



The Meeting Rooms, Church Lane  
St Arvans, Chepstow, NP16 6EU

T. 07902 511468

E. [clerk@starvanscouncil.co.uk](mailto:clerk@starvanscouncil.co.uk)

13 February 2025

The next Ordinary Meeting of St Arvans Community Council will be held at The Meeting Rooms on Thursday 20th February 2025 at 7:00PM and via Teams (see end of agenda).

## AGENDA

### 2502.01 TO RECORD ATTENDANCE & ACCEPT APOLOGIES FOR ABSENCE

### 2502.02 PUBLIC SESSION (15 minutes)

-To receive and consider any comments or questions from the public which may be answered but not debated.

### 2502.03 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA

### 2502.04 TO APPROVE MINUTES OF THE MEETING HELD ON 16 JANUARY 2025

### 2502.05 TO NOTE MATTERS ARISING FROM THE MINUTES OF 16 JANUARY 2025 (INFORMATION ONLY)

### 2502.06 TO RECEIVE REPORTS

-Neighbourhood Police Crime & Traffic: report from PCSO E Park  
-Monmouthshire County Council: monthly report from County Cllr A Webb

### 2502.07 PERSONNEL COMMITTEE

To receive updates.

### 2502.08 FINANCE

a. Reconciled balances at bank & building society:

	31.1.25
HSBC	£348.70*
MBS	£10,201.01
Unity Trust	£35,706.92

\*Estimate as no statement sent through

b. To approve bank reconciliation:

HSBC	£348.70
Mon BS	£10,201.01

Unity Trust	£35,706.92
Net balance as at 31 January 2025	£46,256.63
Net Opening Balance on 1st April 2024	£23,265.71
Add: Receipts for the Year to 31 January 2025	£32,001.28
Less: Payments for the Year to 31 January 2025	£8,992.92
Closing Balance as at 31 January 2025	£46,274.07

- c. To receive January cashbook:

Supplier	Details	Debit	Credit
Barclaycard		£12.36	
Cisco	Webex account	£15.00	
St Arvans Church	Churchyard maintenance grant	£500.00	
Merlin	Nov-24	£131.04	
Merlin	Jan-25	£155.04	
Audit Wales	22-23 audit fees	£200.00	
St Arvans Village Trust	Meeting 19.12.24	£19.00	
HMRC	VAT returned		£2,495.05
Unity Trust	Bank charge	£6.00	
H3G (Three Mobile)	Clerk's mobile December	£14.00	
JAMF SOFTWARE	Software	£12.64	
JAMF SOFTWARE	Conversion fee	£0.34	

- d. approve payments:

To February

Supplier	Details	Amount
Carole Arvanitis	Dec, Jan and Feb salary	£1,442.42
HMRC	Against Clerk Dec, Jan and Feb salaries	£360.60
St Arvans Village Trust	Meeting 21.11.24	£19.00
Audit Wales	2018-19 Additional work	£1,410.00
St Arvans Village Trust	Meeting 16.1.25	£19.00
Merlin	Feb-25	£155.04
One Voice Wales	Subscription	£133.00

- e. To discuss other financial matters:
- Cancellation of CISCO Webex.
  - Councillor allowances
  - JAMF
  - Missing cashbook details

## 2502.09 PLANNING

- New planning applications:

None

- Planning Decisions:

- DM/2024/01318, Fair Oak Farm, Penterry Lane, Penterry, removal of conditions 6 (holiday accommodation only) and 7 (register of occupants) of planning consent DC/2017/01152 – approved.

**2502.10 COMMUNICATIONS**

To receive report and agree any actions.

**2502.11 HIGHWAYS & MAINTENANCE**

To receive report and agree any actions.

**2502.12 ENVIRONMENT & RECREATION**

To receive report and agree any actions.

**2502.13 CORRESPONDENCE**

Miscellaneous emails listed in the correspondence schedule.

**2502.14 CLERK'S REPORT**

**2502.15 DATES OF FORTHCOMING MEETINGS requiring SACC representation**

Wye Valley Villages Group, 26.2.25, 2pm, Pelham Hall, Penallt

**2502.16 DATE OF NEXT MEETING(S): 20/3/2025, 7pm at The Meeting Rooms, St Arvans;**

**SACC February Meeting**

**20 February 2025**

**19:00 - 21:00 (GMT)**

**Meeting link: [SACC February Meeting | Microsoft Teams | Meet-up-Join](#)**

### **Correspondence January-February 2025**

- MCC, Media Release: Monmouthshire County Council receive 2025/26 provisional core funding settlement from the Welsh Government
- MCC, MEDIA RELEASE: Monmouthshire County Council becomes world's first Deforestation Free Champion Council
- MCC, Media release: Mobile connectivity survey launches in Monmouthshire
- MCC, Media Release: Monmouthshire County Council publishes Draft Budget for 2025/26
- MCC, Media Release: Monmouthshire County Council launches Let's Talk Monmouthshire
- MCC, Media Release: Consultation now open on Monmouthshire County Council's Draft Budget for 2025-26
- MCC, TTRO Consultation - 19th Feb - 25th Feb 2025
- OVW, COVID-19 Day of Reflection - 9 March 2025