

8 July 2026

The next Ordinary Meeting of St Arvans Community Council will be held at The Meeting Rooms on Wednesday 15 July 2026 at 7:00PM and via Teams.

If you wish to join via Teams, please contact the Clerk ([clerk@starvanscouncil.co.uk](mailto:clerk@starvanscouncil.co.uk)) by 5pm on the day of the meeting.

Carole Arvanitis, Clerk to St Arvans Community Council

## AGENDA

**2607.01 TO RECORD ATTENDANCE AND ACCEPT APOLOGIES FOR ABSENCE**

**2607.02 PUBLIC SESSION (15 minutes)**

To receive and consider any comments or questions from the public which may be answered but not debated.

**2607.03 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA**

**2607.04 TO APPROVE MINUTES OF THE MEETING HELD ON 17 JUNE 2026**

**2607.05 TO NOTE MATTERS ARISING FROM THE MINUTES OF 17 JUNE 2026 (FOR INFORMATION ONLY)**

**2607.06 TO RECEIVE REPORTS:**

-Neighbourhood Police Crime & Traffic: report from PCSO Dave Cordingly.

-Monmouthshire County Council: monthly report from County Cllr A Webb

-Other reports

**2607.07 HIGHWAYS**

-To receive report and agree any action.

**2607.08 ENVIRONMENT**

-To receive report and agree any action.

**2607.09 BIODIVERSITY**

-To receive report and agree any action.

**2607.10 FINANCE**

a Reconciled balances at bank & building society:

30.6.26

MBS £10,446.31

Unity Trust £44,076.28

b. To approve bank reconciliations:

|                                             |                   |
|---------------------------------------------|-------------------|
|                                             | To end June       |
| Mon BS                                      | £10,446.31        |
| Unity Trust                                 | £33,629.97        |
| <b>Net balance at end of month</b>          | <b>£44,076.28</b> |
| Net Opening Balance on 1st April 2026 Unity | £30,944.42        |
| Mon BS                                      | £10,446.31        |
| Add: Receipts for the year to date          | £8,338.70         |
| Total                                       | £49,729.43        |
| Less: Payments for the year to date         | £5,653.15         |
| <b>Closing Balance at end of month</b>      | <b>£44,076.28</b> |

c. To receive June cashbook

| <i>Supplier</i>    | <i>Details</i>            | <i>Debit</i>     | <i>Credit</i> |
|--------------------|---------------------------|------------------|---------------|
| Mark Jones         | Street Signs              | £614.64          |               |
| Mark Jones         | Bench and plaque          | £33.75           |               |
| Mark Jones         | Park fence repair         | £20.25           |               |
| Clerk              | Clerk salary May and June | £993.00          |               |
| HMRC               | May and June              | £248.00          |               |
| Peter Farley       | Plaque for bench          | £40.00           |               |
| Merlin             | Dog waste May and June    | £326.48          |               |
| The Meeting Rooms  | Hall booking              | £28.50           |               |
| Barclaycard        | Microsoft and JAMF        | £24.30           |               |
| Three              | Mobile phone              | £9.00            |               |
| Paul Russell       | Internal audit            | £165.00          |               |
| Unity Trust        | Bank charge               | £7.00            |               |
| Barclaycard rebate |                           |                  | £4.70         |
| <b>Total</b>       | <b>June</b>               | <b>£2,509.92</b> | <b>£4.70</b>  |

d. To approve July payments to date

| <i>Supplier</i>   | <i>Details</i>                   | <i>Amount</i> |
|-------------------|----------------------------------|---------------|
| Merlin            | Dog waste June                   | £163.24       |
| Barclaycard       | JAMF £12.32 and Microsoft £12.10 | £24.42        |
| Mark Jones        | Signage labour and materials     | £129.11       |
| HMRC              | Tax July                         | £124.00       |
| Clerk             | Clerk salary July                | £496.50       |
| Three             | Mobile phone                     | £9.00         |
| The Meeting Rooms | Hall hire                        | £19.00        |
| Total             |                                  | £965.27       |

e. Any other financial items.

- Employers NI
- Garden City Football invoice
- Viring for street signs expenses

#### **2607.11 PLANNING**

New planning applications:

- None

Planning Decisions:

- DM/2026/00427, Pear Tree Cottage, Devauden Road, rear single storey to kitchen – approved.

#### **2607.12 COMMUNICATIONS**

- To receive report and agree any action.
- Broadband update

#### **2607.13 PERSONNEL GROUP**

- To receive updates.
- Clerk appraisal to be booked

#### **2607.14 ANNUAL REPORT**

- To approve 2025-26 annual report

#### **2607.15 RESILIENCE**

- To discuss proposed plan.

#### **2607.16 CORRESPONDENCE**

-Miscellaneous emails listed in correspondence schedule

**2607.17 CLERK'S REPORT**

**2607.18 DATES OF FORTHCOMING MEETINGS**

**2607.19 DATE OF NEXT MEETING(S): 16/9/26, 7pm at The Meeting Rooms, St Arvans;**

### **Correspondence June-July 26**

- MCC, FW: Coming up: Active Travel Network Map consultation drop-in dates across Monmouthshire
- MCC, FW: Planned Surface Dressing treatment on Devauden Road, St Arvans
- Monmouthshire's Road Works Report - week ending 19.06
- National Highways - M48 Severn Bridge Resurfacing Trial
- MCC, Monmouthshire's Road Works Report - week ending 26.06
- MCC, Active Travel Network Map consultation toolkit
- MCC, Emergency timetable on bus route 69 from Monday
- MCC, Media Release: Let's Talk about improving road safety in Monmouthshire
- MCC, Monmouthshire Resilient Community Networks
- OVW, What Community and Town Councils are Achieving Across Wales