



17 April 2025

The next Ordinary meeting of St Arvans Community Council will be held at The Meeting Rooms on Thursday 24th April 2025 at 7:00PM and via Teams (see end of agenda).

## AGENDA

### **2504.01 TO RECORD ATTENDANCE & ACCEPT APOLOGIES FOR ABSENCE**

### **2504.02 PUBLIC SESSION (15 minutes)**

To receive and consider any comments or questions from the public which may be answered but not debated.

### **2504.03 DECLARATION OF INTEREST IN ITEM(S) ON THE AGENDA**

### **2504.04 TO APPROVE MINUTES OF THE MEETING HELD ON 20 MARCH 2025:**

### **2504.05 TO NOTE MATTERS ARISING FROM THE MINUTES OF 20 MARCH 2025 (FOR INFORMATION ONLY)**

### **2504.06 TO RECEIVE REPORTS:**

- Neighbourhood Police Crime & Traffic: report from PCSO E Park:
- Monmouthshire County Council: monthly report from County Cllr A Webb

### **2504.07 PERSONNEL GROUP**

To receive updates.

### **2504.08 FINANCE**

#### **a Reconciled balances at bank & building society:**

	31.3.25
HSBC	£308.05
MBS	£10,201.01
Unity Trust	£29,538.27

HSBC monies to be deposited in Unity Trust (paying in book awaited).

#### **b. To approve bank reconciliation:**

HSBC	£308.05
Mon BS	£10,201.01
Unity Trust	£29,538.27

Net balance as at 31 March 2025	£40,047.33
Net Opening Balance on 1st April 2024	£23,265.71
Add: Receipts for the Year to 31 March 2025	£32,001.28
Less: Payments for the Year to 31 March 2025	£15,160.47
Closing Balance as at 31 March 2025	£40,106.52

- HSBC January statement still awaited.

- c. To receive March cashbook:

Supplier	Details	Debit	Credit
Staff salary	Mar 25	£480.84	
Barclaycard	Norton	£12.36	
HMRC	Mar 25	£120.20	
One Voice Wales	Sub 25-26	£140.00	
Councillor allowance	Peter Farley	£656.00	
Councillor allowance	Anto Clay	£156.00	
Councillor allowance	Tim Houghton	£447.69	
Councillor allowance	Barrie Howells	£156.00	
Councillor allowance	Ian Costello	£156.00	
Councillor allowance	Peter Taylor	£78.00	
St Arvans VT	Meeting March 25	£19.00	
Merlin	Mar 25	£155.04	
Three Mobile	Mar 25	£14.00	
Unity	Bank charge	£6.00	

d.  
approve  
payments:

To  
April

Supplier	Details	Amount
Staff salary	Apr 25	£480.84
HMRC	Apr 25	£120.20
Insurance	2025-26	£634.92
Penterry Church	Grant	£250.00
Audit Wales	2023-24	£200.00
Audit Wales	2019-20	£200.00
Audit Wales	2020-21	£200.00
Councillor allowance	Helen Hathaway	£156.00
Merlin	April	£157.78

**2504.09**

#### **PLANNING**

- New planning applications:  
-None
- Planning Decisions:

- DM/2025/00250, Little Haven, Court Gardens, St Arvans, thinning out/trimming of tree so it does not overhang neighbours drive - approved.
- DM/2025/00393, Church House, Church Lane, St Arvans, 1 Eucalyptus, 1 weeping ash and 1 wilo ash to be felled in the back garden – approved.
- DM/2025/00408, The Forge, Forge Gardens, St Arvans, following some recent gardening work, one dead Holly (approx. 5m high) was identified. On further inspection decay has been identified. Would like to remove both trees for safety reasons approved.
- DM/2025/00298, Church House, Church Lane, fast track householder outdoor swimming pool and associated outbuilding – approved.

#### **2504.10 COMMUNICATIONS**

- To receive report and agree any action.

#### **2504.11 HIGHWAYS & MAINTENANCE**

- To receive report and agree any action.

#### **2504.12 ENVIRONMENT & RECREATION**

- To receive report and agree any action.
- Litter picking report

#### **2504.13 BIODIVERSITY**

- To go through actions and decide responsibilities (plan already circulated).

#### **2504.13 CORRESPONDENCE**

Miscellaneous emails listed in the correspondence schedule.

#### **2504.14 CLERK'S REPORT**

#### **2504.15 DATES OF FORTHCOMING MEETINGS requiring SACC representation**

#### **2504.16 DATE OF NEXT MEETING AND ANNUAL MEETING**

-15/5/2025, 7pm at The Meeting Rooms, St Arvans

### **St Arvans Community Council Meeting**

**24 April 2025**

**19:00 - 21:00 (GMT)**

**Meeting link: [No subject](#) | [Microsoft Teams](#) | [Meet-up-Join](#)**

**Correspondence March-April 2025**

- MCC, RE: TTRO Consultation - A466 Tintern Road, St Arvans
- MCC, WVW Notes of Meeting 26.02.25
- MCC, Media Release: Monmouthshire County Council urges vigilance over parking scams
- MCC, Fw: Planning application and enforcement Training for Community and Town Councils
- OVW, Independent Remuneration Panel for Wales - Annual Report 2025
- Gov Wales - Independent Remuneration Panel for Wales - Annual Report 2025 to 2026
- IRPW, Transfer of functions from the Independent Remuneration Panel for Wales to Democracy and Boundary Commission Cymru
- March & April Fiveways Magazine
- M48 Highways - Important Update: National Highways - M48 7.5t weight limit
- Jo Webb, Heritage Lottery Fund - Meet the Funder Webinar