



St Arvans Community Council Privacy Notice

As your Community Council, we are committed to protecting your privacy. It is the Clerk and Councillors' responsibility to handle personal information appropriately.

In response to GDPR (2018) the only personal data we have on record is residents' email addresses and only then if they gave consent IN WRITING to be added to the distribution list through which we send information we feel might interest residents. The emails are stored on a password-protected account held by the Clerk and accessible only by her and the Chair. You may ask to be removed from the list at any time by emailing the Clerk. Emails are sent out BCC, so that your address is not visible.

Agendae, Minutes and Financial records for the last five years are to be found on the website and have been archived securely in paper form. As advised and recommended, documents are now destroyed if they have served their purpose and are no longer in use, especially if they pertain to personal matters. The paperwork for a Planning application, for example, that has been resolved, is removed as being of no further use.

Email accounts used by St Arvans Community Council are password protected and Councillors are advised to delete emails and files when they are no longer required in the transaction of the business of the Council.

Any material placed on the website is unlikely to have a personal content: if it has, the subject will have given their full consent.