



**Minutes of an Ordinary Council Meeting
held at St Arvans Meeting Rooms on Tuesday 8th May 2017 at 7.40pm**

1805.01 ATTENDANCE: Cllr S Banfield (Chair), Cllr R Edwards (Minutes), Cllr M Davies, Cllr B Howells, Cllr V Kennedy, Cllr A Newman.
a. to receive apologies: Clerk, Mrs H McMahan, County Cllr Mrs A Webb

1805.02 DECLARATION OF INTEREST: there were none.

1805.03 TO ADOPT MINUTES OF THE MEETING held on 10th April 2018 and consider matters arising from the minutes not reported elsewhere:
With the deletion of Cllr V Kennedy shown as present, the minutes were adopted - prop Cllr Newman, sec Cllr Edwards. There were no matters arising.

1805.04 PUBLIC SESSION:
a. to receive and consider any questions from the public which may be answered but not debated: no member of the public was in attendance.
b. to receive information from new owners of Livox Quarry: no-one attended.

1805.05 TO RECEIVE REPORT FROM COMMUNITY POLICE: report received by email.

1805.06 TO RECEIVE MCC REPORT FROM MCC WARD COUNCILLOR: no report was received as Cllr Webb was unable to attend. It was noted that ABHB had closed St Pierre Ward on the advice of clinicians despite local opposition.

1805.07 TO RECEIVE FINANCE REPORT
a. to receive bank balances at 30th April **Monmouthshire BS £4,132.00**
HSBC (current account) £12,985.00

b. to approve schedule of payments and receipts for April/May

	H McMahan -	£226.50
	Clerk's monthly salary	
15.02.18	Monmouthshire County Council -	£118.20
	King George V Playing Field inspection	
20.02.18	Monmouthshire County Council -	£270.00
	refurbishment of slide	
11.04.18	Cllr B Howells (reimbursement) -	£459.54
	Direct 365 defibrillator cabinet	
20.04.18	Keltic Design -	£48.00
	SACC ward maps boards & laminates	
20.04.18	Merlin Recycling -	£28.56
	dog waste bins	
20.04.18	N Hoskins -	£166.50
	grounds & verge maintenance	

30.04.18	N Hoskins – grounds & verge maintenance	£144.00
07.05.18	Cllr Sheena Banfield – (SACC annual dinner - drinks & 2 meals for guests) 1 x printer cartridge	£74.90
		(£1,536.20)
		Balance HSBC £11,448.80

1805.08 TO RECEIVE REPORT FROM CLERK:
Presented in the Clerk's absence due to illness:

- o Mrs McMahon confirmed her resignation date of 8th May 2018.
- o SACC Data Protection Officer to be appointed; there is further information on the SLCC website.

1805.09 PLANNING

- a. to consider Planning Applications received: there were none.
- b. to consider Planning issues: temporary telemast at Porthcasseg Farm is due for removal on 21st May 2018.
- c. to note Planning decisions made by MCC: there were none.
- d. to report on Planning Enforcements and Appeals: there were none.

1805.10 HIGHWAYS

- a. Defibrillators: MCC Roger Hoggins has been asked to confirm site for Howick/Itton Road. First Aid training held with 15 people trained; next course to be held in June.

1805.11 ENVIRONMENT AND RECREATION

- a. KGV Playground: Recommendation to engage MCC to carry out monthly safety checks of play equipment checks was discussed. Suggestion that we consider Heritage Lottery funding to maximise possibility of funding for new play items to be considered.
- b. Best Kept Village Competition (Gwent Association of Voluntary Organisations GAVO): Cllr Banfield has forwarded SACC entry.
- c. St Arvans Playing Field: suggestion that parking could be provided on edge of field to reduce the numbers of cars parking on A466 to be explored.

1805.12 COMMUNICATIONS

- a. Feedback from Open Forum: over 50 attended and several residents sent messages in their absence – to be repeated on an annual basis.
- b. St Arvans SACC Website: Cllr Banfield has continued updating this.
- c. Clerk to St Arvans Community Council Facebook: name requires modification, putting St Arvans at the front of title for greater user awareness.
- d. SACC Notice boards: adverts for Clerk vacancy to be inserted. Cllr Kennedy suggested including notice in local school noticeboards.
- e. Fiveways Parish Magazine: defib training, report on Open Forum.

1805.13 CORRESPONDENCE: there was none.

1805.14 To confirm the date of the next meeting:
Tuesday 12th June 2018 at St Arvans Meeting Rooms at 7pm.