

## ST ARVANS COMMUNITY COUNCIL

### MINUTES OF MEETING OF ST ARVANS COMMUNITY COUNCIL held at THE MEETING ROOMS, ST ARVANS on TUESDAY 14<sup>th</sup> JANUARY 2014 at 7.15 pm

**Present:** Chairman T. Vickers  
Councillors B. Howell  
A. Bolton  
M. Davies  
B. Howells  
A. Jarrett

**In Attendance** Judith Bolton (clerk)  
Councillor Ann Webb

#### 1946 APOLOGIES None

#### 1947 REPORT FROM PC LOUISE THORPE

CPO Andy presented the report: on incidents between 10<sup>th</sup> December 2013 and 14<sup>th</sup> January 2014 for St Arvans and Howick

- 12/12 – two calls about Cold Callers in St Arvans who were a bit aggressive in their sales techniques. They were found by Andy and I, spoken to and advised of the “Cold Calling Control Zone”, then they left.
- 13/12 – a report was received on the 12<sup>th</sup> that a vehicle had driven into a brick gate pillar at the end of a residents driveway and driven off. Unfortunately this did not appear to have been witnessed by anyone.
- 18/12 – a one vehicle road traffic incident occurred in the flood water by the racecourse. No injury.
- 20/12 – there was a concern for safety for a climber up the rocks just off the A466 with no helmet or ropes. They had gone prior to Police arrival.
- 21/12 – a large branch had come down onto the Devauden Road out of the Village. MCC informed and removed the limb.
- 23/12 – a suspicious van was seen parked in Wyndcliffe car park with a large fire next to it. Unfortunately no further details were taken and the van had gone prior to Police arrival.
- 23+24/12 – calls received about the flooding outside the racecourse.
- 26/12 – a one vehicle road traffic incident occurred on the ice this time, outside the racecourse. No injury.
- 26/12 – two males were seen to jump over the gates into the racecourse. There were no trace of the males but there was security on site.
- 28/12 – Welsh National Day at the racecourse, other than the normal volume of traffic, there were no issues.
- 28/12 – a two vehicle road traffic collision on the Lions Gate roundabout, no injury. One driver at fault, details exchanged.
- 03/01/14 – two calls received about a tree partially blocking the Devauden Road, details passed to MCC.

The chairman requested Traffic Speed Data collected in the village by the Gwent Safety Camera Partnership and thanked Andy for his attendance.

**1948 DECLARATION OF INTERESTS**

There were none

**1949 TO APPROVE MINUTES OF MEETING HELD ON 10<sup>th</sup> December 2013**

These were agreed as a true record. Councillor Howell proposed and Councillor Bolton seconded

**1950 MATTERS ARISING FROM THE MINUTES OF 10<sup>th</sup> December 2013 (for information only)**

- a) 1929b) MCC was informed three times about the gully problem on Devauden Road. An additional request for clearing was made by a resident to the One Stop Shop. They were cleared early in the New Year after more heavy rain threatened flooding.
- b) Ref 1938e) MCC has been informed of uneven pavement on Devauden Road
- c) Ref.1942a)vii) Overhanging hedge has been cut and rubbish cleared.

**1951 PLANNING MATTERS**

- a. Considered by Planning Group since the last meeting:
  - DC/2013/01027 Re-modelling and internal modification of former coach house annex to provide ancillary space to 'Uplands', Itton Rd, Chepstow, NP16 5HJ  
The Planning Group recommend approval as it is a remote property and the proposed building will be an improvement on the present structure. The Council accepted the recommendations of the Group
- b. Planning Applications Decided by MCC Planning Dept. since the last Council meeting:
  - i. DC/2013/00854 Retention of container to store sports equipment.St Arvans Playing Field :Approved by delegation. Councillors Howells, Vickers and Webb plus one resident attended the Delegation Panel site meeting on 17/12/13
  - ii. DC/2013/00981 Demolition of existing single storey side extension if required and proposed new double story side extension. Wincanton. NP16 6DN. Approved by delegation.
- c. To note receipt of planning applications/permissions received since the preparation of this agenda

**1952 REPORT FROM COUNCILLOR ANN WEBB**

Councillor Webb reported that she would be attending the meeting on January 28<sup>th</sup> on the subject of the draft proposals for review of communities and electoral arrangements.

**1953 ACCOUNTS**

**a) Overall True Balance of Accounts at 25<sup>th</sup> December is £13674.83 and is made up of:**

- i) HSBC Balance
  - Money Manager Account £ 6445.64
  - Community Account £ 3213.43p
- ii) Monmouthshire Building Society £4015.76p

iii)There are no uncleared cheques

**b) Invoices/Expenses and Salary Costs presented for Authorisation and Signature of cheques**

To Whom	Reference to Work Done/Expenses/salary etc	Cheque Number	Value £
Nigel Hoskins	Monthly Grounds maintenance -4 weeks	100909	£153.00
Judith Bolton	Clerks salary, SCP 18 + 9 hrs. work on web site (at usual £9.009p per hr)	100910	£232.36

Merlin Waste	Dog Bin emptying, Includes payment for August to December when contactor undercharged	100911	£55.98
St Arvans Village Trust	Donation. Ref minute 1940	100912	£50.00
St Arvans Memorial Hall	Donation ref. minute 1940	100913	£50.00
S. Luff and Son	Hedge Cutting £102 , inc. £17 VAT	100914	£102.00
MCC	Grass cutting £704.15 inc. £117.36 VAT	100915	£704.15
Mr & Mrs Chisholm	Donation for electricity used to service Christmas Lights( as per budget)	100916	£40.00
Visionict Ltd	7 webmail accounts at £10 each (inc £14 VAT	100917	84.00
		<b>Total</b>	<b>£1471.49</b>

It was agreed that the above payments be made, proposed by Councillor Howells , and seconded by Councillor Howell

#### 1954 REVIEW OF COMMUNITIES AND ELECTORAL ARRANGEMENTS: DRAFT PROPOSALS

A draft formal response had been circulated to councillors. It was agreed that the chairman and Councillor Bolton finalise the letter and that it be sent to the working group before the meeting on January 28th. It was also agreed that information on the discussion at the Community Council meetings, the meeting at MCC and the address for representations be circulated to residents.

#### 1955 COMMUNICATIONS & COMMUNITY ENGAGEMENT ( C & CE) GROUP REPORT

Councillor Vickers presented the report

- a. The web site was launched on the 1<sup>st</sup> January. The aim is to keep all the data up to date. Feedback has been positive.
- b. A draft letter has been produced for distribution to residents about the web site and an e mail circulation list. It was agreed that the letter be distributed.
- c. New resident welcome pack is under preparation

**Clerk and Group**

#### 1956 HIGHWAYS REPORT

Councillor Howells presented the report:

- a) Racecourse Traffic Issues
  - i. Congestion at the Bus Stop near Racecourse Entrance  
The racecourse management has offered to monitor the situation on event days.
  - ii. Welsh Grand National traffic arrangements appeared to work well. Despite earlier pumping, flooding in the underpass was a problem and resulted in some pedestrians crossing the A466 near the underpass, not on the zebra crossing.
- b) Devauden Road
  - i) Top of the village. Following resurfacing work, new road markings have resulted in parked cars protruding out onto the carriageway Councillor Howells will consult MCC on the status of the layby
  - ii) Drains.  
Gullies have been cleared.
- c) Piccadilly& Penterry Lanes  
Road surface is poor in places and drains are not functioning well in storms. Steve Lane of MCC to attend a site meeting
- d) Other matters
  - i. Clerk to ask MCC about schedule of sweeping of Piccadilly Lane
  - ii. A resident has reported that the hedge bounding a private property appears to be

- impairing visibility for traffic joining the A466. Members of the Highways Group have inspected and consider that it does not need action.
- iii. An overhanging conifer branch in Church Road may be causing difficulties for pedestrians. A member of the Highways Group will speak with the resident involved
- iv. There is no dropped pavement on the village side of new bus stop. Residents with mobility scooters have to cross the A466 twice to access the Piercefield. Clerk to notify MCC
- v. Report of overgrown hedge on Grange Rd.

The report was accepted and recommendations approved. The chairman thanked Councillor Howells for the report

#### **1957 ENVIRONMENT AND RECREATION GROUP (ERAG)**

Councillor Davies presented the report

- a. Report received from Garden City Football Club on progress to the clubhouse and surrounding area. Work will continue, including the provision of a water supply at a future date.
- b. The provision of litter bin liners by MCC remains inconsistent within the village; the situation will be monitored.
- c. The road sign on Devauden Road which was obscured has been partially cleared. A member of ERAG will inspect and recommend any action.
- d. St Johns School has asked that they might use the football field on Wednesdays in term time. It was recommended that this should be agreed and that the charge would be £100 per annum towards the cost of cutting of the grass. Clerk to notify the school and give contact details for GCFC.

Next meeting will be Tues. February 4<sup>th</sup> at 9.45 at Church House.

The report and recommendations were accepted. The Chairman thanked Councillor Davies for the work of her Group

**Clerk, Group**

#### **1958 CO-OPTION TO THE COUNCIL**

2 applications for co-option to the Council had been received. It was decided that both residents Mrs S. Gilbey and Mr. V. Kennedy should be co-opted on to the Council, Councillor Vickers proposed and Councillor Howell seconded. All agreed.

#### **1959 ANNUAL DINNER: VENUE AND DATE**

Friday 7<sup>th</sup> February, 7.30pm for 8.00pm. Resident Barney Banfield will cater in the Meeting Rooms. 2 new councillors to be invited. Guests to be invited, Pete Taylor and Liz Harkins.

#### **1960 CORRESPONDENCE**

To note and consider correspondence received since the previous meeting

- a) Sent by e mail and originating from:
  - i. MCC: Individual Cabinet Decisions on 15/1/14
  - ii. MCC: Papers for Cabinet Meeting on 16/1/14
  - iii. MCC: Review of Communities & Electoral Arrangements : Proposals
  - iv. Councillor Webb. Information on defibrillator
  - v. Residents' reports on Highways issues. See minute 1956
  - vi. MCC Budget Consultation Sessions
  - vii. Memorial Hall Management Committee. Positive comments ref. website
- b) Hard Copy and originating from:
  - i. MCC. Ref : Review of Communities & Electoral Arrangements

#### **1961 ITEMS FOR PARISH MAGAZINE**

- a) Co-option
- b) Web Site and letter for residents

- c) Boundary
- d) Welsh Grand National alternative traffic
- e) New e mail addresses

**Clerk,**

**1962 ANY OTHER BUSINESS**

There was none

**1963 DATE OF NEXT MEETING**

This will be Tuesday February 11<sup>th</sup> 2014 at 7.15 pm in the Meeting Rooms.

The meeting closed at 9.10 pm

Signed: Clerk

Date

Signed: Chairman

Date