

ST ARVANS COMMUNITY COUNCIL

MINUTES OF MEETING OF ST ARVANS COMMUNITY COUNCIL held at THE MEETING ROOMS, ST ARVANS on TUESDAY 12th MAY 2015 at 7.15 pm

Present: **Chairman:** **A. Vickers**
 Councillors: B. Howells
 A. Bolton
 M. Davies
 V. Kennedy
 J. Richards
 B. Howell
 S. Gilbey

In Attendance:

Judith Bolton: Clerk
CSO14 Timm Norville
CSO173 Keri Vaughan

2196 TO ELECT A CHAIRMAN OF THE COUNCIL

Councillor Vickers was proposed by Councillor Gilbey and Councillor Kennedy.
Councillor Vickers was unanimously elected

2197 TO ELECT A VICE-CHAIRMAN OF THE COUNCIL

Councillor Bolton was nominated by Councillor Howell and seconded by Councillor Richards. Councillor Bolton was unanimously elected

2198 TO ELECT MEMBERS OF ADVISORY GROUPS

The following structures were agreed unanimously.

- a) **Highways:** Councillor Howells (chairman); Councillors Bolton, Richards, Howell; Gilbey with the chairman ex officio.
- b) **ERAG:** Councillor Davies (chairman); Councillors Bolton, Kennedy, Richards; Howell, Gilbey with the chairman ex-officio
- c) **Finance;** Councillor Vickers (chairman) Councillors Bolton, Howell and Davies
- d) **Planning:** Councillor Howell (chairman) Councillors Bolton, Kennedy, Richards Gilbey and Howells with the chairman ex-officio.
- e) **C & CE:** Councillor Vickers (chairman)Councillors Gilbey, Howells, Kennedy

2199 APOLOGIES

Councillor Webb who is attending an MCC Cabinet Meeting.

2200 REPORT FROM COMMUNITY POLICE

- a) Police report for the area, sent in advance by email and covering St Arvans and Howick incidents between 15th April and 11th May.

One incident on the 27/04 – a suspicious incident was reported two days after the event in Wyndcliffe car park on the A466. A male in a grey pick-up (no further details) apparently “flashed” some people in the car park.

- b) There was discussion about fly tipping. Police to report back on any information about the incident in Upper Wyndcliffe Car Park and Chepstow Park Woods

- c) Councillor Gilbey reported a suspicious car in Veddw Woods on 12/5/15

The chairman thanked CO Norville and CSO Vaughan for their attendance.

2201 DECLARATION OF INTERESTS

Councillor Howell expressed on interest in 2207b)iii)

2202 TO APPROVE MINUTES OF MEETING HELD ON 14th APRIL 2015

These were approved, proposed by Councillor Howells and seconded by Councillor Howell
All agreed.

2203 MATTERS ARISING FROM THE MINUTES OF 14th APRIL 2015 (for information only)

- a) Ref. 2185a) The paperwork for the new mandate is with HSBC. Awaiting submission of documents from a councillor.
- b) Ref minute 2185d). The scheme on land behind the Piercefield is on hold. It will be a Community Garden Scheme if it progresses.
- c) Ref. Minute 2189f) Councillor Davies attended the Lower Wye Valley meeting in April where rural broadband was discussed. After discussion, it was agreed to seek further clarification on this initiative. Clerk
- d) Ref 2189 b)ii. CLP group to discuss the use of a page on the SACC web site at its next meeting.

2204 PLANNING MATTERS

- a) **Considered by Planning Group since the last meeting:**
None
- b) **Planning Applications Decided by MCC Planning Dept. Since last Council Meeting:**
DC/2015/00118 Conversion of existing loft space to form ancillary living accommodation, including the installation of side roof windows. Llanmouth, Grange Road Approved on 24/4/15
- c) **To note planning applications/decisions received since the preparation of this agenda**
None

2205 REPORT FROM COUNCILLOR ANN WEBB

No report

2206 REGISTER OF MEMBERS INTERESTS

The proposed document was accepted. Proposed by Councillor Richards & seconded by Councillor Gilbey. All agreed

2207 ACCOUNTS

a)To review the current bank balance

The overall true balance of accounts at 25th April 2015 was £11,258.66p and is made up of

- i) HSBC Balance
 - Account No. 70724513 £469.38p
 - Account No. 41440942 £ 6779.38p
- ii) Monmouthshire Building Society £4059.90p

iii) One Outstanding Cheque

| To Whom | Reference to Work Done/Expenses/salary etc. | Cheque Number | Value £ |
|---|--|---------------|---------|
| St Arvans Community Led Plan Steering Grp | Donation towards establishment of allotments/community garden on private land adjacent to the Piercefield. Ref Minute 2176 | 100984 | 50.00 |

The Community Led Plan Group has reported that the Community Garden project may not go ahead. The chairman proposed that the cheque be returned to the clerk who will retain it until the

continuation of the project is known. Councillor Gilbey, who is a member of the CLP group agreed.

b) To approve schedule of accounts

Invoices/Expenses and Salary Costs presented for Authorisation and Signature of cheques.

| To Whom | Reference to Work Done/Expenses/salary etc. | Cheque Number | Value £ |
|-----------------------|---|---------------|--------------------------|
| i) Nigel Hoskins | Grounds maintenance | 100989 | 153.00 |
| ii) Judith Bolton | Clerks salary, SCP 18 £239.38 3 hours web site work Labels for dog bins Paper | 100990 | 276.75 |
| | | | £27.62 £6.75 £3.00 |
| iii) Came & Company | Insurance renewal. (Aviva) | 100991 | 429.23 |
| iv) Alan Bolton | Bark for treating KGV entrance garden (£10.82+£2.16 Vat) | 100992 | 12.98 |
| v) Merlin waste | Dog Bin emptying | 100994 | 27.12 |
| vi) Catriona Matthews | Insurance for Big Lunch event to be organised by residents group | 100993 | 51.00 |
| | | Total | 950.58 |

- Ref. b)iii) above. Councillor Vickers proposed that the 3 year insurance contract with Came and Company Ltd. (acting for Aviva) be accepted, seconded by Councillor Bolton. All agreed
- Ref. b)vi) above. Mrs. Catriona Matthews, resident of Rogerstone Grange had applied to the Council for funding for third party insurance for a Big Lunch Picnic in the KGV playground on June 7th 2015. Councillor Howell proposed that funding be granted for this initiative , Councillor Kennedy seconded and all agreed
- Ref 1) ii) iv) and vi) above. The remainder of the payments were authorised. Councillor Gilbey proposing and Councillor Howells seconding. All agreed.

2208 HIGHWAYS GROUP REPORT

There had been no group meeting but Councillor Howells gave this information.

a) Steve White from the racecourse is on holiday and will be addressing the question of a date for a meeting with councillors when he returns. He has apologised for the illegal parking by some racegoers on the Easter Family Day.

b) Councillor Gilbey to report on any volunteers for a Speedwatch project

c) PC Louise Thorpe is coordinating a meeting of councillors and police.

The chairman reported that Steve Lane of MCC has been informed twice in two weeks about inappropriate signage in the village

The chairman thanked Councillor Howells.

2209 ENVIRONMENT AND RECREATION GROUP (ERAG)

Councillor Davies presented the report:

a) Dog Litter bins

- Awaiting new bin from Merlin. Site at Rogerstone Grange agreed with Oakgrove.
- Visit to Oakgrove to tour the stud offered by Mr. John Deer. Councillors to tour site. Councillor Vickers to co-ordinate

b) Playing Field

- a) Fence at Memorial Hall. Councillor Richards to get quotes. The Council agreed that, as long as the same quality of product can be delivered, the most competitive price would be accepted up to a maximum of £1,000 proposed by Councillor Richards, seconded by Councillor Howells. All agreed
- b) "Family Fun Day" will not run. Small group of mothers organising "a Big Lunch" event on the KGV.

c) KGV Playground

- a) Shrubs at entrance pruned, and bark applied.
- b) Councillor Bolton has repaired the tyre on the zip wire.
- c) Quote for inspection received from MCC. Same price as last year and it was agreed to accept **Clerk**
- d) Repairs required to a bench .Nigel Hoskins to be informed. **MD**
- e) 2 seats need replacing on the swings. Council agreed to ask MCC to repair up to £250. Councillor Howells proposed, Councillor Kennedy seconded and all agreed **Clerk**
- f) MD informed group that she had visited the adult exercise facility in Caldicot. Future discussion on canvassing residents for opinions and ideas.
- g) Councillor Bolton has done weekly insurance checks on equipment

d) Memorial Hall

- a) Flower boxes have been fitted to the wall outside the hall. Committee to be thanked for their response to the request to improve the appearance of the hall site. **Clerk**
- b) Nigel Hoskins to be authorised to clear the weeds around the hall. **TV**

e) Best kept Garden/ Hanging Basket Front Garden Competition

- a) Councillor Davies has confirmed with Avril Branch that she would judge the competition again this year. A short list will drawn up by SACC members (one garden & basket each) by end of June to afford the judge sufficient time to present the results to the July meeting. Village to be covered as follows;

| | |
|---|--------------|
| Main Road and Woodlands | BH |
| Rogerstone Grange | AB |
| Fordwich Close and Manor View | TV |
| Church Lane,Wyncliff View Sycamore Close, Grange Road | MD |
| Penterry Lane, Porthcasseg | VK |
| Grange Park, Laurel Park | JR/SG |

- b) Nigel Leaworthy/Nicholas Bennett have been thanked for organising the clearing of brambles in the churchyard.

f) Gwent Best Kept Village

- a) Application has been made.
- b) Road signs to be cleaned. **AB/TV/JR/BH**
- c) Benches to be cleaned **VK**
- d) Residents to be informed via email distribution list **Clerk**

g) Fountain Area

- a) Plumber has looked at the waterworks. Still trying to source a suitable valve to replace the existing obsolete unit. The fall back situation is that the water supply is restricted to one of the two cherubs.
- b) Nigel Hoskins to be authorised to paint the fountain.

- c) Councillor Davies to ask Tony Newman if he is prepared to tend to the flower boxes again this year.

The report was accepted. Proposed by Councillor Gilbey and seconded by Councillor Howell. All agreed.

DONM: June 4th 9.45am Church House.

The chairman thanked the group members for their efforts.

2210 CORRESPONDENCE

To note and consider correspondence received since the previous meeting,

- a) Circulated by e mail and originating from;
- i. MCC. Ref: Cabinet meeting on 14/5/15
 - ii. MCC. Ref Bramble clearance in the churchyard
 - iii. MCC Lower Wye Area Committee paperwork
 - iv. Wye Valley AONB. Review of Designated landscapes meeting 19/5/15 Howells to attend
 - v. Welsh Government :Acknowledgement of response to White Paper, 'Power to the People'
 - vi. Resident ref. Interest in co-ordinating Big Lunch Picnic
 - vii. Memorial Hall Committee ref. Planters
 - viii. Memorial Hall Committee ref. AGM
 - ix. MCC. Household Waste collection days
 - x. Resident ref. illegal signage in the centre of the village

The Council has been informed of the death of Roger Hopson who was a Community Councillor from 1999- 2006. Councillors expressed their sadness and asked that the clerk send a card.

2211 ITEMS FOR PARISH MAGAZINE

For next edition in June.

- a) Episode 1; Councillors details
- b) Roger Hopson
- c) Garden/hanging Basket and Best Kept Village Competitions
- d) Swings
- e) Big Lunch

2212 ANY OTHER BUSINESS

.Councillor Davies thanked Councillor Vickers for his sterling work as chairman 2014-15.

2213 DATE OF NEXT MEETING

The next Council meeting will be on Tuesday June 9th at 7.15pm in the Meeting Rooms.

The meeting closed at 9.15 pm

Signed: Clerk

Date

Signed: Chairman

Date