

2433 PLANNING MATTERS

- a) Applications and Notifications considered by Planning Group since the last meeting;**
- i. DC/2016/00914: Wyndcliffe Court, Replacement Roof. – The Council recommended approval.
- b) Planning Applications Decided by MCC Planning Dept. Since last Council meeting:**
- i. DC/2016/00929 The Stables, Rogerstone Grange. Variation of condition with 5 yrs. Approved.
 - ii. DC/2016/00907 The Cot. Amendment to previous application. Approved.

To note receipt of planning applications/permissions received since the preparation of this agenda

There were none

2434 REPORT FROM COUNCILLOR ANN WEBB

Councillor Webb reported that:

- a) A466 Repairs
- i. A466 signage inadequate and the MCC is very aware of the issue. Additional signs are being prepared for Chepstow. The Highways Department is monitoring and reviewing the traffic.
 - ii. Some motorists are ignoring the signs and using Piccadilly lane resulting in some congestion.
 - iii. Update on the works: Tarmac has been taken away. Work is progressing well.
 - iv. The Severn Tunnel closure could have exacerbated the problem as it may have resulted in more local traffic.
- b) Planning Department of MCC is reviewing LDP as not enough sites coming forward. Either builders are not building or there are not enough sites. Reference the 400 houses at Fairfield site, access is an issue.
- c) Sale of the Magor Site – no update.
- d) New aluminium company moving into Chepstow. Very good news for the area.
- e) MCC has confirmed that it will not have any financial interest in the proposed motorcycle racing complex near Ebbw Vale. The project has attracted sufficient private finance.

The chairman thanked Councillor Webb.

2435 MONTHLY ACCOUNTS

a) To review the current bank balance and approve schedule of accounts

The overall true balance of accounts as of 7th Oct 2016 was £15,733.12

and is made up of:

i) HSBC Balance

HSBC, Account Number 70724513 £1347.00

The above figure includes a cheque to the value of £500 paid to SACC by Chepstow Lions towards the defibrillator.

HSBC, Account Number 41440942 £11057.80

Monmouthshire Building Society Account £4084.26

(a) Sub Total £16,489.06

ii) Minus £ p, comprising outstanding cheques paid during the September recess and outstanding debt to MCC

| To whom | Reference to Work Done/Expenses/salary etc. | Cheque Number | Value £ |
|---------|---|---------------|---------|
| MCC | Owing to MCC ref. Clerk's salary and expenses | Paid by MCC | 755.94 |
| | | | |
| | | Total | 755.94 |

b) Invoices/Expenses and Salary Costs presented for Authorisation and Signature of cheques.

| To Whom | Reference to Work Done/Expenses/salary etc. | Cheque Number | Value £ |
|--------------------|--|---------------|--|
| i) Barrie Howells | Defibrillator Cabinet Costs (Claim form required) | 101073 | £971.70 |
| ii) HM Clerk | Owing to MCC for clerks salary from 16/9/16 to 31/10/16 | Paid thru MCC | £340 |
| iii) Merlin Waste | Dog Bin emptying | 101074 | £40.68 |
| iv) Alan Bolton | Printer purchased Boxes purchased from Wilkinsons | 101075 | £212.15 |
| v) MCC | 3 hours additional work by previous clerk | 101076 | £27.63 |
| vi) Judith Bolton | Training of HM/Consolidation of files 8 hours at £9,2 per hour Attend CC Meeting 2 hrs at same rate Prepare finance group papers & attend finance group meeting 3 hrs at same rate | | £73.60 £ 18.40 £ 27.60 ----- £119.60 |
| | | 101077 | |
| vii) Nigel Hoskins | Grounds maintenance | 101078 | £175.50 |
| viii) Vision ICT | IT Support | 101079 | £408.00 |
| ix) Barrie Howells | Defibrillator sundries | 101080 | £46.47 |
| | | Total | £2273.89 |

Acceptance of the accounts was proposed by Councillor V Kennedy and seconded by Councillor M Davies and all present agreed.

2436 FINANCE REPORT Meeting 3/10/16

The purpose of the meeting held on 3/10/16 was to review the spending to-date in the current financial year 2106/17 and to forecast the outturn for the full year to end of March 2107.

The methodology was the same as used in the past i.e. to look at actual spends for the first 6 months of the year, add on the actual spends for the second half of 2015/16 and adjust for known differences +/- in large spends.

The calculations have been complicated this year by the delay between paying the clerk and receiving the invoices from MCC who are administering the payments. These differences have been accounted for in a similar manner to above to arrive at the figures below.

The current situation shows that this year's 6 month spend of **£3821** was remarkably similar to the spend last year, **£3837**.

Forecast Outturn at Financial Year End:

Last year's second half spends stripping out the one-off items was **£4860** to which has been added **£700** balance on the defibrillator project. SACC is also to receive some income in this period of **£729** comprising, **£100** from Garden City, **£120** from the Memorial Hall and **£509** VAT return. This leaves the following situation:

| | |
|------------------------------|---------------|
| Budget | £11690 |
| Income | £729 |
| Spend April-Sept | £3821 |
| Expenditure Oct-March | £5560 |
| Surplus over Budget | £3038 |

Items to be considered for the 2016/17 Budget

The Finance Group estimated the following items could be financed to bring the total spends closer to the actual budget.

| | |
|--|--------------------|
| ○ Tree pruning at the memorial Hall (shared portion of cost) | £400 |
| ○ Printer for new clerk (already purchased) | £200 |
| ○ Replacement Notice Board on Devauden Road | £1000 |
| ○ New picnic benches for KGV | £1000 |
| | Total £2600 |

This will be recommended to the Council, but other expenditure items will be considered of Councillors. Councillors are also reminded to consider items for the 2017/18 budget which will be drafted in December.

This report was accepted by the Councillor B Howel and seconded by Councillor B Howells and all agreed.

It was agreed that the Clerk would pursue quotations for the picnic benches and the notice board and endeavour to keep the business local.

2437 To Approve and Accept Model Financial Regulations

The Financial Regulations are reviewed every 4 years. It was agreed that the committee would accept the One Voice Wales model framework. It will be posted on the Website.

Proposed by Councillor A Bolton and seconded by Councillor B Howell and all agreed.

HIGHWAYS GROUP REPORT

2438

Councillor Howells presented the report.

- a) **Grange Road.** Grange Road edges and repairs to be carried out near Grange Farm. Clerk to request of S Lane, MCC to address the 12 metre stretch of subsidence that is in urgent need of repair.
- b) **Cockshoot Lane.** Councillor R Edwards updated the council on the outcome of a meeting between MCC and NWR. NWR agreed to scrape the lane and install transition kerbs to demarcate the road. They are not prepared to resurface with tarmac. NWR are removing the parking facilities as there was no agreement reached with the residents on cost of same.
- c) **Piccadilly Lane:** Provision of Sat-Nav signs. No action to date. MCC to be reminded again. Clerk to action.
- d) **Traffic Speed on Grange Road:** Councillor J Richards to provide response to MCC (via Councillor Webb) ref the email from Mark Davies.
- e) **Proposed Picket Fences to Define Entrances to the Village** on A466
Photos of similar installations to be taken by Councillor B Howells, who will send these and photos of two suggested locations on the A466 to MCC through co-ordinator G. Hazard. Roger Hoggins to be copied for information.
- f) **Speed Data on A466 and Devauden Road.** Awaiting data from Police as above. Speed

monitoring cables data to be requested from MCC/G. Kinsella. Clerk to follow up with CO Andy Jones.

- g) **Lowering of the kerb, outside the Church Entrance.** MCC has visited the site and has declined to provide the facility as there is already a dropped kerb at the other entrance nearby.
- h) **The flashing 30mph sign on the A466** has been cleared of foliage.
- i) **Date of next group meeting** will be 3rd November 2016.

The report was accepted and the chairman thanked Councillor Howells and the group members.

2439 ENVIRONMENT & RECREATION GROUP REPORT

Councillor Davies presented the report.

a) KGV

- i. **Annual Inspection.** Report received. No major work required.
- ii. **Shrubs.** Pruned 6/10/16
- iii. **New Picnic Bench(es).** The review of the annual budget means that money can be allocated to the purchase of 1 or 2 new picnic benches. The existing benches are in poor condition and in need of refurbishment or replacement. Councillor A Bolton to search internet for suitable benches to present to the main meeting.
- iv. Councillor B Howell suggested that if new benches were purchased, the council should consider reinstating the fence to close off the corridor leading behind Sycamore Close.

b) Defibrillator Councillor B Howells gave an update:

- i. The posts are ready to accept one unit at his property.
- ii. Councillor B Howells has spoken with Councillor V Kennedy about the electrical services who will buy the equipment and install on Wednesday. Councillor V Kennedy will also speak with the landlord/Brains of the Piercefield about exact location and installation of the unit there.
- iii. The Ambulance Trust has been contacted reference the training asking for available dates.
- iv. John Bennett of the Lions has requested a publicity photo shot of the hand-over.
- v. John Deere PR requested publicity for the foundation.

c) Gardens/Hanging Basket Competition and Best kept village Competition.

- i. Gavro report to be advertised on the notice board, parish magazine and website.
- ii. Councillor M Davies recommended that SACC begins the preparation for both events earlier in 2017.
- iii. Format of inspection for SACC led competition to be reviewed.

d) Playing Field/Memorial Hall matters

- i. Councillor J Richards reported that Andrew Ker had confirmed that the title of the Hall is not registered with the Land Registry. Councillor J Richards still awaiting a copy plan of the Racecourse site. Recommended outcome is that if pruning goes ahead, the cost be shared equally between The Memorial Hall and SACC. Councillor A Bolton will advise the Hall committee accordingly. 2 Tree surgeons to be contacted for quotes. Councillor M Davies to request quotes and site visits.
- ii. Thanks to Councillor B Howell for repairing the willow tunnel. The wigloo is a bigger job and will require a 2-man team.

e) AOB

- i. Councillor M Davies questioned the need to maintain ERAG meeting on a strict monthly basis.

- Discussion ensued suggesting that the discipline of a monthly meeting was important to maintain momentum, but that the need for a meeting in December (when activity is traditionally low) could be reviewed at the November meeting.
- ii. It was requested that ideas for other equipment for the KGV be investigated at its next meeting.

Date of next Meeting: 3rd November @ 9.45am at Church House.

The report was accepted and the chairman thanked Councillor Davies and the group members.

2440 CORRESPONDENCE

To note and consider correspondence received since the previous meeting,

- a) Circulated by email and originating from;
 - i. Email received and distributed re update on A466 diversion.
 - ii. Email received and distributed re Coffee morning for cancer charity. Over £600 raised.
 - iii. Poster received and advertised on notice board for Harvest Festival.
 - iv. MCC. Town/Community Council Cluster Meetings. Councillor A Bolton & Councillor B Howell attended and will continue to attend to keep informed.
 - v. Lower Wye Valley Committee Meeting. Councillor B Howell to attend the next meeting. Rota for attendance at further meetings to be discussed at the next full Council meeting. **Clerk to advise dates on upcoming meetings.**
 - vi. Best kept village awards evening was held at the Garden Centre on 7/10/16. Clerk and Chairman attended.
 - vii. Email from resident ref provision of barrier at bus stop. Clerk to contact MCC for advice.
 - viii. One Voice Wales Planning Training Course. Councillor B Howell to attend.

2441 ITEMS FOR PARISH MAGAZINE

- a) Road Closure on A466 update
- b) Best kept village letter with a list of the winners.
- c) Neighbourhood watch meeting update
- d) Defib advert for the training – watch this space.

2442 ANY OTHER BUSINESS

A gift was presented to Judith in thanks for all her hard work over the last 8 years. A picture was taken for the Parish Magazine.

2443 DATE OF NEXT MEETING

The next Council meeting will be on Tuesday 8th November at 7.15 pm in the Meeting Rooms.

The meeting closed at 8.57 pm

Signed: Clerk

Date:

Signed: Chairman

Date: