

ST ARVANS COMMUNITY COUNCIL

MINUTES OF MEETING OF ST ARVANS COMMUNITY COUNCIL held at THE MEETING ROOMS, ST ARVANS on TUESDAY 12th MARCH 2013 at 7.15 pm

Present: Chairman A. Bolton
Councillors A Vickers
B. Howell
B. Moar
A Jarrett
P Stokoe

In Attendance Judith Bolton (clerk)
Councillor Ann Webb

1791 **APOLOGIES**

Apologies from Councillors Davies and Howells

1792 **REPORT FROM PC LOUISE THORPE**

There was no report as PC Thorpe was ill.

Two incidents reported by e mail from the Rural Police team :

28/02/13 There was a house burglary in St Arvans Village. Items were piled up in the hallway of the property but thankfully nothing was taken

06/03/13 A piece of pipe locator equipment that was owned by Welsh Water was stolen whilst workmen were doing a job near the old Racecourse Garage.

1793 **DECLARATION OF INTERESTS**

Councillor Bolton declared an interest in 1799b) and c)

1794 **TO APPROVE MINUTES OF MEETING HELD ON 12th February 2013**

These were approved, proposed by Councillor Stokoe and seconded by Councillor Moar

1795 **MATTERS ARISING FROM THE MINUTES OF 12th February 2013 (for information only)**

- a) Ref. 1779 a) The Planning Application DC/2011/00879 submitted by Livox Quarry was discussed at the Planning Committee meeting on March 5th. Minutes not yet published Refusal was recommended by MCC Planning Department. Quarry lorry movement through the village ceased on 8th February as a result of the breach of condition order.
- b) Ref 1779 e) Damian Weeks of MCC has reported that the bus shelter will be installed on 13th March
- c) Ref 1779 f) No feedback from Paul Keeble of MCC ref. the sign in the hedge.
- d) Ref 1786 g) MCC reported that lanes were swept thoroughly on Tuesday 12/02/13, and potholes were currently being addressed.

1796 **PLANNING MATTERS**

- a. No planning applications have been received since the last Council meeting:
- b. No Planning Application Determined by MCC Planning Dept since the last Council meeting:

1797 **REPORT FROM COUNTY COUNCILLOR A. WEBB**

- a) Rachel Jowitt, MCC Waste Strategy & Resources Manager will attend the next meeting of the Council to answer questions on the subject of waste. A cabinet decision has been made to charge for green waste from April and public opinion on how this is to be done appears to be being sought from other areas.
- b) Community Councils are likely to be invited to a meeting with Paul Matthews at the new MCC offices in May

1798

ACCOUNTS**a) To review the current bank balance and approve the schedule of accounts**

Overall True Balance of Accounts as statement of 25th February is £ 9673.70

i) HSBC Balance

Money Manager Account £ 1190.12
Community Account £ 5854.41

ii) Monmouthshire Building Society £3012.96

v) Outstanding cheques

To Whom	Reference to Work Done/Expenses/salary etc	Cheque No.	Value £
Judith Bolton	Clerks salary, SCP 18 £149.76 + £60 , 3 guests meals (Rural police team) at Council dinner 8/2/13	100859	209.76
SARA	Donation ref Minute 1769	100860	50.00
St Arvans Village Trust	Hire of hall (inc £4.03p electricity)	100862	24.03
Alan Bolton	Chairman's annual allowance	100864	100.00
		Total	383.79

b) Invoices/Expenses and Salary Costs presented for Authorisation

To Whom	Reference to Work Done/Expenses/salary etc	Cheque No.	Value £
Nigel Hoskins	Monthly Grounds maintenance for February	100866	128.00
Judith Bolton	Clerks salary, SCP 18 £149.76 + Quarterly contracted office expenses £37.50	100867	187.26
Homemakers Community Recycling	Donation ref Minute 1786	100868	50.00
One Voice Wales	Training Course Ref minute 1771 a) iii	100869	60.00
MCC	Payment toward Bus Shelter. Ref. minute 1749b) Cheque not to be sent until work is complete and signed off as meeting necessary standards by 3 councillors	100870	1200.00
		Total	1625.26

Councillor Stokoe proposed acceptance of the accounts and Councillor Jarrett seconded

1799

FINANCE GROUP REPORT

There was no meeting but the following discussion took place on financial matters

- The Financial Risk Assessment was presented to the Council. This was accepted by all councillors present.
- Clerk's salary. Councillor Vickers proposed that the Finance Group, with the exclusion of Councillor Bolton, research the clerk's salary structure. This was agreed
- Councillor Vickers proposed that the Finance Group, with the exception of Councillor Bolton, consider the provision of a laptop for Community Council work .This was agreed.

1800 ENVIRONMENT AND RECREATION GROUP REPORT

Councillor Jarrett presented the report

- a) Internal Entrance to KGV
Working party to be organised by Councillor Bolton to prepare area for seeding in April.
- b) Playschool Garden/St. John's Nursery
Situation ref. use of this facility by St. John's nursery remains uncertain. A meeting with the Director of Nurseries and the Manager of St. Arvans Nursery has been arranged by Councillor Davies to discuss the issue. She and Councillor Bolton will represent SACC. Main concern appears to be safe access to the site for the nursery.
- c) Additional Dog Bins
As there is still some problem with dog fouling in village, the purchase of one further bin was recommended. The site for this new bin to be discussed at the next meeting. The Council will fund a bin at a cost of £220 plus weekly emptying costs as at present; proposed by Councillor Jarrett, seconded by Councillor Vickers
- d) Street sign for Wyndcliffe View
This has been damaged and is in a poor state of repair. MCC has been informed,
- e) Willow structure in KGV Playground
This has been damaged by vandals. The police have been informed, posters have been put around the village and a resident has sent text messages to all parents of children using the school bus asking for any information on the subject. Councillors decided that they would head a working party to rebuild the 'wigloo' as soon as possible .

Councillor Bolton thanked Councillor Jarrett

1801 HIGHWAYS ADVISORY GROUP

The Highways group had met on site on Penterry Lane and Councillor Moar presented the report:

- a) A resident living close to the recent drainage work on Penterry Lane had reported problems with leakage. His comprehensive report had been passed to MCC. Water is collecting on the eastern side of the lane and the source is unclear
- b) The new road gullies were inspected.
- c) Surface water is collecting on the road between Wyndcliffe Court and Upper Wyndcliffe Car Park. MCC Highways will visit on Thursday 14th March at 10 am for a meeting to discuss this and both a) and b)above
- d) MCC has reported that funding for dotted lines at the crossroads on Penterry Lane and road leading to Portcasseg has been obtained. The Council awaits the work to be carried out
- e) Councillor Bolton asked the subsidence on the road leading to Upper Wyndcliffe Car Park from the crossroads on Penterry Lane be inspected at the meeting with MCC as above.

The chairman thanked Councillor Moar for the report

1802 CORRESPONDENCE

Correspondence Received between 8th January and 11th February 2013

- a) Circulated by e mail and originating from;
 - i. MCC: Papers for Monthly Cabinet Meeting
 - ii. MCC Review of Committees and Electoral Arrangements
 - iii. MCC: Several e mails ref. proposed changes to domestic waste collection
 - iv. MCC and WAG. 2 e mails ref funding for Web Sites
- b) In Hard Copy
 - i. St Arvans Trust. Thanks for donation
 - ii. Voluntary Voice from GAVO
 - iii. Nomination for Volunteer Achievement Awards 2013, also GAVO
 - iv. Ombudsman's leaflets, 'How to Complain'

1803 ITEMS FOR PARISH MAGAZINE

- a) Lorries through village
- b) Damage to Willow Structure

- c) Dog waste bin
- d) Bus Shelter
- e) House burglary in the village in February.
- f) Household Waste meeting

1804 ANY OTHER BUSINESS

There was none

1805 DATE OF NEXT MEETING

This will be Tuesday April 9th 2013 at 7.30 pm in the Meeting Rooms. A preliminary meeting ref. Household Waste is scheduled for 6.45 pm

The meeting closed at 8.53 pm

Signed: Clerk

Date

Signed: Chairman

Date