

ST ARVANS COMMUNITY COUNCIL

MINUTES OF MEETING OF ST ARVANS COMMUNITY COUNCIL held at THE MEETING ROOMS, ST ARVANS on TUESDAY 12th JANUARY 2016 at 7.15 pm

Present: **Chairman:** **A. Bolton**
 Councillors: B. Howell
 M. Davies
 V. Kennedy
 J. Richards
 B. Howells
 R. Edwards
 S. Banfield

In Attendance:

Judith Bolton: Clerk
County Councillor Ann Webb
PC Louise Thorpe

2308 DECLARATION OF ACCEPTANCE OF OFFICE

Councillor Banfield signed the declaration.

2309 APOLOGIES

There were none

2310 REPORT FROM COMMUNITY POLICE

PC Louise Thorpe introduced herself to members of the Council she had not previously met, explaining that the Community Police Support team had been reduced in size over the last couple of years. She is the only police officer in the team, supported by a small number of Community Support Officers.

She reported on incidents in St Arvans and Howick between 15th December 2015 and 12th January 2016.

- 17/12 – a further sighting of a vehicle driving up a private driveway in Penterry, St Arvans. No registration number taken.
- 06/01 – a vehicle was seen driving around Fairoak, St Arvans in the morning – unsure if it was lost or up to no good. No registration number taken.

There was some discussion about cars being parked up near Rogerstone Grange. All residents to be informed (email/parish magazine & notice boards) about ringing 101 as soon as possible after witnessing what may be unusual behaviour.

Chairman thanked PC Thorpe for her attendance.

2311 DECLARATION OF INTERESTS

There were none.

2312 TO APPROVE MINUTES OF MEETING HELD ON 10th DECEMBER 2015

These were approved, proposed by Councillor Howell and seconded by Councillor Richards. All agreed.

2313 MATTERS ARISING FROM THE MINUTES OF 10th DECEMBER 2015 (for information only)

- a) 2297d) Councillor Bolton reported that the Planning (Wales) Act 2015 was enacted in October. The main purposes of the Act are;
- i. The preparation of a national development framework for Wales
 - ii. The designation of strategic planning areas and strategic plans.
- MCC Head of Planning has been invited to attend a future meeting to discuss the issue, possibly April.

b) 2304b)v. This complaint has been withdrawn.

2314 PLANNING MATTERS

a) Applications considered by the Planning Group since the last meeting: None.

b) Planning Applications Decided by MCC Planning Dept. Since Last Council meeting:
There were none

c) To note planning applications/decisions received since the preparation of this agenda
DC/2006/00006, 2 storey extension to Beguildy Barn, NP16 6EZ. Recommendations of Planning
Group will be presented to next Council meeting.

2315 REPORT FROM COUNCILLOR ANN WEBB

- a) The Council Tax rise will not be higher than 4%. There will be some redirection of services.
- b) Discussion of what to do with the office block at Magor, which was purchased by MCC but is no longer occupied by their staff..
- c) 'Whole Place' concept to be explained and discussed at the Lower Wye Valley Area meeting. Councillor Edwards & Councillor Howell hope to attend.
- d) Councillor Webb asked to please progress completion of clearing of cycle/pedestrian path alongside the racecourse

2316 ACCOUNTS

a) To review the current bank balance and approve schedule of accounts

The overall true balance of accounts at 25th December 2015 was £ 14134.99 and is made up of:

i) HSBC Balance

Account No. 70724513(precept received)	£ 3734.28
+ Account No. 41440942	£7285.84
+ Monmouthshire Building Society	£ 4059.90

ii) Minus £ p, comprising:

To whom	Reference to Work Done/Expenses/salary etc.	Cheque Number	Value £
MCC	Outstanding to MCC for clerk's salary		945.03

b) Invoices/Expenses and Salary Costs presented for Authorisation and Signature of cheques.

To Whom	Reference to Work Done/Expenses/salary etc.	Cheque Number	Value £
Nigel Hoskins	Grounds maintenance	101030	171.00
Judith Bolton	1 hour web site work £9.20 Basic salary December £239.38	Paid thru MCC	248.58
Merlin waste	Dog Bin emptying	101031	27.12
Alan Bolton	Wood finish for playtrain	101032	13.99
		total	460.89

The accounts were accepted, proposed by Councillor Edwards, seconded by Councillor Kennedy. All agreed.

2317 ACCEPTANCE OF 2016-17 BUDGET and PRECEPT

- a) Proposed by Councillor Richards and seconded by Councillor Howell that a sum of £1000 of reserves be ring-fenced for any potential shortfall in provision of local services by MCC (Ref. Minute 2315a) Any additional service expenditure to be decided by the Council. All agreed.
- b) The 2016-17 budget and precept were presented to the meeting. Included in the budget was provision for the purchase of a community defibrillator. This project will depend upon confirmation of its need from the community and professional advice. Proposed by Councillor Kennedy and seconded by Councillor Davies that the budget be accepted and the precept be set at £11,690, All agreed.
- c) The details are appended to these minutes.

2318 HIGHWAYS GROUP REPORT

- a) The group had not met but Councillor Howells reported that:
 - i. Racecourse
Awaiting a date to meet with the Racecourse management.
 - ii. Traffic Speed
Councillor Howells to analyse traffic speed figures received from MCC
- b) Other matters
 - i. Councillor Edwards reported that a bollard at the racecourse roundabout is down. Clerk to notify MCC.
 - ii. Councillor Edwards asked that clarification be sought on the banners that are erected on the fences at the Lion Roundabout. Clerk to write to Steve Lane
 - iii. Councillor Banfield reported that the surfaces of the two alleyways leading from Laurel Park to Grange Rd. were in a state of bad repair. To be discussed at the Highways meeting.

2319 ENVIRONMENT & RECREATION GROUP REPORT

- a) **Dog Bin Update**
The new dog bin is in place.
- b) **KGV**
 - i. Zip Wire. Tyres have been cut and end-of-ride impact much improved.
 - ii. 2 flowering Cherry tree have been planted.
 - iii. Train with Caldicot Joinery for repairs. Councillor Bolton to source appropriate mats to protect grass around the train when it is back in situ.
 - iv. Shrubs at entrance still to be pruned. Councillor Richards suggested rmoving some to the Memorial Hall verge.
 - v. Councillor Bolton has carried out regular insurance checks.
- c) **Fountain Area**
Agreed that Christmas lights still looked satisfactory and need not be replaced at this time.
- d) **Defibrillator** Awaiting feedback from local professionals and community
- e) **Proposed Notice Board at Howick**
It was recommended not to purchase a notice board. However, it is fully recognised that the residents of Howick need to be kept abreast of CC and community matters, i.e. by means of the web site & email distribution list. Since one particular problem appears to be the

recycling/household waste calendar, clerk to include details on how to access this information in parish magazine article and email distribution list.

f) Nursery Waste Storage Area

The Nursery has removed the broken panelling leaving the bins exposed. Manager of nursery has reported that the work is under consideration.

g) Councillor Davies has arranged token Xmas gifts for Nigel Hoskins and John Pattison as thanks for their work for the Council.

h) DONM February 2nd 9.45am @ Church House.

The report was accepted and the chairman thanked everyone for their input.

2320 CHARITABLE DONATIONS

Proposed by Councillor Howell and seconded by Councillor Banfield that £50 be donated to the Community Plan Steering Group to support the forthcoming village fete in 2016

2321 CORRESPONDENCE

To note and consider correspondence received since the previous meeting,

Circulated by e mail and originating from;

- i. MCC Ref. Budget Moving Forward
- ii. MCC. Ref. Youth Services
MCC Ref. Green Infrastructure
- iii. Police Commissioner. Ref. Precept discussion meeting
- iv. Resident ref. Conviction of Fly Tipper
- v. One Voice Wales Meeting, 21/1/16
- vi. Councillor Ann Webb ref. 'Whole Place' concept
- vii. Member of Community Plan Steering Group requesting a page on the web site.
- viii. Resident. Withdrawal of complaint, ref. item 2304b) v.
- ix. Resident ref. street light problems.

2322 ITEMS FOR PARISH MAGAZINE

- a) Play Train
- b) Precept
- c) Where to find information eg rubbish collection
- d) Phoning 101

2323 ANY OTHER BUSINESS

Annual Council Dinner on March 11th at the Piercefield. Clerk to circulate menu.

2324 DATE OF NEXT MEETING

The next Council meeting will be on Tuesday February 9th at 7.15 pm in the Meeting Rooms.

The meeting closed at 8.58 pm

Signed: Clerk

Date

Signed: Chairman

Date

APPENDIX TO MINUTES JANUARY 12TH 2016

ST ARVANS COMMUNITY COUNCIL

BUDGET 2016/17

Item	Budget 2015-16 (original less one-offs)	Proposed Budget 2016- 17	Differenc e	% Change
Clerk's salary	£3000.00	£3000.00	£0.00	
Office expenses	£250.00	£250.00	£0.00	
Hire of halls	£200.00	£200.00	£0.00	
Insurance premium	£450.00	£450.00	£0.00	
General maintenance	£1500.00	£2200.00	+£700.00	
Grounds & verge maintenance	£1500.00	£1750.00	+£250.00	
Recreation ground, repairs	£600.00	£300.00	-£300.00	
Web Site – Visionict & Extras	£350.00	£350.00	£0.00	
Web Site – Running/Updating	£300.00	£500.00	+£200.00	
Electricity for Xmas lights	£40.00	£40.00	£0.00	
One Voice Wales	£200.00	£200.00	£0.00	
Audit of accounts	£250.00	£250.00	£0.00	
Councillors mileage allowance	50.00	50.00	£0.00	
Chairman's allowance	£100.00	£100.00	£0.00	
Charity Donations	£100.00	£100.00	£0.00	
Training for clerk/councillors	£100.00	£100.00	£0.00	
Tree Surgery	£500.00	£0.00	-£500	
Replacement Lights	£200.00	£0.00	-£200	
Fountain Area	£200.00	£100.00	-£100	
Playing field	£250.00	£100.00	-£150	
Miscellaneous	£150.00	£150.00	£0.00	
Notice board repairs	£0.00	£300.00	£300.00	
Defibrillator	£0.00	£1200.00	+£1200.00	
Tota)	£10290	£11690	+£1400.00	+14%