeting- 3 July 2025
- OVW, Fw: Welsh Government Consultation on Revisions to the Separate Collection of Waste Materials for Recycling: A Code of Practice for Wales
- Charity Commission, News July 2025
- St Arvans Church, thank you note.
- Chepstow Town Council, Motion - One Voice Wales re school meals