

13 November 2025

The next Ordinary Meeting of St Arvans Community Council will be held at The Meeting Rooms on Wednesday 19th November 2025 at 7:00PM and via Teams (see end of agenda).

If you wish to join via Teams, please contact the Clerk (clerk@starvanscouncil.co.uk) by 5pm on the day of the meeting.

AGENDA

2511.01 TO RECORD ATTENDANCE AND ACCEPT APOLOGIES FOR ABSENCE

2511.02 PUBLIC SESSION (15 minutes)

To receive and consider any comments or questions from the public which may be answered but not debated.

2511.03 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA

2511.04 TO APPROVE MINUTES OF THE MEETING HELD ON 15 OCTOBER 2025

2511.05 TO NOTE MATTERS ARISING FROM THE MINUTES OF 15 OCTOBER 2025 (FOR INFORMATION ONLY)

2511.06 TO RECEIVE REPORTS:

-Neighbourhood Police Crime & Traffic: report from PCSO Kraig Jackson:

-Monmouthshire County Council: monthly report from County Cllr A Webb

2511.07 PERSONNEL GROUP

-To receive updates.

2511.08 FINANCE

a Reconciled balances at bank & building society:

31.10.25

MBS

£10,339.79

Unity Trust

£34,320.96

b. To approve bank reconciliations:

	To end October
Mon BS	£10,339.79
Unity Trust	£34,320.96
Net balance at end of month	£44,660.75
Net Opening Balance on 1st April 2025 Unity	£29,538.27
Mon BS	£10,339.79
Add: Receipts for the year to date	£17,131.45
Total	£57,009.51
Less: Payments for the year to date	£12,348.76
Closing Balance at end of month	£44,660.75

c. To receive October cashbook

<i>Supplier</i>	<i>Details</i>	<i>Debit</i>	<i>Credit</i>
Helen Hathaway via Tesco	Bulbs	£20.00	
St Arvans Village Trust	Meetings 10.9, 17.9 and 30.9	£47.50	
Merlin Waste	Dog waste October	£157.78	
Barclaycard	JAMF (£12.18), Microsoft (£12.10)	£24.28	
St Arvans Memorial Hall	Grant for tree felling	£348.00	
HMRC	Tax Oct	£147.40	
Clerk	Clerk salary October	£589.90	
Three	Clerk's mobile	£8.40	
Unity Trust	Bank charge	£6.00	
Total	Oct	£1,349.26	£-

d. To approve November payments to date

<i>Supplier</i>	<i>Details</i>	<i>Amount</i>
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Cllr Hathaway via B&M	Bulbs, soil, peat	£132.42
Monmouthshire County Council	Cut and collect Fountain area, November street sweep, grass cut playing fields	£2,869.09
Merlin Waste	Dog Waste November	£157.78
St Arvans Village Trust	15.10	£19.00
Clerk	Clerk salary November	£496.50
HMRC	Tax November	£124.00
Barclaycard	JAMF (£12.43) and Microsoft £12.10)	£24.53
Clerk	WFH allowance April1-31 Oct	£180.00
Three	Mobile Nov (no invoice yet)	£8.40
Unity Trust	Bank charge	£6.00
Total		£4,017.72

e. Other financial items.

- Potential purchase of body cam for CSW group
- Norton rebate
- Monmouthshire Building Society interest rate
- Christmas lights
- Bank checks

2511.09 APPROVAL OF 2026-27 BUDGET AND PRECEPT

2511.10 PLANNING

New planning applications:

- DM/2025/01434, Gorse Farm, Devauden Road, non-material amendment (reduce the plan size to less than 100m2 to avoid requirement for SAB report) in relation to planning consent DM/2025/01225 (residential annex).

Planning Decisions:

- DM/2025/01374, Church House, Church Lane, pollarding of lime tree in garden – approved.

2511.11 COMMUNICATIONS

- To receive report and agree any action.

2511.12 HIGHWAYS & MAINTENANCE

-To receive report and agree any action.

2511.13 ENVIRONMENT & RECREATION

-To receive report and agree any action.

2511.14 BIODIVERSITY

-To approve 2025 report of actions

2511.15 DOG ATTACKS IN ST ARVANS

2511.16 CORRESPONDENCE

-Miscellaneous emails listed in correspondence schedule

2511.17 CLERK'S REPORT

2511.18 DATES OF FORTHCOMING MEETINGS

2511.19 OTHER REPORTS

2511.20 DATE OF NEXT MEETING(S): 21/1/2026, 7pm at The Meeting Rooms, St Arvans;

Correspondence October-November 25

- MCC, Monmouthshire's Road Works Report - week ending 17th October
- MCC, FW: St David's Day 2026 to be "most memorable yet" says FM
- MCC, Monmouthshire's Road Works Report - week ending 24th October
- MCC, Monmouthshire's Road Works Report - week ending 31st October
- MCC, Media Release: Monmouthshire County Council full council approves RLDP to be submitted for independent examination
- MCC, Media Release: Monmouthshire County Council secures prosecution in serious animal welfare case
- MCC, Minutes for County Council, Thursday, 23rd October, 2025, 2.00 pm
- MCC, Invitation to Participate: Consultation on Draft Monmouthshire Cultural Strategy
- MCC, Monmouthshire's Road Works Report - week ending 7th November
- Fw: Consortium of Wye Valley Councils: Notes of the Meeting of 4th September
- Catherine Fookes, MP Mobile Phone Signal Survey
- One Voice Wales
- National Highways, M48 Severn Bridge - November Update