



Minutes of Ordinary Meeting held on Tuesday 10TH JULY 2018 at St Arvans Meeting Rooms at 7.00 p.m.

- 1807.01 TO RECORD ATTENDANCE AND RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE.**
Attendance: Comm Cllrs S Banfield, M Davis, R Edwards, B Howells, V Kennedy; MCC Ward Cllr A Webb.
A letter of resignation was received from Cllr T Newman.
- 1807.02 TO RECEIVE FROM COUNCILLORS DECLARATION OF INTEREST IN ITEMS ON THE AGENDA –** there were none.
- 1807.03 PUBLIC SESSION:**
No one attended
- 1807.04 TO RECEIVE AND NOTE VERBAL REPORT FROM COMMUNITY POLICE**
The report from PCSO Andy Jones was received by e-mail and noted.
- 1807.05 TO ADOPT MINUTES OF THE MEETING HELD ON 12th June 2018**
The minutes were agreed and signed as a true and accurate record.
- 1807.06 MATTERS ARISING NOT REPORTED ANYWHERE ELSE ON THE AGENDA –**
No matters arising
- 1807.07 MCC REPORTS**
To receive and note report from MCC Ward Cllr A Webb.
The Community Council received and noted an Open Meeting for resident and businesses is to be held in September re further autumn/winter closures of A466 re overhanging rock issues – date to be advised at end of July.
- 1807.08 FINANCE GENERAL**
a. to receive bank balances – to be forwarded once internet access has been restored.
b. to approve schedule of payments and receipts since last meeting:
purchase of mobile phone with generic number for SACC Clerk use was approved – approximately £50.
c. to agree signatories for cheques and access to Internet Banking:
cheque signatories (2 out of 4 to sign)– Clerk, Chair, Vice-Chair & Cllr M Davies.
internet access (for payments & statements) – SACC Clerk Ms V Clode
internet access (read only) – Chair & Vice-Chair
- 1807.09 PLANNING**
To receive report and recommendations from the PLANNING Advisory Group (PAG):
a. Planning Applications considered by PAG since the last council meeting:
No planning applications to be considered.
b. Continuing Planning Matters:
The removal of the temporary telemast was noted.
c. MCC Planning decisions including Enforcements and Appeals since the last council meeting.
i) DM/2018/00824 25.6.2018.Wyndcliffe Court NP166EY General Purpose Agricultural building.
MCC Decision: Acceptable
d. Receipt of planning applications received since the preparation of this agenda.
No planning applications were received since the preparation of this agenda.
- 1807.10 HIGHWAYS**
There was no Highways Advisory Group(HAG) meeting in June.
a. Speed data update from Speedwatch was received from I Whitford which was provided for use with SACC's meeting with MCC R Hoggins.
b. Meeting with Roger Hoggins (MCC) was confirmed for Wednesday 11th July at 8pm to include discussion of physical structures to manage speeding through the village (Devauden Road, A466) and issues on B4293 Howick and Itton Road.

- c. Location of further defibrillator(s) was discussed following resident interest in the areas of Rogerstone Grange and Porthcasseg. Cllr Howells to check availability of defibrillators.
- d. It was noted that following an enforcement notice re hedge A466, the work has been carried out by Brains contractors.
- e. The Community Council received an update regarding proposed closure of A466 between Tintern and St Arvans in October (see **1807.07**).
- f. Cllr Howells reported email from MCC Martin Hancock re everwood material for white gates on verge of A466.
- g. Cllr Howells reported that the damaged perspex cover of Laurel Park defibrillator has been replaced. An apology was received and the cost will be reimbursed.

1807.11 ENVIRONMENT AND RECREATION

There was no Environment and Recreation Advisory Group (ERAG) meeting in June.

- a. It was noted that the Community Council received two quotations for Annual Inspection of KGV Playground play equipment. It was agreed that MCC will carry out the annual inspection this year at the cost of £225.00 and that ROSPA will be engaged with the annual inspection 2019/2020 at the cost of £66.50 for inspection for 5 pieces of equipment, plus the cost of any addition investigations.
- b. It was agreed to ask local cleaning service provider for quotation to regularly empty playground bins.
- c. It was noted that the Playing Field is to be added to the Insurance Policy schedule. Clerk to action. Following receipt of Chepstow Racecourse draft licence for use of St Arvans playing field, it was agreed to seek advice from MCC legal department.
- d. The results of the Best Front Garden and Best Hanging basket(s) display competition were noted.
- e. It was agreed that quotations to be requested for grounds and general maintenance from several local contractors.

1807.12 COMMUNICATIONS – The Council is recommended:

- a. It was agreed to submit for publication to Fiveways Parish Magazine and on St Arvans Community Council (SACC) website the new Clerk appointment.
- b. It was agreed to rename the SACC facebook page as St Arvans Community Council and to look at introduction of twitter.
- c. It was agreed to trial an electronic SACC calendar of meetings and deadlines to be maintained by Clerk: Agreed.

1807.13 CORRESPONDENCE

To receive and note miscellaneous correspondence:

Miscellaneous correspondence

- a. 13.06.18 - From Chepstow Town Council asking for agenda items that are of mutual interest.
- b. 15.06.18 - SLCC Bulletin.
- c. 18.06.18. - From Town Councils regarding completion of proforma for the publication of Councillor remuneration.
- d. 19.06.18. - From the Chair of The Dell School Governing Body requesting Councillor representation. It has been agreed that Rita Edwards would be the SACC representation.
- e. 26.06.18 - From Langstone Community Council: invitation to Welsh Road Safety conference 7.9.2018 Celtic Manor.
- f. 27.06.18 - From Andrew Jones Gwent Police requesting future meeting dates for his diary.
- g. 29.06.18 - Came and Co (Insurers) regarding the playground inspection.
- h. 04.07.18 – From local resident re difficulty accessing Devauden Road safely due to overhanging hedge.

From One Voice Wales:

- i. 15.06.18 - regarding Remembrance Day silhouette installation grants.
- j. 20.06.18 - regarding the revised Code of Practice on workforce matters and the annual monitoring exercise.
- k. 21.06.18 - regarding July training sessions in the South Region.
- l. 25.06.18 - notice of a workshop on 17 July 2018 - Local Well-being plans.
- m. 25.06.18 - notice of Innovative Practice Conference 4 July 2018 at the Royal Welsh Show Ground.
- n. 03.07.18 - notice of AGM on the 29 September 2018 at the Royal Welsh Show Ground.

From MCC:

- o. 21.06.18 - providing the updated version of the leaflet on fly posting.
- p. 25.06.18 - From Planning regarding improvement in communication from their department.
- q. 26.06.18 - From Highways regarding the proposed closure of the A466 Tintern to St Arvans.
- r. 26.06.18 - From MCC Members secretary regarding management of dog bins.
- s. 29.06.18 - From Roger Hoggins regarding meeting to discuss speed data provided by Barrie and possible solutions.
- t. 29.06.18 - From Highways alerting Council to gas pipes upgrade in the Chepstow area and Chepstow Show 11.8.18.

18.07.14 To confirm the date of the next ordinary meeting

It was agreed that the next meeting will take place on September 11th 2018 at 7.00 p.m.