

ST ARVANS COMMUNITY COUNCIL

MINUTES OF MEETING OF ST ARVANS COMMUNITY COUNCIL held at THE MEETING ROOMS, ST ARVANS on TUESDAY 6th MAY 2014 at 7.15 pm

Present: **Chairman:** **T. Vickers**
 Councillors: **B. Howells**
 A. Bolton
 S. Gilbey
 A. Jarrett
 M. Davies
 B. Howell
In Attendance: **V. Kennedy**
 J. Bolton (clerk)
 J. Mitchell

2015 TO ELECT A CHAIRMAN OF THE COUNCIL

Councillor Vickers was proposed by Councillor Gilbey and seconded by Councillor Jarrett
All agreed.

2016 TO ELECT A VICE-CHAIRMAN OF THE COUNCIL

Councillor Vickers proposed Councillor Bolton for the position, This was seconded by
Councillor Howell and all agreed.

2017 TO APPOINT MEMBERS OF ALL ADVISORY GROUPS

The following structures were agreed unanimously.

a) Highways group:

Councillor Howells (chairman); Councillors Bolton, Jarrett, Howell, Gilbey with the
chairman ex officio.

b) ERAG

Councillor Davies (chairman); Councillors Bolton, Kennedy, Jarrett; Howell with the
chairman ex-officio.

c) Finance;

Councillor Vickers (chairman), Councillors Bolton, Howell and Davies.

d) Planning

Councillor Howell (chairman) Councillors Bolton, Kennedy, Jarrett and Howells with the
chairman ex-officio.

e) C & CE

Councillor Vickers (chairman) Councillors, Gilbey, Howells, the Clerk, and co-opted
resident Mr Peter Taylor.

2018 APOLOGIES

No apologies received.

2019 REPORT FROM COMMUNITY POLICE TEAM

Email received reporting. St Arvans and Howick Incidents between 8th April and 6th May
2014.

05/05 – Abandoned vehicle on A466. Owner identified. Awaiting removal.

04/05 – Loud music/noise reported coming from the quarry area. On investigation, music
was coming from the Gloucester side.

21/04 – VW Touran stolen from outside a property in St Arvans.

20/04 – Horses deliberately let out of a field in St Arvans. All horses were recovered.

19/04 – Dwelling burglary in St Arvans – entry gained through patio and car keys stolen,
along with BMW, and several other items. Keys for a Kawasaki Ninja were also stolen.

19/04 – Sheep loose on the A466.

12/04 – Vehicle outside property and property windows were very badly damaged, with deep scratches at some time whilst owners were away.

Clerk to provide police team with dates of future meetings and to enquire about traffic speed data

2020 DECLARATION OF INTERESTS

There were none.

2021 TO APPROVE MINUTES OF MEETING HELD ON 8th APRIL 2014

These were approved, proposed by Councillor Bolton and seconded by Councillor Jarrett. All agreed.

2022 MATTERS ARISING FROM THE MINUTES OF 8th APRIL 2014 (for information only)

There were none.

2023 PLANNING MATTERS

a) Considered by Planning Group since the last meeting:

- i.DC/2008/01194 erection of detached single dwelling house and garage within the residential curtilage of existing house; Land at The Swallows, St Arvans, Amended Plans submitted with change of boundary details that retained the Leylandii trees rather than continue the stone wall along the northern curtilage as in original submission

The Council resolved that the recommendation to MCC Planning should be refusal of this amendment as it saw no reason why the original permissions should be changed. The applicant's agent had said in the original submission that "the Leylandii on the Northern boundary had reached such a height and girth that the continual maintenance will become more and more difficult; furthermore the hedge is visually incongruous with the Conservation Area and AONB".

- ii.DC/2014/00438 Loft conversion with 6 velux windows, Court Cottage, Grange Rd, St Arvans
The proposed velux windows would be split equally between existing front and rear elevations. There would be some change to the front door. The Council decided that a recommendation to approve the application should be made to approve.

- b) Planning Applications Decided by MCC Planning Dept. Since last Council meeting:
DC/2014/00308 Installation of 600mm dish on radio aerial at Gaer Hill.MCC Planning Decision was that this is acceptable.

d) To note planning applications/decisions received since the preparation of this agenda.

2024 REPORT FROM COUNCILLOR ANN WEBB

There was no report.

2025 ACCOUNTS

a) Overall True Balance of Accounts at 25th April 2014 is £ 10666.31 and is made up of:

i) HSBC Balance

Money Manager Account	£ 528.32
Community Account	£ 6102.31

ii) Monmouthshire Building Society £4035.68p

iv) No cheques outstanding

c) Invoices/Expenses and Salary Costs presented for Authorisation and Signature of cheques

To Whom	Reference to Work Done/Expenses/salary etc.	Cheque Number	Value £
Broker Network Ltd	Insurance	100933	438.71
Judith Bolton	Clerks salary, SCP 18 £151.28 + 2 hrs website work + 3 hrs Adventa meetings £45.04	100934	196.32
Merlin Waste	Dog Bin emptying	100935	£20.34
St Arvans Trust	Hall hire inc electricity	100936	£52.06
Alan Bolton	To Magor and return, lift for member of Adventa staff	100937	£11.25
		Total	718.68

Nigel Hoskins bill not yet received as the meeting is a week earlier than normal. It was agreed that his invoice be paid on receipt and not kept until the June meeting Councillor Bolton to organise

It was agreed that the above accounts be accepted and payments made, proposed by Councillor Howell and seconded by Councillor Howells. All agreed.

2026 TO CONSIDER DEVELOPMENT OF A COMMUNITY PLAN

Most members were present at a presentation by Adventa on how to build a Community Led Plan. Following discussion, it was agreed to recommend to Council that it should support the initiative and that an Open Meeting be held in the Memorial Hall on May 29th. It was noted that the Council is a participant in the process and does not lead it. Also, that the project would be funded by Adventa.

It was proposed by Councillor Howell and Gilbey that Adventa be invited to instigate the development of a Community Led Plan. All agreed.

Advertising to invite residents to a meeting on web site, email distribution list, posters and announcement at Memorial Hall AGM and quiz. Church and PCC, Page ad. in parish magazine.

2027 COMMUNICATIONS & COMMUNITY ENGAGEMENT (C & CE) GROUP REPORT

The chairman presented the report.

a) New Resident Welcome Postcard.

The final draft was presented for approval. The printing cost should be no more than £30 for the first run. Proposed by Councillor Davies and seconded by Councillor Jarrett. All agreed.

b) Email Circulation List.

There have been no further responses. Progress will continue to be reviewed at each group meeting.

c) Web Site Review:

The site continues to receive good reviews. The major problem is "News". Councillors are asked to step up their efforts in this respect. Progress has been made to include the "Recipe, Walk and Wine of the Month", information from The Piercefield. Articles on the felling of trees and some residents' news has been included.

d) Introduction of Classified Ads Pages.

A meeting has taken place between with Pete Taylor and the system design is in progress. **(JB)**

e) The next meeting will be held at 11.00am on June 3rd at 14 Grange Park.

2028 HIGHWAYS GROUP REPORT

The group chairman presented the report

a) Update of the previous site meeting agreements with Steve Lane (MCC).

Work has not yet commenced but is expected to be completed by mid-summer. The hole/missing manhole cover on Penterry Lane has been temporarily marked with a traffic cone and MCC has been asked when work is to be done

b) A466 Footpath Extension.

There were no further developments on the provision of the extension of this footpath along the A466 to the junction with Penterry Lane. Steve Lane of MCC has provided an outline scheme for the work but did not want to be further involved in estimates and quotations.

c) Racecourse Liaison.

Keith Ottesen, Clerk of the Course, has agreed to hold a meeting with SACC members and has suggested some dates. It was agreed to provide Keith with agenda items for this meeting to identify areas of concern and successes.. As well as the number of important events in the near future, access to smaller race meetings should be addressed. The problem of overgrowing brambles onto the adjacent footpath needs to be addressed.

d) Kerb on Devauden Road near the BT box.

The Highways department of MCC has responded by saying that the work will be done when repairs are undertaken near Wyndcliffe Court.

e) Roadside sign for St. Arvans on Devauden Road.

Councillor Bolton has discussed this matter with Paul Keeble of MCC who said that there were no specific rules with regard to the positioning of signs at the entry to villages. The main criterion seems to be that such signs are placed so that they are meaningful in drawing drivers attention to their speed when entering a built-up area. MCC did not feel that the additional cost of moving the sign could be justified at present. Clerk to write to resident who queried the sign position.

f) Hedge Cutting

With regard to hedge cutting along Grange Road a request will be submitted to the landowner in September.

g) Wyndcliffe Street Sign

It was agreed that the clerk write to MCC to ask that it be replaced as it is damaged.

h) Fence Around a Barn at Rogerstone Grange

Concern was expressed at the erection of a high fence around a barn at Rogerstone Court. MCC to be consulted

The chairman thanked the Highway Group for its work.

2029 FINANCE GROUP REPORT:

The group has not met.

2030 ENVIRONMENT AND RECREATION GROUP (ERAG)

Councillor presented the report:

- a) KGV update. Nigel Hoskins was still awaiting a longer dry spell before spreading the sand on the safety mats and treating the benches and train. It was recommended that Nigel should be approached to repair the bottom chain on the assault course also. Councillor Vickers to contact.
- b) Front Garden/Hanging Basket competition. Avril Branch volunteered to judge and wishes to remain independent.
- c) Best Kept Village Competition.
 - i. Garden City Football Club have promised to upgrade on the play area.
 - ii. Councillors Bolton and Howell to do a Village Walkabout to establish what other parts of the village may require attention and to head up a working party if needed.
- d) Village Treasure Hunt update.

It was recommended that a donation of £50 be made to the Toddlers Group Committee to support the Treasure Hunt and use any remaining funds for group activities. It was agreed that a cheque be raised immediately as the event is planned for June. This was proposed by Councillor Howell proposed, Councillor Bolton seconded, all agreed
- e) Storage of Waste Bins at St. Johns Nursery remains an issue as one of the original screening panels has not been replaced. It was recommended that a letter be drafted to the Headmaster requesting the screening be reinstalled reminding them that they are at the gateway to the village and we are entering the Best Kept Village competition. This was accepted.

Date of Next Meeting. 5th June at 9.45pm at Church House.

The report and recommendations were accepted. The chairman thanked the group for the report.

Clerk, Group

2031 CORRESPONDENCE

To note and consider correspondence received since the previous meeting, There was a lighter post-bag due to bank holidays and date of AGM being moved forward.

- a) Sent by e mail and originating from:
 - i. Clean Coast Week May 10th-18th 2014
 - ii. One Voice Wales; Training Schedule
 - iii. Resident; email ref. proposal for village treasure hunt

2032 ITEMS FOR PARISH MAGAZINE

- a) Election of chairman
- b) Competitions
- c) Treasure Hunt
- d) Wine/Walk and Recipe on web site
- e) Welcome postcard

Clerk,

2033 AOB

There was none.

2034 DATE OF NEXT MEETING,

This will be Tuesday June 10th 2014 at 7.15 pm in the Meeting Rooms.

The meeting closed at 8.58 pm

Signed: Clerk

Date

Signed: Chairman

Date