



DRAFT MINUTES of the meeting held 13th November 2018

1311.01 TO RECORD ATTENDANCE AND RECEIVE AND ACCEPT APOLOGIES FOR ABSENCE

Present: Councillors S. Banfield (Chair), B. Howells, M. Davies, V. Kennedy

Also in Attendance: Ms V Cambridge (Clerk)

Apologies were received and accepted from Cllr. Ann Webb and Cllr. R. Edwards

1311.02 **DECLARATION OF INTEREST IN ITEMS ON THE AGENDA:** No declaration of interest received

1311.03 **PUBLIC SESSION:** To receive and consider any questions from the public which may be answered but not debated. No questions received

1311.04 TO RECEIVE AND NOTE REPORT FROM COMMUNITY POLICE

The report having been circulated prior to the meeting, the following points were noted:

- Outbuilding break-ins in the local area; two recently in St Arvans
- Recent burglaries at The Row and Fordwich Close whilst the properties were empty. It was agreed to share with residents the advice given to the victims.
- There have been no further incidents of the antisocial littering reported in the Memorial Hall carpark following monitoring by the Police and a request to immediate residents to inform the Police should a gathering take place in this area.

1311.05 TO ADOPT MINUTES OF THE MEETING HELD ON 9 October 2018

The minutes of the meeting held on the 9 October 2018 were agreed as a true and accurate record.

1311.06 **MATTERS ARISING NOT REPORTED ANYWHERE ELSE ON THE AGENDA:** no matters arising

1311.07 REPORTS RECEIVED

a. A report from MCC Ward Councillor A Webb was not received.

b. To receive updates on A466 closures

- It was noted that the signage regarding the recent closure of the A466 has now been removed.
- It was noted that Tintern businesses affected by the proposed road closures next year may claim for a reduction in business rates. SACC asked the Clerk to write to Roger Hoggins for further information regarding compensation with St Arvans businesses in mind, and to ask whether alternative compensation may be available for smaller businesses exempt from business rates.

c. To receive report on MCC "Give Dog Fouling the Red Card" meeting (Cllr Banfield)

- St Arvans Community Council noted the written report on MCC "Give Dog Fouling the Red Card" group meeting circulated prior to the meeting. It was agreed to publish an article in Fiveways.
- The Clerk to contact MCC for a further supply of free doggie bags for the public to collect.

1311.08 FINANCE GENERAL

a. The schedule of payments and received was received and approved.

b. A date for Finance meeting was agreed for 23.11.18. @ 4.30pm.

1311.09 TO RECEIVE REPORT FROM CLERK

a. Wyndcliffe car park signs. The Clerk reported that (Natural Resources Wales) NRW agreed to site a "No overnight parking" sign but not "No Barbeques" which NRW felt unnecessary.

b. The Clerk reported that after contacting NRW an investigation found the abandoned car in Wyndcliffe car park had already been removed.

1311.10 PLANNING

a. **Planning Applications considered by Planning Advisory Group since the last council meeting: -**

b. **Continuing Planning Matters:**

- i. Amended Planning Application: DM/2018/00542 1, Woodlands Close (Extension) – no updates

- ii. Application: DM/2018/00991 Wyndcliffe Court – clarification of eventual choice of roof replacement - It was resolved to recommend approval of the choice of material
- iii. Application: DM/2018/00738 Howick Quarry (screening) - site visit requested and pending
- c. To note MCC Planning decisions inc. Enforcements and Appeals since the last council meeting: -**
- d. To note receipt of planning applications received since the preparation of this agenda**
 - i. Application DM/2018/01805 (8.11.18) Merriefields, 6 Woodlands Close, St Arvans NP166EF (extension of first floor into dormer roof to create storage space for bedrooms) – refer to PAG

1311.11 HIGHWAYS The Community Council received and noted:

- a. Speed Management Scheme (SMS): SACC was informed that update was awaited from MCC Roger Hoggins. Clerk shared initial replies from Tintern and Devauden CCs regarding shared SMS.
- b. Proposed gates at the entrance to the village. It was noted that sourcing proposed gates is in hand.
- c. Defibrillator training and further acquisition of units
 - There is a training session taking place on Thursday 15.11.18 at 7.30pm. It was noted that residents of The Cot, who have raised funds for a reconditioned unit, will attend.
 - SACC were informed that Cllr Howells has sourced a reconditioned defibrillator for The Dell School, funded jointly by SACC, Mathern CC, Chepstow Male Voice Choir and the School.
 - It was noted that defibrillators should be registered with the emergency services to enable the Ambulance Service to advise members of the public of the nearest unit in an emergency. Cllr Howells confirmed that our units were registered appropriately.
- d. Devauden Road vehicle weight restriction and possible signage. The Clerk gave an update from MCC. It was agreed that the reply from MCC will be sent to the resident who raised the original query.

1311.12 ENVIRONMENT AND RECREATION

- a. Progress on KGV:
 - It was noted that MCC has not yet carried out repairs, including the zipwire repair promised by half term and deemed to be urgent. Clerk has contacted MCC and awaits a response.
 - Cllr Howells was thanked for affixing the “Close the Gate” signs on the KGV gate.
- b. Village maintenance schedule
 - It was noted that a person has been appointed to carry out general maintenance in the village and a rate per hour has been agreed; for other work a quote will be requested. It was agreed that chair would communicate with other interested parties for possible future work.
- c. The Community Council received and noted E18/330 = Alleged breach of condition 1 of DC/2014/01398 in relation to height of hedge Cwrt Pyrs A466, NP16 6DN
- d. Gwent Association of Voluntary Organisations (GAVO) Best Kept Village Competition
 - GAVO’s comments distributed prior to the meeting were received and noted.
 - The comments will be displayed on the notice board and website.
 - It was agreed that cards of thanks be sent to residents who plant and maintain the attractive planters in the village and who pruned trees. (AK, TN, AB, SP)
- e. Racecourse/Playing Fields licence. It was noted that legal advice has been sought and further discussion will follow.
- f. It was agreed that Clerk will contact Robins Nursery regarding the roof tiles/stone slates on the covered shelter in the carparking forecourt which appear to be unsecured.

1311.13 COMMUNICATIONS The Community Council agreed to share with residents through Fiveways, Notice boards, Website and distribution list the following topics: What to do to keep your home safe when you are away. The problem of Dog Fouling. Defibrillator update. GAVO Best Kept Village commentary.

1311.14 CORRESPONDENCE – email unless otherwise indicated

Misc.

18.10.18, 23.10.18 Resident: querying Councillors allowance – Chair to reply
 23.10.18 Resident: installation of cables in the road through the village linking to a mast.

Steering Group

It was noted that a resident has approached the Steering Group with ideas for further village recycling. It was agreed that our representative (Chair) would engage with the project.
 Play equipment project - email request for funding. Referred to ERAG and Finance.

1311.15 VACANCIES It was noted that a person is interested in helping with SACC. The Chair will advertise the vacancies on Facebook after Christmas.

1311.16 To confirm the date of the next ordinary meeting as **7pm 11 December 2018.**

The meeting ended at 8.40 pm