

## ST ARVANS COMMUNITY COUNCIL

### MINUTES OF THE ST ARVANS COMMUNITY COUNCIL held at THE MEETING ROOMS, ST ARVANS on TUESDAY 13<sup>th</sup> December 2016 at 7.15 pm

**Present:**            **Chairman:**    **A. Bolton (AB)**  
                         **Councillors**    B. Howells (BHs)  
                                                    M. Davies (MD)  
                                                    B. Howell (BH)  
                                                    V. Kennedy (VK)

**In Attendance:**                            Councillor Ann Webb (AW)  
   Clerk H. McMahon (HM)

#### 2459    **APOLOGIES FOR ABSENCE**

S Banfield, J Richards, R Edwards

#### 2460    **REPORT FROM COMMUNITY POLICE**

- A) Crimes: 16/11/16 – A report from St Arvans Community Speed Watch that a white Transit Van P552YOD had been observed doing 36 mph through the village. On checking the details of the vehicle it came back as the vehicle was SORN (statutory off road notification – or not to be used or parked on the highway). Also no MOT and should have been red in colour, so probably false plates. These details have been passed around Gwent Police to try and get this vehicle stopped.
- B) ASB: 5/12/16 – A report of anti –social behaviour from a driver of a vehicle towards dog walkers on Grange Road near Rogerstone Grange. The walkers thought the vehicle was travelling fast and would not see them and waved at the vehicle to slow down. The vehicle stopped and an argument started. The driver has been spoken to and advised on his language and to be more considerate. He apologised for his behaviour.

#### 2461    **DECLARATION OF INTERESTS**

There were none.

#### 2462    **TO APPROVE MINUTES OF MEETING HELD ON 8<sup>th</sup> November 2016**

These were approved. Proposed by Councillor BHs and seconded by Councillor MD and all present agreed.

#### 2463    **MATTERS ARISING FROM THE MINUTES OF 8<sup>th</sup> November 2016 ( for information only)**

There were none.

#### 2464    **PLANNING MATTERS Report delivered by Councillor BH**

- a) **Applications and Notifications considered by Planning Group since the last meeting;**
1. DC/2016/01255 Dormer on each site of the roof at 19 Fordwich Close, NP16 6EL. The Council recommended approval to MCC with a note to MCC that due attention to be paid to blending in with existing dormers.
  2. DC/2016/01126 Change of use of 2 letting bedrooms into owner's apartment at Parkfield, NP16 7BD. The Council recommended approval to MCC.
  3. DC/2016/01249 Rear second storey extension and side single storey extension at Cockshoots, Itton Road, NP16 6BJ. The Council is unable to support the application as it was felt the proposed extensions lack empathy with its surroundings. The Council is also concerned about any further development on a lane which is currently subject to several ongoing disputes.
  4. DC/2016/01364 Add 2 x 300mm and 1 x 600mm Airwave Solution Telecommunication dishes on the existing steelwork for the use of upgrading emergency services network at Gaer Hill Farm, NP16 6EZ. The Council recommended approval to MCC.
  5. Little Cophill – no plans found on the portal. **Planning Dept to advise if approval was granted.**
  6. Race Course – The old stand is now demolished. **Councillor AW to investigate query on the water tower demolition.**

**b) Planning Applications Decided by MCC Planning Dept. Since last Council meeting:**

There were none

**c) To note receipt of planning applications/permissions received since the preparation of this agenda**

There were none

Councillor BH and Clerk HM attended a planning training session. The council was advised that the village should have a proactive development plan in conjunction with MCC Planning Dept for future developments in the village.

**2465 REPORT FROM COUNCILLOR ANN WEBB**

Councillor Webb reported

- a. Planning application for the new roof at Wyncliffe is still ongoing due to sourcing of suitable materials.
- b. The council was reminded that the Wye area committee meeting was to be held at 10 am in the Leisure Centre on 14/12/16.
- c. MCC is reviewing speed limits within the county.
- d. FYI Morrison's, Abergavenny will be built next autumn on the Cattle-market Site. There is also a 60 bed retirement home to be built in Abergavenny,

**2466 MONTHLY ACCOUNTS**

**a) To review the current bank balance and approve schedule of accounts**

i) HSBC Balance

HSBC, Account Number	70724513	£847.00
HSBC, Account Number	41440942	£9402.99
Monmouthshire Building Society Account		£4084.26
Sub Total		£14,334.25

This includes a donation from the Memorial Hall Committee of £120.

ii) Minus £ p, comprising outstanding cheques paid during the November and outstanding debt to MCC

To whom	Reference to Work Done/Expenses/salary etc.	Cheque Number	Value £
MCC	Owing to MCC ref. Clerk's JB salary and expenses	Paid by MCC	1294.98
	Outstanding cheques		0
		Total	1294.98

The overall true balance of accounts as of December 2016 was £13,039.27

**b) Invoices/Expenses and Salary Costs presented for Authorisation and Signature of cheques.**

To Whom	Reference to Work Done/Expenses/salary etc.	Cheque Number	Value £
i) HM Clerk	Clerks salary from 1/12/16 to 31/12/16	Paid thru MCC	226.67
ii) Merlin Waste	Dog Bin emptying	101085	27.12
iii) Nigel Hoskins	Grounds maintenance	101090	216.00

IV) David Finlay	Hire of meeting rooms	101087	24.80
v) MCC	Clerks Salary Basic Pay Jul, Aug & Sept £727.35 Admin fee £18.75 VAT £3.75	101089	749.85
vi) Judith Bolton	Advising Clerk & Web site	101088	45.10
vii) S Luff	Hedge cutting	101091	120.00
		Total	1409.54

Acceptance of the accounts was proposed by Councillor VK and seconded by Councillor BHs and all present agreed.

#### 2467 To Approve and accept The Councils Model Financial Regulations

It was agreed that the committee would accept the One Voice Wales model framework. It will be posted on the Website.

Proposed by Councillor BH and seconded by Councillor VK and all present agreed.

#### 2468 a) To Discuss and Accept the 2017-18 Budget Recommendations

The Budget recommendations were distributed prior to the meeting. There is a reduction from last year. After discussions it was proposed by Councillor MD and seconded by Councillor VK and all present agreed.

#### b) To Discuss and Accept The Financial Risk assessment.

The risk assessment was distributed prior to the meeting. After discussions it was Proposed by Councillor BH and seconded by Councillor BHs and all present agreed.

#### 2469 HIGHWAYS GROUP Meeting Update: Councillor Howell reported

- a) **Road edges and repairs** carried out near Grange Farm. Work is in progress.
- b) **Access from NRW re Cockshoot Lane.** MCC have removed loose material from the area but in doing so an electric cable was disturbed and damaged. Responsibility for the cable is not known at the moment. Pot holes remain.
- c) **Piccadilly Lane.** Sat Nav signs have been installed.
- d) **Traffic speed on Grange Road. Clerk to resend email/letter about concerns with safety, written by Councillor JR, to Councillor Webb for forwarding to MCC Highways Dept..**
- e) **Picket fences** to define entrances to the village. AONB have been approached to determine their views but the Council has received no reply to date. **Councillor AB to re-approach AONB for their views and if there are no concerns the Council will move the project forward with MCC Highways Dept.**
- f) **Traffic speed data Ref 023289.** A synopsis of the speed monitoring cables data has been received from MCC/G Kinsella and more detailed information has been requested. It is also understood that as a result of the latest police survey speeding on Devauden Road has been identified as the main concern in the community.
- g) **Possible barrier at Bus stop.** MCC/G Kinsell of Traffic & Development stated "we do not normally provide pedestrian guardrail at bus stops due to potential crushing injuries with pedestrians trapped between a vehicle and the railings. Therefore we would be unable to support this request".

. The report was accepted and the chairman thanked Councillor Howells and the group members.

#### 2470 ENVIRONMENT & RECREATION GROUP Matters

- a. **To discuss quotes for picnic benches**  
**Councillor AB investigating other suppliers.**
- b. **Defibrillators**  
Photo taken for Lions publicity.  
1<sup>st</sup> unit up and running, training to be arranged in Jan/Feb onwards. **Councillor BHs to set dates and book hall.** The council are informed that the unit is very easy to use and would advocate as many residents as possible to attend the training.

Councillors VK, BH, BHs and a local resident has attended training.  
2<sup>nd</sup> unit still outstanding at the Piercefield. **Councillor VK to follow up.**

**c. To discuss quotes for Tree Surgery**

2 quotes have been obtained. The Council agreed that the work would go ahead with the chosen contractor, The work to be completed in Jan/Feb. The contractor will gain approval from MCC/Tree officer.

**d. Grange Road verge cutting**

MCC to cut it 3 times per year. The council will monitor next year.

**e. To discuss quotes for notice boards**

The Council is seeking 2 quotes.

The Council agreed to use wood vs metal in better keeping with the conservation area.

**f. Weekly checks carried out on playground equipment by AB**

Next meeting diaried for Thur 5/1/17.

**2471 CORRESPONDENCE**

To note and consider correspondence received since the previous meeting,

a) Circulated by email and originating from;

1. Letter re Electoral register and forms to request a copy when published.

**Clerk to attend meeting on 24/1/17 in Usk.**

2. Email received and distributed re Precept

**2472 ITEMS FOR PARISH MAGAZINE AND WEBSITE**

a) Defib training; discuss with residents the importance of attending and ease of use.

b) Grange Road safety issues.

c) A466 Geo technical team have been placing sensors into the road to monitor any future movement.

**2473 ANY OTHER BUSINESS**

1. Graveyard. Community Councils have been asked by the Society for Local Council Clerks to review available graveyard spaces. The church estimates that there are approx.20 spaces in the graveyard.

2. Date for dinner: Alternative dates to be supplied by Councillor AB.

**2474 DATE OF NEXT MEETING**

The next Council meeting will be on Tuesday 10<sup>th</sup> January 2017 at 7.15 pm in the Meeting Rooms.

The meeting closed at 9.04 pm

Signed: Clerk

Date:

Signed: Chairman

Date: