

Ordinary



**MINUTES OF THE MEETING HELD AT THE MEETING ROOMS
ON TUESDAY September 11TH 2018 AT 7.00PM**

Present : Councillors S. Banfield (Chair), R. Edwards (Vice Chair), B. Howells, M Davies,
V. Kennedy

Also in Attendance Ms V Cambridge (Clerk), County Councillor A. Webb

1809.01 TO RECORD ATTENDANCE AND RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE
Apologies were received and accepted from PCSO Andrew Jones

1809.02 DECLARATION OF INTEREST IN ITEMS ON THE AGENDA

1809.03 PUBLIC SESSION:
To receive and consider any questions from the public which may be answered but not debated.
No member(s) in attendance.

1809.03 TO RECEIVE AND NOTE VERBAL REPORT FROM COMMUNITY POLICE
The written police report was received and noted

1809.04 TO ADOPT MINUTES OF THE MEETING HELD ON 10th July 2018
The minutes of the meeting held on the 10 July 2018 were adopted as a true and accurate record.

1809.05 MATTERS ARISING NOT REPORTED ANYWHERE ELSE ON THE AGENDA
The Community Council noted the change of surname of the Clerk from Clode to Cambridge.

1809.06 REPORTS RECEIVED

- a. To receive and note report from MCC Ward Councillor A Webb
It was noted that a meeting will take place on Monday 24 September 2018 at Tintern Community Council. The proposed closure of the A466 will be an agenda item and MCC Roger Hoggins will be in attendance. Members of St Arvans Community Council and residents were invited to attend.

It was agreed that the Clerk would inform the residents of St Arvans of the above meeting.

It was agreed that the Clerk will write to MP David Davies and AM Nick Ramsey regarding the concerns about Welsh money funding English County Councils in the future because of budget cuts.

- b. To receive and note report from One Voice Wales Monmouth/Newport Area Committee 19.07.18.
Nothing to report
- c. To receive and note report from the St Arvans Community Steering Group.
Nothing to report

The Community Council received and noted the above reports.

1809.06 FINANCE GENERAL

- a. MBS bank balance was received. HSBC awaiting change of signatories
- b. to approve schedule of payments and receipts since last meeting
It was resolved to approve the schedule of payments and receipts since last meeting

1809.07 TO RECEIVE REPORT FROM CLERK

It was agreed that the Clerk to send out the costs of Clerk training to the community council for discussion during the next meeting.

1809.08 PLANNING - The Community Council to receive report and recommendations from the PLANNING Advisory Group (PAG) held on 6th September.

a. Planning Applications considered by Planning Advisory Group since the last council meeting:

- i. **Application: DM/2018/01110** Dean Close Nursery site NP166DN 4th July: Discharge of condition 5 (materials) relating to application DC/2016/01352 (Conversion, extension of existing building to extend nursery facilities). It was noted that this is for information only.
- ii. **Application: DM/2018/00542** 1, Woodlands Close, St Arvans NP166EF 19th July 2018: Front, rear and side two-storey extension: external material alteration. Amended plans 6th September following applicants' consultation with neighbours
It was noted that an amended planning application has been submitted.
- iii. **Application: DM/2018/012334** 4, Piercefield Terrace, Devauden Road, St Arvans 30th July 2018: Construction of new rear conservatory.
It was noted that a planning notice has not been put up in the area; MCC has been approached to do this.

b. Continuing Planning Matters:

- i. Brains Piercefield pre-planning
Andrew Muir will attend an open meeting with residents 9.45 – 10.45 a.m. on the 29th September 2018 at the meeting rooms. He is also able to attend another session for those who are unable to attend the original meeting.

It was agreed that this would be advertised to the local residents via the clerk by e-mail.

- ii. Chepstow Racecourse: Playing Fields licence
It was noted that legal advice is being sought through a solicitor and that there is ongoing communication with a Racecourse representative. The Community Council is requesting clarity regarding the boundary of the site and responsibility for pavilion and other buildings on the playing fields site.

It was agreed that this item would be transferred to St Arvans Community Council ERAG for future discussion.

c. To note MCC Planning decisions including Enforcements and Appeals since the last council meeting:

- i. **Application: DM/2018/00991** Wyndcliffe Court, Penterry Lane NP166EY 14th June 2018: Replacement roof covering decided 15th May. Material: clay plain tiles to replace Collyweston slates.
MCC to clarify the decision regarding the choice of roofing.
- ii. **Application DM/2018/00738** Little Cophill, Itton Road NP166BL 27th July 2018: Construction of open -air ménage area. MCC Decision was to approve.

d. To note receipt of planning applications received since the preparation of this agenda.

- i. Howick Quarry
Natural Resources Wales application for screening around the MCC site. Site visit to be requested.

1809.09 HIGHWAYS

The Community Council to receive and note report from HIGHWAYS Advisory Group (HAG) (taken as read) held on 28.08.2018 which includes the following recommendations:

- a. To receive and note report regarding meeting with MCC Roger Hoggins on the 23 July 2018.
It was noted that concern regarding speeding through the village was discussed. Roger Hoggins advised that the St Arvans Community Council apply for a village enhancement and speed management scheme. It was agreed that the Clerk will write to Roger Hoggins to ask for an update.
- b. To note advice on availability of defibrillators for new location and next date for CPR training and Defibrillator awareness.
Another CPR/ Defibrillator awareness course has been arranged on the 26th September 2018 at the Meeting Rooms for 7.30p.m.
- c. To note and comment on options received regarding proposed closure of A466.
This was discussed under 1809.06
- d. To receive report on overnight camping and vehicles in Wyndcliffe car park.
It was noted that there has been camping in general in the Wyndcliffe car park (NRW property) for a considerable time and that there are no 'No Overnight Camping' signs.
NRW issued a court order to move on to Travellers on the 6th September 2018.

- It was agreed that the Vice Chair will report to residents of St Arvans to keep them up to date.
- e. The bush on the Devauden Road growing over the pavement and obstructing view of road.
It was agreed that the Clerk will contact MCC Verges and Drains Department to ask for an investigation to take place.

1809.10 ENVIRONMENT AND RECREATION

The Community Council to receive and note report from ENVIRONMENT AND RECREATION Advisory Group (ERAG) (taken as read) held on 28.08.18 which includes the following recommendations:

- a. To note KGV Playground Inspection report and MCC recommendations.
The recommendations and quotation to carry out the work by MCC were noted by the Community Council.
It was resolved that the equipment be repaired as per the recommendations.
- b. To receive a report on Grounds Maintenance schedule.
It was agreed that the Chair advertise for a Grounds Maintenance person.
- c. To receive an update on the emptying of KGV playground bins and a request that two closed bins be purchased.
It was noted that Merlin Waste will be emptying the KGV playground bin.
- d. To present Best Kept Garden and Best Hanging basket(s) awards (this item will be moved to 7pm)
The Community Council presented the awards for the Best Kept Garden and the Best Hanging Basket to the winners of the competition.
- e. Commemoration of Armistice - recommendation for financial contribution for a commemorative plaque(s) for Memorial Hall.
Ongoing.
- f. To address the problem of Dog fouling.
It was noted that the Community Council is registered with the MCC Red Card Dog Fouling Campaign run by. The campaign gives access to reduced cost or free resources to help locally such as dog bins, signs, lamp post stickers, dog poo bags and support and Gwent Police on campaign days.
It was also noted that the next meeting for this group will take place on November 7th in County Hall Usk 2-4pm
It was agreed that the Chair would attend the meeting on the 7th November 2018.
- h. To consider Steering Group request for donation towards purchase of equipment for KGV playground.
It was agreed that a discussion will take place with the Steering Group regarding supporting the purchase of playground equipment, with a view to providing match funding as part of a grant application.

1809.11 COMMUNICATIONS

- a. The Community Council to agree material to be submitted for publication to Fiveways Parish Magazine and on St Arvans SACC website.
The Community Council agreed:
The Brains/ Piercefield presentation
Photos and presentation of the certificates for the Best Garden and Hanging Basket.
Update on the Travellers at Upper Wyndcliffe Carpark as necessary.
- b. To note further Brains/Piercefield development proposal resident consultation session
This was discussed under point 1809.08

1809.12 CORRESPONDENCE

To receive and consider miscellaneous correspondence

Misc

- 04.07.18 Brains area manager confirming that the hedge at the Piercefield Pub will be cut back.
- 04.07.18 ROSPA Quote to carry out the annual playground inspection in June 2019
- 09.07.18 Consultant on behalf of Chepstow Racecourse, regarding agreement for licence for the playing field.
- 17.07.18 Chair of The Dell School Governors - Welcoming Cllr RE to the Governing Body.
- 26.07.18 Resident - Raising concerns regarding Brains/Boyer development proposal
- 30.07.18 Boyers - Pre application in place for 28 days before planning permission is submitted for Brains/Boyer development
- 31.07.18 Resident - Opposing Brains/Boyer development proposal - Otter Hole cave system reportedly beneath.
- 13.08.18 Local Resident - Opposing Brains/Boyer development proposal on the grounds of inadequate capacity of the foul sewer system

- 15.08.18 Resident - Opposing Brains/Boyer development on the grounds of safety and security of homes and impact on immediate vicinity and the wider community along with vehicular access to and from the A466
- 16.08.18 Resident - Opposing Brains/Boyer development proposal on the grounds of visual impact on the surrounding area, access onto main road opposite a nursery, destruction of wildlife habitat, expansion of village beyond Mon CC LDP (2011 - 21) boundary, setting a precedent for future development on greenfield sites
- 16.08.18 Racecourse/Playing Fields Plan A Consulting – license business between St Arvans CC and the racecourse to be concluded by the end of August
- 18.08.18 Resident - Not opposing Brains/Boyer development proposal
- 19.08.18 Resident - Opposing Brains/Boyer development proposal on the grounds of visual impact on the surrounding area, access onto main road opposite the Nursery, destruction of wildlife habitats, and Over capacity of local sewage treatment works
- 19.08.18 Resident - Opposing Brains/Boyer development proposal on the grounds that the proposal does not fall within the boundary set for the village, traffic concerns, and the load upon the local sewerage treatment plant
- 21.08.18 Friends of the 65 Bus - Asking local Community Councils to support them in acting to maintain the bus route. Request for ideas, help and volunteer representative from villages
- 23.08.18 Local Resident - Opposing Brains/Boyer development proposal on the grounds of the destruction of a significant wildlife habitat, access onto the main road, impact on surrounding homes and noise and light pollution
- 28.08.18 Resident - Opposing Brains/Boyer development proposal on the grounds of visual impact, loss of privacy and amenity and access onto A466
- 28.08.18 BBC notice of Filming in Wyndcliffe Court

One Voice Wales

- 10.08.18 Consultation on Supporting and Promoting the Welsh Language: An inquiry into the legislative, policy and wider context

MCC

- 01.08.18. Community and Partnership Development Lead: a copy of the Highways Programme of Works which includes Pedestrian enhancement and speed management scheme St Arvans
- 09.08.18 Legal reply regarding the licence for the playing field, recommends employing a solicitor as they are unable to advise
- 09.08.18 Planning changes to the regulations relating to section 106 agreements.
- 09.08.18 Youth and Community Manager. Introduction of the new company Mon Life.
- 09.08.18 Planning Department – refusing extension of response window until Planning Advisory Meeting re: **DM/2018/00542**
- 21.08.18 Grounds maintenance and playgrounds. Annual playground inspection of KVG and repairs cost
- 28.08.18. Project Engineer (Structures), Highway & Flood Management. Update with regards to ongoing issues on the A466 at Wyndcliffe (Site 1) and Livox (Site 2).

Came and Co.

- 14.08.18 Came and Company
Public Liability Insurance is provided automatically in the respect of the Council's responsibilities for either owning or maintaining land. This will therefore apply to St Arvans Playing Field.

1809.13 VACANCIES

- a. There are three vacancies on St Arvans Community Council
This item was deferred to the next meeting.

1809.14

- To confirm the date of the next ordinary meeting as 7pm 9th October 2018.
- To agree schedule of Advisory Group meetings
- The Schedule of Advisory Group meetings were agreed.