

ST ARVANS COMMUNITY COUNCIL

Members of the Public & Press are entitled to be at the meeting Public Bodies (Admission to meeting) Act 1960 Section 1 extended by the Local Government Act 1972 Section 100 unless precluded by the Council by resolution during the whole or part of the proceedings. Such entitlement does not however include the right to speak on any matter except at the beginning of the meeting at 7pm providing that prior notice has been given to the Clerk.

As issues raised during the public session may not relate to items on the agenda no resolution for action can be taken. A record of public participation will be included as preamble in the Minutes and if any actions were required they will be reported on in the Clerks notes entitled Past Subject Matters.

You are summoned to a **Meeting of the Council** to be held at **The Meeting Rooms**, St Arvans on: **Tuesday 9th May 2017 at 6.30 pm** when the following business will be transacted.

A G E N D A

- 1705.01 Elections
- a) Election of Chairman of the Council
 - b) Election of Vice Chairman of the Council
 - c) All councillors to sign Declarations of Office to include (OVW to send updated form)
Adopt the Code of Conduct – Advertise in local press and Training Requirements.
 - d) Membership of Advisory Groups: Planning, Finance, Highways & ERAG
 - e) Bio of the council to be amended/added to the Website (requested via email)
- 1705.02 Apologies for Absence
- 1705.03 Report from Community Police.
- 1705.04 Declaration of Interests
- 1705.05 To approve the Minutes of the Meeting held on 11th April 2017
- 1705.06 Past Subject Matters from the Minutes of the meeting on 11th April 2017
- 1705.07 Resolve to agree Bank Mandate – (Bring)
- 1705.08 Resolve to agree Asset List – (Email & Print)
- 1705.09 Review & Agree Insurance Policy – (Bring)
- 1705.10 Read & Agree Financial Regulations Statement – Quarterly review dates - (Email & Bring)
- 1705.11 Review Annual Governance Statement – (Bring)
- 1705.12 Agree Standing Orders – (Web)
- 1705.13 *Review Corporate Policies, Risk Assessment*
- 1705.14 Reports
- 1) Chairmans report
 - 2) Clerks report
 - 3) Finance report to include
 - a. RFO volunteer,
 - b. Update on Audit,
 - c. Budget,
 - d. Accounts –
 - i. To review the current bank balance

- ii. To approve the schedule of accounts
- 4) Planning Advisory Group report to include
 - a. Planning Matters Applications Considered by Planning Group since the last meeting:
 - b. Planning Applications Decided by MCC/Planning Dept. since the last Council meeting.
 - c. *To note receipt of planning applications/permissions received since the preparation of this agenda*
- 5) Highways Advisory Group report
- 6) ERAG Advisory Group report
 - a. Grange Road Verge Cutting done in May
 - b. Equipment checked by ???

1705.15 Report from County Councillor A .Webb

1705.16 Correspondence

1. Vision ICT email re quote for new email addresses.
2. Nia Morrison, MCC planning re mast
3. Wendi Huggett, OVW re Councillor induction Training
4. Email re Village Fete advert
5. Judith Bolton email re Village Walks Notice
6. Robert Tranter email re Code of Conduct Training
7. Kay Sharman email re Planning Training
8. St Arvans Facebook page
9. Gwent Best Kept Village Competition 2017.
10. Donation requested towards cost of mask defence.

1705.17 Parish Magazine / Web site / Distribution List

1. Village Walks Notice
2. Village Fete
3. Residents contact details

1705.18 To confirm the date of the next meeting as Tuesday 13th June 2017

Helena McMahon, Clerk Tel: 07966 756458 Email: clerk@starvanscouncil.co.uk

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