

## ST ARVANS COMMUNITY COUNCIL

### MINUTES OF MEETING OF ST ARVANS COMMUNITY COUNCIL held at THE MEETING ROOMS, ST ARVANS on TUESDAY 9<sup>th</sup> September 2014 at 7.15 pm

**Present:**                    **Chairman:**                    **T. Vickers**  
   **Councillors:**                **B. Howells**  
   **A. Bolton**  
   **V. Kennedy**  
   **M. Davies**  
   **A Jarrett**

**In Attendance:**

**Judith Bolton: Clerk**  
**CO70 Andy Jones**  
**CSO Laura Price**  
**Mr. and Mrs. R. Hall**  
**Mrs. A. Morgan**  
**Mrs Avril Branch**  
**Mr. Jonathan Richards**  
**Miss Lovell and fiancée**

**Pre-meeting:** The awards for the village competitions were presented by Councillor Davies. Mrs Ann Morgan was presented with the plate for the best hanging baskets and Mr. and Mrs. Ron Hall were presented with the cup for the best kept front garden. The chairman and councillors offered their congratulation and thanked Mrs Avril Branch for her work in judging the event.

#### **2064 APOLOGIES**

Apologies from Councillors Howell and Gilbey, also County Councillor Webb

#### **2065 REPORT FROM PC LOUISE THORPE**

09/07 – a suspicious camper van was reported as being parked on a private drive in the Penterry area – the driver was spoken to and it appears that they had incorrectly followed directions.

09/07 – theft of a front number plate from a car parked at the Memorial Hall.

10/07 – caller reported the following day that they had been woken by someone trying their door handle in St Arvans. Nothing was taken or damaged but there was a possibility that it was someone looking for the B&B nearby.

11/07 – report of reckless driving on the racecourse roundabout – the registration number was not taken, but enquiries revealed that the offending vehicle may have come from the Cwmbran area. Further enquiries in hand.

11/07 – a complaint was received at 11.04pm about the noise coming from the “Tom Jones” concert at the racecourse.

19/07 – report of persons having been disturbed trying to steal items from the trade fair auction in the racecourse car park. The suspect was chased by security on foot, but they got into a white van, and drove off towards Monmouth.

21/07 – out-houses broken into overnight at a farm in Howick – chainsaws and other garden tools stolen.

26/07 – a vehicle was seized by Police on the A466 for having no insurance.

01/08 – theft of iPods and iPhones overnight, from the Jockey’s quarters at the racecourse.

03/08 – theft of a bicycle and trailer overnight from Piercefield Park.

04/08 – report of a box van, no further details, regularly parked in Wyndcliffe car park at night.

05/08 – report that a male was going around Devauden Road, trying to sign people up for a milk round – suspicious in the fact that there was no paperwork/identity.

.08/08 – report of people regularly parking across a drop kerb in Forge Road, making it difficult for wheelchair users to cross.

10/08 – report of a tree down on the Devauden Road – M.C.C. informed.  
10/08 – report of dangerous driving by a Tesco home delivery van in The Cot.  
15/08 – report of a car parked in the narrow part of Grange Road, blocking people’s access through it. The owner eventually returned and moved it.  
20/08 – stop check carried out by Police at the racecourse resulting in a person being dealt with for possession of cannabis.  
29/08 – report in the early hours of a male having badly injured himself in Piercefield Park, and an ambulance was required.  
30/08 – a live round was found in the front garden of a house in St Arvans – seized and made safe.  
31/08 – two calls received about sheep on the A466 outside the racecourse.  
01/08 – another call about sheep – one had its head stuck in the fence by the racecourse.  
04/09 – report of a vehicle having crashed into a rock on the Devauden Road – vehicle was not driveable, but there were no injuries.  
05/09 – a peaceful protest against NATO took place outside the main entrance to the racecourse, but it was obstructing people leaving the venue.  
06/09 – a road traffic collision occurred on the A466 on the bends just prior to St Arvans – a car and a motorbike. The driver of the car was from the continent and got a bit confused as to which side of the road they were supposed to be on and hit the oncoming motorbike. Fortunately, the rider was not seriously injured.

CO Jones asked if there were any areas in the village that would benefit from a Litter Picking Exercise organised by Transition Chepstow. The Council suggested Upper Wyndcliffe Car Park. Main roads are not included in the project.

The chairman thanked CO Jones and CSO Price for their attendance and the report.

## **2066 DECLARATION OF INTERESTS**

There were none.

## **2067 TO APPROVE MINUTES OF MEETING HELD ON 8<sup>th</sup> JULY 2014**

These were approved, proposed by Councillor Davies and seconded by Councillor Howells  
All agreed.

## **2068 MATTERS ARISING FROM THE MINUTES OF 8<sup>th</sup> JULY 2014 ( for information only)**

- a) Ref. Minute 2058b: The Web Site. The clerk is waiting for more submissions before launching the St Arbay page
- b) Ref Minute 2059b. Proposed footpath on A466. The residents’ group were unsuccessful in their application for a grant from both the Police Fund and Tidy Towns.
- c) Ref Minute 2066. Inspector Giles will now attend the October meeting

## **2069 PLANNING MATTERS**

- a) Considered by Planning Group since the last meeting:  
DC/2014/00982 Retrospective Planning application for installation of roof windows in garage and main dwelling at 5 Manor View. The Council agreed that a recommendation for approval be made to MCC.
- b) Planning Applications Decided by MCC Planning Dept. Since last Council meeting:
  - i. DC/2014/0586 Erection biomass storage barn with biomass boiler and Hard standing at Portcasseg Farm. Approved 11/7/14
  - ii. DC/2014/0817 Side porch extension at 16 Fordwich Close. Approved 18/7/14
  - iii. DC/2014/0907 Rear kitchen extension at 1, The Row. Approved on 7/8/14
  - iv. DC/2014/090 Single storey rear extension to existing detached dwelling house at Grange Park: Approved
- c) To note planning applications/decisions received since the preparation of this agenda. There were none.

**2070 REPORT FROM COUNCILLOR ANN WEBB**

No report.

**2071 ACCOUNTS**

**a) To review the current bank balance**

The overall true balance of accounts at 25<sup>th</sup> August 2014 is £11,646.14 and is made up of:

i) HSBC Balance

Money Manager Account	£ 813.00
Community Account	£ 6,717.80

ii) Monmouthshire Building Society £4035.68p

iv) During the August recess, the following cheques were approved by the chairman, vice Chairman and responsible financial officer.

To Whom	Reference to Work Done/Expenses/salary etc.	Cheque Number	Value £
Merlin Waste	Dog Bin emptying CHEQUE STILL OUTSTANDING	100949	20.34
Nigel Hoskins	Grounds maintenance for July, CHEQUE CLEARED	100950	187.00

v) Received from Garden City Football Club, a cheque for £100 towards cutting grass, not yet on statement

vi) Only cheque number 100949 above is outstanding.

**b) To approve schedule of accounts**

Invoices/Expenses and Salary Costs presented for Authorisation and Signature of cheques.

To Whom	Reference to Work Done/Expenses/salary etc.	Cheque Number	Value £
Nigel Hoskins	Grounds maintenance	<b>100951</b>	165.75
Judith Bolton	Clerks salary, SCP 18 (2 months) £302.56 + 6 hrs website work £54.05 + 1.5 hrs attend Highways Group £13.50 + Engraving costs £13.00 + Book of stamps £7.44	100952	390.55
Merlin Waste	Dog Bin emptying £30.51	100953	30.51
MCC	KGV. Replace swing seat £144.00 KGV Inspection £90.00 (includes £39 total VAT)	100954	234.00
		<b>Total</b>	<b>820.81</b>

It was agreed that the above accounts be accepted and payments made. Proposed by Councillor Kennedy and seconded by Councillor Jarrett. All agreed.

**c) To approve and certify the final accounts after audit.**

The annual accounts were approved and signed.

**2072 COMMUNICATIONS & COMMUNITY ENGAGEMENT ( C & CE) GROUP REPORT**

The group had not met but the chairman reported to the council that:

a) A monthly, analytical report on the web site had been renewed, free of charge, for a further

year.

- b) Emails from the clerk should, where possible, be acknowledged so that the clerk knows they have been received.
- c) A volunteer from the community should be sought, in the future, to take over the role of webmaster for the web site.

## **COUNCIL**

### **2073 HIGHWAYS GROUP REPORT**

Councillor Howells presented the report.

- a) Posting Notices on the Highway  
The Council unanimously agreed a set of guidelines for posting notices in the community of St Arvans. These guidelines are appended to the minutes.
- b) Wyndcliffe View Sign  
The sign has now been replaced in a new position adjacent to the wall.
- c) Devauden Road and Grange Road. Junction Pavement  
The Clerk was asked to investigate progress.
- d) Community Speedwatch  
The Highways Group had been in contact with a member of the team from Llanfair Kilgeddin which had pioneered the project in Monmouthshire. CO Andy Jones said that the police officer who was leading the project was in hospital and likely to be off sick for some time. The Council decided that more information was needed about the requirements for such a scheme and that the visit of Inspector Giles to the next meeting would be an opportunity to question him on the subject.
- e) Porthcasseg Potholes  
The work has been done.
- f) Street Lighting  
The clerk reported that Roger Hoggins of MCC had said that St Arvans was most unlikely to be one of the first areas where the timing of the street lights would change. It was decided that, for clarity, Roger Joy and/or Roger Hoggins should be invited for a walk around the village with the Highways Group to assess the implications of any changes to the lighting patterns.
- g) MCC Proposal to carry out work for SACC at the Community Council's expense  
The Council decided that this should be discussed with MCC staff at the same time as 2073 f) above.

The report & recommendations were accepted and chairman thanked the Highways Group.

## **CLERK GROUP**

### **2074 ENVIRONMENT AND RECREATION GROUP (ERAG)**

Councillor Davies presented the report:

- a) Best Kept Village Competition  
The winners of the 2014 competition will be announced at a reception at Chepstow Garden Centre on Friday September 19<sup>th</sup>. Councillors Davies and Vickers to attend.
- b) Dog Bin  
The group recommends that SACC make funds available of £250, for the ordering and installation of the additional dog litter bin (ref. minute 2060d), to be positioned in Grange Road.
- c) KGV
  - i) The maintenance and repair work to equipment in KGV has been completed by MCC. The site inspection report by MCC has been received and circulated to council members. Much of the suggested work has already been addressed by the MCC repairs.
  - ii) Regular checks have been carried out by councillors Bolton & Vickers for insurance purposes
- d) Marquee  
Following a discussion ref: an application to erect a marquee on the playing field for a Wedding, the council decided that the Racecourse and Memorial Hall be consulted and a decision be made by the end of September.
- e) Children's Garden  
Problems with the children's play area at the Football Field are to be discussed with the

Officers of the club.

The report and recommendations were accepted. The chairman thanked Councillor Davies for the report and the work of the group.

Next meeting: Tuesday October 7<sup>th</sup> at 9.45am at Church House.

## **2075 CORRESPONDENCE**

To note and consider correspondence received since the previous meeting,

- a)Circulated by e mail and originating from;
  - i.Resident: comments on posting notices.
  - ii.Resident: report on dog fouling.
  - iii.Resident: report on misuse of dog bin.
  - iv.Resident: Report of loose bolt on play equipment.
  - v.Resident; Interest expressed in 'Speedwatch' project.
  - vi.MP. David Davis: ref A466.
  - vii.MCC Lower Wye Area Committee, Sep 10<sup>th</sup> Old Station, Tintern.
  - viii.MCC. Charter Liaison meeting 11/9/4 at County Hall, Usk.
  - ix.MCC. Various emails ref Street Lighting.
  - x.MCC: Various emails ref. Posting Notices on the Highway.
  - xi.MCC: various emails ref, A466 Speed Matters.
  - xii.MCC Planning: Information on decisions on 'Non-Material Amendments'.
  - xiii.MCC. Cabinet papers for meeting on 3/9/14.
  - xiv.MCC. Information on training courses ref: 'Devolution of Services'.
  - xv.One Voice Wales: Motions for consideration for 2014 Conference in October.
  - xvi.One Voice Wales Training Programme.
  - xvii.One Voice Wales: Wales Committee Member for Heritage Lottery Fund needed.
  - xviii.Wales Audit Office: Application form to receive £30. Redistribution of funds Clerk has applied.

b)In Hard Copy for circulation after meeting: Play Wales Magazine

## **2076 ITEMS FOR PARISH MAGAZINE**

- a)Dog Bins
- b)New Road Sign and Potholes
- c)Renovations of Playground Equipment
- d)Posting Notices Guidelines

## **2077 ANY OTHER BUSINESS**

There was none

## **2078 DATE OF NEXT MEETING**

The next Council meeting will be on Tuesday October 14<sup>th</sup> at 7.15pm in the Meeting Rooms. The recently appointed Inspector for the Lower Wye, Inspector Roland Giles will be attending the pre-meeting at 7.00pm

The meeting closed at 8.59 pm

Signed: Clerk

Date

Signed: Chairman

Date

## **APPENDIX:**

### **St Arvans Community Council: Posting Notices in St Arvans**

MCC has a comprehensive policy on "fly-posting" that endeavours to match the needs of genuine organisations to reasonably advertise their activities whilst ensuring that a) the environment is not adversely effected, and b) that posters do not pose a safety hazard.

St Arvans Community Council wishes to ensure that within the village, the MCC policy is adhered to whilst dealing sympathetically with requests for notices to be posted.

As a result, the Community Council has resolved that the following guidelines be adopted: The Community Council will support local organisations, charitable organisations and other organisations planning activities in St Arvans in their publicity by:

- 1) Allowing up to 10 A4 size posters to be distributed around the village on lamp-posts. (please note that BT do not allow posters on their poles/property). Posters should not be attached to the fountain.
- 2) Allowing a banner of 1/2metre x 2 metres to be erected on the fence of the playing field. Please check with the Clerk for availability.
- 3) If space permits on the notice boards, (i.e. recognising the priority of SACC material) 1x A4 poster on each of the 2 boards. Please check with the Clerk for availability.

The above posters should not be erected for more than 15 days and removed within a day of an event ending.

September 2014